

**City of Burlington Housing Trust Fund (HTF) Application
Capacity Grants
Scoring Criteria
FY21**

Factor #1: “The application supports a nonprofit's ongoing operations (priority) (Yes= 5 points; No = 0 points)”

Scoring Guidance: Self-explanatory

Factor #2: “The application supports the assessment of structural and financial feasibility of new affordable housing (priority) (Yes= 5 points; No = 0 points)”

Scoring Guidance: Self-explanatory

Factor #3: “The organization is currently involved in the construction of new affordable housing (priority) (Yes= 5 points; No = 0 points)”

Scoring Guidance: Self-explanatory

Factor #4: “The application supports one or more of the priorities listed in the City's Housing Action Plan”

Scoring Guidance:

0	Does not support plan priorities/incomplete information
1-2	Indirect support of 1 priority
3-4	Direct support of 1-2 priorities
5	Direct support of more than 2 priorities.

Factor #5: “The application supports one or more of the priorities listed in the City's Consolidated Plan”

Scoring Guidance:

0	Does not support plan priorities/incomplete information
1-2	Indirect support of 1 priority
3-4	Direct support of 1-2 priorities
5	Direct support of more than 2 priorities.

Factor #6: “Financial need of the requested activity” (suggestion: look at project budget, return on investment, and leverage)

Scoring Guidance:

0	Application does not demonstrate financial need/incomplete information
1-2	Application demonstrates some financial need
3-4	Application demonstrates moderate financial need
5	Application demonstrates high financial need

Factor #7: “The Request clearly articulates how the Housing Trust Funds will be used.”

Scoring Guidance:

0	Request does not articulate how funds will be used
1-2	Request provides some detail about how funds would be used
3-4	Request provides moderate detail about how funds would be used
5	Request provides very clear detail about how funds would be used

Factor #8: “The negative impact to the community if the request is not funded”

Scoring Guidance:

- 0 No negative impact if not funded/incomplete information
- 1-2 Some negative impact if not funded
- 3-4 Moderate negative impact if not funded
- 5 High negative impact if not funded

Factor #9: “The proposed project supports an underserved and vulnerable population”

Scoring Guidance:

- 0 Does not support underserved and vulnerable population/incomplete information
- 1-2 Serves somewhat underserved and vulnerable population
- 3-4 Serves moderately underserved and vulnerable population
- 5 Serves severely underserved and vulnerable population.