

# HUMAN RESOURCES DEPARTMENT

## CITY OF BURLINGTON

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### GYM MEMBERSHIP PAYROLL DEDUCTION AGREEMENT

**Effective January 1 to December 31. Employees MUST renew memberships annually.**

I, \_\_\_\_\_, wish to enroll in:

#### Membership Location (check one)

- ☐ Sports and Fitness Edge (complete enrollment form)
- ☐ Greater Burlington YMCA (complete enrollment form))
- ☐ Snap Fitness
- ☐ Synergy
- ☐ Lift VT
- ☐ On Track
- ☐ CrossFit Burlington
- ☐ Other – Please contact your Human Resources Manager

#### Membership Type (check one)

- ☐ Single
- ☐ Two-person (both adults)
- ☐ Family

I hereby request and authorize the City of Burlington to deduct from my earnings each pay period an amount sufficient to repay the City for its advance payment of my annual membership and/or joining fees. I understand that this deduction shall be taken for 26 pay periods, if I am paid weekly OR 13 pay periods, if I am paid bi-weekly.

My annual membership fee will be \$\_\_\_\_\_ (including tax).

The weekly/biweekly deduction will be \$\_\_\_\_\_ (including tax).

If I terminate employment for any reason during the deduction period noted above, I authorize the City to deduct from any final payments due me for earnings or unused benefits, the balance due to the City for my annual membership and/or joining fees.

\_\_\_\_\_

Employee Printed Name

\_\_\_\_\_

Employee Signature

\_\_\_\_\_

Date

## GYM MEMBERSHIP PAYROLL DEDUCTION Worksheet

**Effective January 1 to December 31. Employees MUST renew memberships annually.**

To assist with calculating your annual membership and weekly/ biweekly deduction amount, please complete the worksheet below:

Gym Annual Amount	7% tax* *unless otherwise noted on the rate sheet	Total with Tax	Divide by Pay Periods 13 (biweekly) or 26 (weekly)	Per Pay Period Amount	COMMENTS
\$372	\$26.04	\$398.04	13	30.62	<i>Example for Single Membership at The Edge for an employee who is paid biweekly</i>