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**ADDENDUM TO  
INVITATION FOR BIDS (IFB)  
FOR CONSTRUCTION SERVICES**

**Roof Replacement at Memorial Auditorium, 250 Main Street, Burlington, Vermont.**

Below are updated revisions of the scope of work and bid form for masonry repairs at Memorial Auditorium discussed at the mandatory pre-bid walk through on August 20. Changes to the scope of work are boldface for recognition.

**Due Date for Questions:** August 21, 2015 by 2 p.m. (please submit via email)  
(Responses will be posted on August 25, 2015 by 5 p.m.)

**Issuing Point of Contact:**

Martha Q. Keenan, CIP Manager, Burlington Public Works  
645 Pine Street, Burlington, VT 05401  
802.540-0701 (w)  
mkeenan@burlingtonvt.gov

**INTRODUCTION AND GENERAL SCOPE OF WORK**

The City of Burlington is seeking bids from qualified firms to provide construction services to Memorial Auditorium on the corner of Main and South Union streets, Burlington, Vermont. The proposed scope of work includes the removal of the existing ballasted roof and insulation, repairs/replacement as needed to the decking, and an installation of a new roofing membrane. Alternatively, the City may opt to only repair and/or replace the roof flashing. Please include both bid forms in your proposal.

The City is looking in general for the following tasks to be included in the proposal's scope of work:

- 1) Remove and dispose of existing ballasted roof, flashing, and insulation.
- 2) Inspect and repair or replace decking as needed.
- 3) **Install two new layers isocyanurate insulation to R factor of 30.**
- 4) Install new pneumatic hatch to access roof.
- 5) Install new 060 mil EPDM membrane roof as per attached specifications.
- 6) Flash and seal around all obstructions on roof.
- 7) Flash and seal around perimeter of roof; **install aluminum flashing under existing through metal flashing and caulk remaining gaps.**
- 8) Priority given to firms able to start immediately.

- 9) Perform work in accordance with applicable rules, regulations, codes, and ordinances of local, state and federal authorities, and in accordance with the requirements of public utility corporations having jurisdiction over the work.
- 10) Obtain and pay for necessary permits, licenses and certificates and give notices as required during the performance of the work.
- 11) Do not close or obstruct streets or sidewalks without the proper permit. Conduct operations with minimum traffic interference
- 12) Coordinate work with CIP Manager to minimize discomfort and displacement of employees in both buildings, create best efficiencies possible. The building will be occupied at all times during this contract.
- 13) Evaluate the existing condition of materials to determine whether more than removal and replacement is required.
- 14) Complete VT Commercial Building Energy Standards Certificate found at: [http://publicservice.vermont.gov/sites/psd/files/Topics/Energy\\_Efficiency/CBES/CBES2011.pdf](http://publicservice.vermont.gov/sites/psd/files/Topics/Energy_Efficiency/CBES/CBES2011.pdf)

**ALTERNATE: Minimum repairs to ensure roof is sealed water tight.**

May include:

- 1) Remove and dispose of existing perimeter flashing.
- 2) **Replace all disturbed insulation (up to 4').**
- 3) **Replace decking as needed.**
- 4) Flash and seal around perimeter of roof.

Please note, this is not an “add alternative.” Either the full scope will be performed, or only the alternative. Alternate details will be discussed at the walk through after contractors have observed existing conditions.

**ADDITIONAL CITY SUPPLIED DATA/EFFORT**

The current roof at Memorial is a ballasted membrane flat roof with perimeter masonry parapet walls. The roof is finished with a mineral surface cap sheet over a multi-ply bituminous built-up membrane and is insulated with rigid insulation boards.

Architects Installation Specs attached in PDF form to original IFB document.

Attached here are all relevant and known City documents in .pdf form regarding this project. They include building assessment reports from 1991, 2008, and 2014.

**DEADLINE FOR RECEIPT OF PROPOSALS**

All replies and proposals in response to the Invitation for Bids must be received in a sealed envelope clearly marked **Roof Replacement Memorial Auditorium** to the address and point of contact no later than **2:00 p.m.** on the above due date at which time all submitted proposals will be publicly opened and recorded. Late proposals will not be accepted. Electronic proposals are preferred as long as they are received by the point of contact by the required deadline.

**ANSWERS TO QUESTIONS AND REVISIONS TO REQUEST FOR PROPOSAL**

Any revisions, addendums and answers to questions received by the due date for questions will be sent to consultants who directly received this proposal via email. In addition, revisions will be posted on the City’s RFP web page <http://burlingtonvt.gov/RFP/>. It is advised that consultants sign up for the GovDelivery notification so that they will be notified of any changes to the RFP page.

**ATTACHMENT A – BID FORM**

**PROJECT: Roof Replacement Memorial Auditorium**

Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Telephone/Email: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Estimated End Date: \_\_\_\_\_

<b>ITEM</b>	<b>UNIT</b>	<b>SUBTOTAL</b>
Ballast Removal, Membrane and flashing replacement	Lump Sum	\$ _____
Decking Replacement (2.5"x5" planking)	Per time and material	\$ _____
Insulation Replacement	Lump Sum	\$ _____

**ALTERNATE:**

Replacement of all perimeter flashing	Lump Sum	\$ _____
Replacement of 4' of insulation	Lump Sum	\$ _____
Replacement of decking as needed	Per time and material	\$ _____

TOTAL BID: \$ \_\_\_\_\_

BY SIGNING THIS BID FORM, THE CONTRACTOR AGREES TO ABIDE BY ALL SPECIFICATIONS AND CONDITIONS IN THE CONTRACT DOCUMENTS.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
NAME

\_\_\_\_\_  
TITLE

WITH THIS BID, THE CONTRACTOR MUST INCLUDE SIGNED CERTIFICATES OF COMPLIANCE WITH LIVABLE WAGE (for projects over \$15K), OUTSOURCING AND UNION DETERRENCE. THESE FORMS ARE INCLUDED IN ATTACHMENT D.