

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

1A-1. CoC Name and Number: VT-501 - Burlington/Chittenden County CoC

1A-2. Collaborative Applicant Name: City of Burlington

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliance

1B. Continuum of Care (CoC) Engagement

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	Yes
Local Jail(s)	Yes	No	No
Hospital(s)	Yes	Yes	Yes
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	No
Disability Advocates	Yes	Yes	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	No	No
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	No	No	No
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
LGBT Service Organizations	Yes	No	No
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Regional Planning Commission	Yes	No	No
United Way and Private Funders	Yes	Yes	No
Faith Community	Yes	No	No

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1. The Chittenden County Homeless Alliance (CCHA) holds public meetings that are advertised throughout the county via flyers & neighborhood e-boards - Front Porch Forum (FPF); are attended by community members, legislators & city councilors in addition to regular CCHA attendees; & are a way of recruiting new members. We utilize a human centered design approach to strategic planning & coordinated entry. The CCHA holds forums specifically for people experiencing homelessness, with stipends for participating. Monthly Steering Committee (SC) meetings are open to both our elected board & interested parties. Our elected board consists of members of social service/faith based/government/veterans/youth and DV agencies & also affordable housing developers & the formerly homeless. Persons formerly and/or currently experiencing homelessness are involved in strategic planning & outreach. We also get input from monthly Here to Help outreach events in partnership with University of Vermont Medical School. 2. The CCHA communicates information

through several avenues including a CCHA mailing list, monthly SC Meetings, community meetings, forums, CCHA website, & partner org mailing lists. Meeting times & agendas are publically advertised to solicit wide participation. At CCHA community meetings time is scheduled for questions & discussion to solicit information from members of the public & other stakeholders. In addition to the regular mailing list & website, community meetings are publicized throughout the county through flyers & Front Porch Forum. 3. Information gathered from public meetings or forums is reported at the following Steering Committee meeting and actions to review the information or implement changes are assigned to the appropriate sub-committee. 4. The CCHA ensure effective communication with individuals by using a variety of communication methods: in-person, by e-mail, by flyers and postings; through the CCHA website; & through neighborhood e-boards

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

VT-501 follows an open invitation process to actively solicit new members. Monthly meeting notices are distributed for Steering Committee meetings. In addition, the CoC extends an invitation for new members in several ways.

- 1) The CCHA invites new members to learn about and join the CoC through community meetings, which are advertised by flyers, the mailing list, the website, social media and county-wide community e-boards. CCHA also solicits new Steering Committee members through the email listserv, website, social media and with one to one outreach.
- 2) Communication includes advertising on the CCHA website, through social media like Facebook, posters around town, county-wide community e-boards, and email.
- 3) The CCHA webpage informs readers that CCHA materials are available in alternative formats for persons with disabilities. In addition, the CCHA governing board includes a statewide disabilities organization, the Vermont Center for Independent Living, which provides input on communicating effectively with people living with disabilities.
- 4) The CCHA solicits new members at least quarterly, and annually for the Steering Committee.
- 5) Those experiencing / with former experience of homelessness are encouraged to attend and join by periodically holding meetings at the location where evening meals are served; agencies inviting clients to attend; advertising at monthly Here to Help clinics; forums with stipends for participation; and outreach by current CoC members with experience of homelessness to those they know in the homeless community.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
 - 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
 - 3. the date(s) the CoC publicly announced it was open to proposal;**
 - 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
 - 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
- (limit 2,000 characters)**

1 & 3 CCHA notifies the public it is accepting project proposals by advertising as described. VT-501 released a RFP for new & renewed projects on 7.12.19. The RFP was distributed to CoC listserv, posted on CCHA website, and emailed to Town Clerks in the CCHA service area. The RFP was announced on CCHA’s Facebook page, shared via partner orgs listserv’s, and advertised in the local weekly newspaper on 7.17.18. The statewide Vermont Housing Finance Authority distributed the request in their electronic newsletter on 7.15.19. This ensured full coverage of Chittenden County. The RFP & advertisements explicitly state that proposals will be accepted from new organizations & provide a submission deadline & instructions. The following statement is quoted from the RFP: “Any eligible entity wishing to submit a request to fund a NEW and/or RENEWAL or Permanent Housing Bonus or Domestic Violence Bonus CoC Project during this year’s HUD CoC NOFA must complete the attached form and submit it electronically to the Community & Economic Development Office (Val Russell) before 4 PM Friday, August 9, 2019.”

2. The RFP explains the process for review of project proposals & Ranking Policy & Tools are available online for applicants. The following statement is quoted from the RFP: “The unbiased Application Ranking Committee will use the CoC-approved Policy & Tool, along with HUD CoC NOFA thresholds and guidance, to make funding determinations and rank approved projects to be submitted to HUD for consideration. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations.”

4. The CCHA webpage informs readers the RFP is available in alternative formats for persons with disabilities. The Vermont Center for Independent Living (VCIL), a nonprofit organization that supports Vermonters with disabilities is a member of the Steering Committee & sits on the Ranking Committee. VCIL is available for consultation if alternative formats are requested.

1C. Continuum of Care (CoC) Coordination

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
Healthcare	Yes

--	--

1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

The recipient for ESG is the State of Vermont within the Office of Economic Opportunity (OEO). ESG funding allocations are made by the State of Vermont. Several state offices, including the OEO, participate actively in the CoC and its numerous committees, including strategic planning and coordinated entry. VT's Emergency Solutions Grant funds are blended with state funds and administered under the Housing Opportunity Grant Program. 1) OEO consulted with VT-501 in the planning and allocating ESG funds in the following ways: releasing a survey for CCHA members and stakeholders, public meetings, stakeholder meetings and sharing gaps, needs and priorities at our CCHA meetings. 2) According to both the Vermont ESG program guidelines as well as VT-501's Monitoring Policy, ESG subrecipients report on their program outcomes twice a year at the CoC level. In addition, OEO presented their annual report on the ESG program to VT-501 at a monthly Steering Committee meeting in January 2019 . During that meeting, the CoC also verbally evaluates the performance of the program and subrecipients.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.**
(limit 2,000 characters)

1) Coordinated entry protocols allow survivors to choose between specialized & general access hubs. Both include confidentiality protocols. Specialized access hubs for survivors provide a separate confidential HMIS comparable data collection system & specialized victim services. General access hubs participate in trainings on trauma-informed, victim-centered services. The COC's approved Emergency Transfer Plan for Victims of DV provides clear guidance on eligibility for & process to obtain an emergency transfer. A tenant who is a victim of domestic or dating violence, sexual assault, or stalking (per HUD regulations) is eligible for emergency transfer if the tenant reasonably believes there is a threat of imminent harm from further violence if they remain in the unit. A tenant may be eligible to transfer if a sexual assault occurred on the premises within the preceding 6-month period. Emergency transfer requests will be immediately reviewed & tenant advised of the determination. If approved, tenant will be offered a referral to a local agency providing services to said victims. Based on a survivor's needs, the agency will meet them where they are at in terms of accessing housing. Programs will act as quickly as possible to transfer to safe TH or PH. A tenant may choose to vacate the assisted unit immediately. Victim services organizations will be available to assist the tenant with safety planning.

2) CCHA's coordinated entry process allows survivors of domestic & dating violence, sexual assault & stalking survivors to access both resources specific to them & community-wide resources by first, allowing them to choose between accessing the system through designated special confidential access hubs or through general access hubs, and second, by combining confidential anonymous identifiers from the HMIS comparable survivor database into the community-wide master list to provide access to all available resources.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**
(limit 2,000 characters)

Steps to End Domestic Violence is represented on CCHAs Steering Committee and was deeply involved in the planning of the Coordinated Entry process in Chittenden County. These relationships and forums have offered ample opportunity to highlight the unique needs of survivors of domestic violence when policies and procedures are being developed. The Coordinated Entry Process

was developed with significant involvement by Steps to End Domestic Violence staff, who created a tailored assessment for domestic violence survivors and then trained Coordinated Entry partners on its administration. In addition, members of the COC were invited to a training that Steps to End Domestic Violence sponsored on trauma – its neurobiology, its impact on those we serve (with an emphasis on domestic violence survivors), vicarious trauma among staff and how to be a trauma informed organization. Additional trainings were provided in partnership with the State Office of Economic Opportunity on the new VAWA requirements, and an online training on Domestic Violence. The Vermont PRIDE Center also presented to the Coordinated Entry committee on the unique needs of LGBT survivors.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

Chittenden County Homeless Alliance has data from several sources to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking. VT 501 conducts an annual Point-in-Time count; this provides insight into the scope of need with respect to homelessness among the domestic violence population. These numbers have been tracked and examined carefully since 2009 and last year, the CoC incorporated the new demographic of those fleeing DV. This includes those sheltered in motels through the state’s emergency housing program. HopeWorks, a local nonprofit organization dedicated to ending all forms of sexual violence and providing a crisis hotline, education and outreach, and crisis counseling and advocacy, provides the community with data to assess needs. For example this past year, with approximately 1,296 in person calls to provide assistance to survivors of sexual assault, dating violence and stalking in Burlington, over 10% were homeless. Many were homeless at their time of victimization. Half of the homeless were minors.

As the recipient of the Domestic Violence Housing First Rapid Rehousing grant through the COC, Steps to End Domestic Violence reports annually using de-identified data on the utilization of rapid rehousing resources. In addition, our participation in the annual Point-in-Time count provides insight into the scope of. Steps to End Domestic Violence uses an HMIS comparable database to track all services provided. And, STEPS coordinates data from its HMIS comparable database with the community master list from HMIS so that there is an unduplicated monthly count of all households experiencing homelessness in our coordinated entry system

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program	PHA has General or Limited Homeless	PHA has a Preference for current PSH program
FY2019 CoC Application	Page 10		09/23/2019

	during FY 2018 who were experiencing homelessness at entry	Preference	participants no longer needing intensive supportive services, e.g., Moving On
BHA	38.00%	Yes-HCV	Yes-Both
VSHA	28.20%	Yes-HCV	No

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or

2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

Vermont State Housing Authority (VSHA) has an admissions preference for people experiencing homelessness

Burlington Housing Authority (BHA) is the largest PHA in VT-501’s geographic area. It has a preference for vulnerable applicants for their Housing Choice Voucher program which explicitly includes persons who lack stable housing. Additionally, elderly, disabled and/or displaced individuals are given preference over all other single applicants. BHA continues to participate in the Steering Committee and receive Coordinated Entry referrals from the CCHA Community Housing Review Committee. BHA is involved with many committees of the Steering Committee and is open to targeting resources to support persons experiencing homelessness.

The Winooski Housing Authority (WHA), a smaller municipal PHA, has expanded its involvement with the CoC and the region in the past 3 years. WHA has participated in a regional Assessment of Fair Housing. Staff members from WHA have attended the CoC’s community meetings and started tracking new admissions into their public housing and HCV programs of people experiencing homelessness at the time of entry. As this relationship builds, the co-chairs of the Chittenden County Homeless Alliance continue to encourage WHA to adopt a homeless preference policy.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

Service providers, working with the Burlington Housing Authority, will help their clients receiving Continuum subsidy get onto all mainstream wait lists, including

NEDS, and will also help their clients make sure they stay on the wait lists. The anticipated wait time for a NEDS voucher is 2-5 years, which is a reasonable time to assess whether someone is truly ready to “move on” to a sustainable housing situation.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

VT – 501 has implemented a CoC- Anti-Discrimination Policy along with a Coordinated Entry Anti- Discrimination Policy to ensure equal access for people in protected classes to homeless-dedicated housing and services. CCHA Steering Committee Members and service providers have participated in training on VAWA, the Equal Access Rule, reasonable accommodations and Fair Housing. Additionally, Chittenden Community Action (CCA) has provided training on Civil Rights, Domestic Violence, and Cultural Humility, these trainings are web-based and available to all CCHA Steering Committee Members. All CCHA publicly-funded housing providers participate in Fair Housing trainings. Attorneys from Legal Aid attend meetings of the governing board to provide updates, guidance on policies, and information on avenues for pursuing discrimination claims. CCHA’s Steering Committee hosted a LGBT organization to speak at the monthly meeting to explain the needs of the community and how best to provide services. The ESG and Veterans projects have staff dedicated to provide education and oversight to ensure the needs of the LGBT population are identified and met in a culturally competent manner. For Coordinated Entry, the CCHA requires service providers participating in the CES to practice a person-centered model that incorporates participant choice is inclusive of all homeless subpopulations present in Chittenden County, including homeless veterans, youth, and families with children, individual adults, seniors, victims of domestic violence, sexual violence, dating violence or stalking, and Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, and Intersex (LGBTQI) individuals and families.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

Our CoC's Coordinated Entry System (CES) has been updated & implemented to meet all additional requirements established in CPD-17-01. Our CES covers the entire geographic region of Chittenden County. 2-1-1 serves as a virtual access point throughout Chittenden County, providing full geographic coverage & makes referrals to assessment hubs for CE. We also have three outreach teams that cover the entire geographic territory between them.

The 3 outreach teams coordinate to provide initial engagement, access, & referrals to the CES for those least likely to apply for assistance. One of these outreach teams partners with police departments throughout the county & provides outreach & referrals for individuals experiencing homelessness. All outreach teams function as mobile Access Points for the CES, providing referrals and coordinating with service providers to identify individuals in need of assessment.

Our CES utilizes a two-step process for access & assessment. Access points are dispersed throughout the county & make referrals to the CES utilizing a one page initial screening form. Assessment hubs receive referrals from Access Points through screening form process; hubs will then provide full CES assessments. Our CES assessment process utilizes a scored Vulnerability Assessment tool that prioritizes people according to severity of service need. Our CES policies & procedures establish an order of priority based on severity of service need & length of time homeless for PSH. The order of priority for RRH also incorporates severity of service need. All homeless households who are assessed through the CES are referred to & assigned a housing navigator if needed. Housing navigators are connected with homeless households on a weekly basis. Our CES partners with & provides referrals to mainstream housing providers based on vulnerability & housing status for consideration for various homeless preferences.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

***1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.**

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	No

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

FY2019 CoC Application	Page 16	09/23/2019
------------------------	---------	------------

Applicants must describe:

1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and

2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.

(limit 2,000 characters)

VT 501 demonstrates how severity of needs and vulnerabilities are considered in our review and ranking both in our Review and Ranking policy and scoring tools for both new and renewed projects. 1) In the CoCs Ranking and Review Policy approved on 7.11.19, the following vulnerable populations are listed as priorities for CoC-funded resources: Persons fleeing domestic violence, dating violence, sexual assault and stalking; chronic homeless individuals and families; unaccompanied youth and families with children under 18. In the section of the scoring tool that addresses the prioritization of vulnerable populations, CCHA prioritized and distributed points to these specific vulnerable populations: persons experiencing chronic homelessness (18 points), persons fleeing domestic violence, dating violence, sexual assault and stalking (17 points); unaccompanied youth or families with children under 18 (14 points).

2) Given the information above, about 18% of project scoring is based on severity of need. In addition to the scoring listed, VT 501 also considers coordinated entry (CE) participation as a threshold requirement for project selection and CE referrals prioritize those with highest needs via scoring criteria. Utilizing a Vulnerability Assessment which scores based on vulnerability/severity of service need, the Review Committee also uses case conferencing to ensure those with the highest vulnerability and need are adequately referred and served; this would include those with current or past substance abuse, those with little or no income and those with criminal histories. Review Committee members include those serving vulnerable populations (Agency of Human Services, Cathedral Square (Seniors), VA, homeless shelter providers and Center for Independent Living. Projects were not considered unless they clearly addressed the CoCs population priorities.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:

1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or

2. check 6 if the CoC did not make public the review and ranking process; and

3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or

4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process

Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing,

		Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input checked="" type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 16%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1. Projects are ranked using a standard scoring tool based on performance measures, standard grant requirements, & prioritization of populations. Renewal projects may choose to voluntarily reallocate funds by applying for a renewal project funded at less than its ADA. Per the Ranking Policy, the Steering Committee (SC) reviews the GIW & ranked grants in sufficient time to allow for reallocation of funds. The SC will duly advertise any upcoming vote/discussion on the reallocation process. For the 2019 NOFA cycle, the reallocation process & vote took place at the Sept. 5th SC meeting. The SC reviewed CCHA’s projects in light of the CoC’s & HUD’s priorities & considered reallocation based on the following in priority status: 1) Permanent Supportive Housing; 2) Rapid Rehousing and 3) Other eligible activities.

2. The reallocation process is in the Ranking Policy which is approved by the CCHA SC annually.

3. The Ranking Policy which describes the process for project ranking, review & reallocation is posted publically on the CCHA website with the RFP announcement.

4. The CCHA uses performance measures to assess performance of renewal projects. Projects are ranked on both past performance & population served. The prioritization of subpopulations is reviewed each year by the SC & adjusted based on the past year's performance, Coordinated Entry By-Name list, & PIT count results.

5. The Ranking Committee reviews low ranking renewal projects & new projects, considering emerging needs, approved priorities, gaps in service & current project portfolio to determine if reallocation for renewal projects is appropriate, & makes a recommendation to the SC. This year, multiple projects applied for a grant amount less than their ARA, therefor funds were voluntarily reallocated. The recommended reallocation was then brought to the Sept. 5th, SC meeting for a vote.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: No

Applicant Name	DUNS Number
This list contains no items	

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

2A-1. HMIS Vendor Identification. WellSky Community Services

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	149	16	132	99.25%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	61	20	14	34.15%
Rapid Re-Housing (RRH) beds	66	9	29	50.88%
Permanent Supportive Housing (PSH) beds	112	0	73	65.18%
Other Permanent Housing (OPH) beds	79	0	23	29.11%

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
 - 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**
- (limit 2,000 characters)**

To increase the HMIS bed coverage for Rapid Re-housing the CoC and HMIS lead will continue to work with Vermont AHS to get the State funded RRH project entered into HMIS.

To increase the HMIS bed coverage for Permanent Supportive Housing the CoC and HMIS lead will meet in December 2019 with Vermont State Housing Authority about having the VASH Voucher project entered in to HMIS. To increase the Transitional and Other Permanent Housing bed coverage the CoC and HMIS lead will work with the providers to get information entered into HMIS.

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). 04/29/2019
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

2B-1. PIT Count Date. 01/23/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/29/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

This year, VT 501 continued to expand their use of HMIS data to inform the sheltered PIT count. The CoC had providers enter directly into HMIS and/or update their information in HMIS for the Count. Non-HMIS providers were given an online tool to directly enter their ES and TH PIT data. This helped with de-duplication and to gather more accurate data from the non-HMIS providers in a quicker, more efficient manner.

The Chittenden CoC partnered with the VT Balance of State CoC and the Institute for Community Alliances (ICA) to create a training webinar so that every staff member and volunteer who was going to collect data or input data

for the 2019 PIT Count could participate in the live training, or watch the webinar on their own. This ensured that every interviewer and data entry worker would be able to receive the same comprehensive instructions, and thus improve accuracy.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

Yes, VT 501 updated and improved our unsheltered PIT count methodology. This year, the PIT Count Committee successfully included a new outreach team which serves the more rural areas in Chittenden County, this team provided PIT volunteers with campsite information outside of the Burlington area and expanded our outreach efforts. Unsheltered Outreach surveyors were given an online tool to directly enter their survey data. This helped with de-duplication and to gather more accurate data in a quicker, more efficient manner. Paper survey forms were still available for use by surveyors who encountered any technical difficulties in the field. The paper PIT surveys were updated to include the definition of Veteran directly under the question so that persons who meet the HUD definition of Veteran could be more easily identified by volunteers. The Chittenden CoC also coordinated with the surveyors to cover different territories, known encampments and meal sites. VT-501 designed and provided the surveyors for the unsheltered outreach with nametags that clearly identified them by name and that they were a PIT Count surveyor, in order to put people they approached more at ease that it was a legitimate survey they were being asked to participate in, and hopefully make them more likely to agree to be interviewed.

The Chittenden CoC partnered with the VT Balance of State CoC and the Institute for Community Alliances (ICA) to create a training webinar so that every staff member and volunteer who was going to collect data or input data for the 2019 PIT Count could participate in the live training, or watch the webinar on their own. This ensured that every interviewer and data entry

worker would be able to receive the same comprehensive instructions, and thus improve accuracy.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

1. Stakeholders who serve youth experiencing homelessness were involved in PIT Count planning discussions regarding PIT count outreach and methodology, and strategies to accurately capture the youth population.
2. Youth shelters participate in the count, including the drop-in center where youth congregate. Spectrum, a service provider for youth experiencing homelessness, also conducted a count of precariously housed youth, which included outreach to all of its youth programs. The precariously housed youth count was not included in the PIT Count, but was helpful for planning purposes and to ensure all literally homeless youth were known and counted.
3. After last year's PIT Count, service providers for youth experiencing homelessness had conversations with youth in their programs asking whether the count of youth was accurate, whether youth were being missed, and if so where are the locations where they have been missed. This information improved the 2019 PIT count.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC's actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
 - 2. families with children experiencing homelessness; and**
 - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

To improve outreach for all these populations, the Point in Time count committee created posters advertising the PIT Count and distributed them to be hung in a variety of locations that individuals, families with children, and veterans who are homeless are known to frequent. Additionally, the Committee: worked with the United Way's 2-1-1 hotline to ensure that Vermonters could take the survey by calling 2-1-1, and sent a press release

promoting the PIT Count to local media organizations (this was sent by a board member organization: 2-1-1)

1) To identify individuals and families experiencing chronic homelessness the PIT committee included outreach workers and people with current and past experience of homelessness, and identified locations of individuals who experience homelessness through their personal and professional experience on the ground and by reaching out to local municipalities for location information.

2) To reach families with children, the statewide committee contacted all the School Homeless Liaisons in all the school districts in Chittenden County and gave them an information flyer about how they could help connect families with children experiencing homelessness to the PIT Count.

3) A member of a statewide Veterans service organization was included in the statewide PIT Committee and in the review and creation of PIT Count training and materials. The online version of the form more accurately prompted providers to ensure that only qualifying Veterans were counted. The eligibility questions were asked in a way that only allowed a person to be identified as a Veteran if the person completing the form answered the testing/prompting questions affirmatively.

3A. Continuum of Care (CoC) System Performance

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

***3A-1. First Time Homeless as Reported in HDX.**

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	774
--	-----

3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

1) VT 501 uses several tools to determine risk factors leading to homelessness. The CoC reviews the PIT count special populations for risk factors. A statewide study identified nonpayment of rent as the main factor leading to eviction. All publicly funded housing organizations are required to identify, annually, the causes of eviction among their portfolios; they also report this information to the CoC. Census information provides numbers of households paying more than 50% of income for rent. During coordinated entry, our standard assessment tool asks a variety of questions to determine risks: if a conflict with family or friends, a relationship breakdown or an abusive relationship, drug use, mental health issues or a trauma or abuse contributed to

homelessness.

2) Strategies used by CCHA to address individuals & families at risk of being homeless include: back rent payments up to 3 months; a back-rent loan program; utility payments; a payee program and rent vendoring; housing retention supportive services; tenant/landlord & credit repair educational programs; intervention with landlords via case managers or Legal Aid; connection to mainstream resources; relocation for those fleeing DV. The local affordable housing organization invites all tenants late on rent to financial counseling. The HA's Housing Retention Team & local service providers work with tenants & landlords where behavioral issues are posing risks to tenancy.

3) VT Office of Economic Opportunity leads in VT's policy & programs for homeless prevention, providing both state & federal (ESG) funding to local strategies. Housing review team, Housing Resource Ctr & Coordinated Entry Committee oversee the CoC's strategy to reduce the number of individuals & families experiencing homelessness.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.

99

3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1. VT 501's main strategy for reducing the LOT individuals and persons in families remain homeless is our robust, no-wrong door approach coordinated entry system, by name list, and partnership agreements with housing providers. Increasing the number of affordable units, dedicated PSH units, and funding sources for supportive services are priorities for the CoC and found in the Consolidated Plan. With a local rental vacancy rate persistently running below 3%, lack of vacant housing stock is a major barrier to reducing LOT homeless; 136 affordable units coming online this fall will help. Homeless set-asides in the QAP and in state development funding increase access. Housing First is a community-wide strategy to move folks directly into housing. Linking to mainstream resources and job training also helpful strategies. Ensuring those who experience homelessness have access to a variety of affordable housing options, the needed services to stay housed and the subsidy to pay for housing are the 3 pillars to move people quickly into housing in our community.

2. CCHA uses the standardized assessment tool to identify those individuals & families with the highest severity of need including length of homelessness to

access available PH subsidies and units.

3. The Coordinated Entry Committee and the Community Housing Review Team of the CoC oversee the CoCs strategy to reduce the LOT individuals and families remain homeless.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	44%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	91%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
- 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

1. Ensuring those who experience homelessness have access to a variety of affordable housing options, the services needed to stay housed & subsidy to pay for housing are the 3 pillars to move people into permanent housing (PH). VT-501 plans to increase the rate of PH placement through the coordinated entry (CE) system & weekly community housing review team meetings. Each week case managers review the CE by-name list & vulnerability scores compared to availability of housing & subsidy. Local HA maximizes homeless preference vouchers. Landlords refer vacant units to coordinated entry under partnership agreements. Case conferencing matches households with appropriate supportive service provider & housing retention services. Development of additional affordable housing continues to be a local & statewide priority in state & local Consolidated Plans. State housing

development funding & the QAP mandate homeless set-asides.

2. Coordinated Entry Committee with the Community Housing Review Team of the CoC.

3. The CoC's rate of retention is currently 91%. To increase that, CCHA plans to bolster housing retention teams, identify gaps in services & expand support to keep folks housed. Landlords & tenants can access retention assistance through the local HA's retention team. Affordable housing providers have MOU's with service providers for retention services. Local hospital pays for retention services. Targeted technical assistance/cross training of best practices by CoC available including training through the Governor's Council on Homelessness & the state network of non-profit housing providers. Local housing providers offer transfer options to new PH opportunities. Agencies operate Rent Right & tenant based classes to ensure participants gain skills needed to be better tenants. Program participants have access to temporary financial assistance.

4. The Strategic Planning Committee is responsible for overseeing the strategy to increase PH.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	4%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	3%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC's strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

1. With the rate of 3% of individuals/persons in families who return to homelessness over a 6-12 month period, VT-501 identifies the following common factors contributing to those who return to homelessness: Lack of income to maintain housing; lack of money skills; substance abuse or mental health issues, domestic violence leading to failure to make timely rent payments, and other lease violations

2. To continue to reduce the rate of additional returns to homelessness, VT-

501's strategies include the following activities: VT-Soar training for providers to increase participant incomes; housing retention teams ensure appropriate services and interventions with landlords; access to back payment for rent and utilities; access to payees to assure timely rent payment; education to tenants on financial assistance available; increasing opportunities for households becoming at-risk because of changes in financial circumstances to access subsidy; providing transfer rehousing opportunities for those living with mental illness whose supportive environment needs change; review HMIS and system performance reports to identify trends and reasons for returns to homelessness.

3.The responsible organization for the CoC's strategy to reduce the rate of individuals and persons in families returns to homelessness is the Strategic Planning Committee of the CoC, which lead the human-centered design process that identified housing retention as a priority for the CoC.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	8%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	21%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
 - 2. describe the CoC's strategy to increase access to employment;**
 - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

1&3. The CCHA has executed an MOU with ReSource, a service provider that provides job training. Resource has attended a Steering Committee (SC) meeting to present on their services, works with SC members for referrals, & prioritize enrollment of persons experiencing homelessness. Resource training prepares people for construction jobs which allows underemployed people to move from minimum wage to well-paying jobs. Additionally, SC Members have attended local Workforce Development Board meetings, Creative Workforce Solutions, to discuss collaboration, & create an MOU to promote referrals & enrollment preference for persons experiencing homelessness or recently housed.

2&3. In addition to the partnerships & MOU's listed above, VT 501 uses a multi-

faceted approach to increase access to employment. Spectrum, in partnership with the VT Dept of Labor, has their own social enterprise, Detail Works, where youth with barriers to employment gain experience in a supportive environment. Youth have access to resume & interviewing assistance & soft skill development. Local Community Action Program agency refers clients to the Individual Career Advancement Network (ICAN) program, which assists individuals to conduct job searches, connect with employers, enhance job finding skills, gain new job skills & work experience, & learn how to achieve industry certifications. Pathways Vermont provides job training, & referrals to their Individualized Placement Support Supported Employment Program. Howard Center offers employment councilors through the Career Connections program.

3. United Way, a CCHA member, works with local employers through its Working Bridges program to help low-income and homeless workers gain and retain employment, access earned income cash benefits such as the EITC and access promotion opportunities for higher income

4. The CCHA Steering Committee is responsible for overseeing the CoCs Strategy to increase jobs and income from employment.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1 & 2 CCHA has implemented the following strategies to increase access to non-employment cash sources: VT 501 partners closely with Temporary Assistance for Needy Families (TANF) who also attend CoC meetings. Service providers use Vermont's single online Consolidated Benefits Application for 4 benefit programs with the ability for case managers to follow up with clients. VT SOAR supports several service providers to increase access to disability benefits for eligible individuals. The local Community Action agency, is also a VITA site, which helps working household's access the Earned Income Tax Credit. The Vermont Agency of Human Services is responsible for overseeing the Coc's strategy to increase non-employment cash income.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
- 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

(limit 2,000 characters)

1. The CCHA is working with Creative Workforce Solutions, to strengthen partnerships between CCHA service providers, private employers, and private employment organizations. These strengthened partnerships will increase referrals from our programs to private employment organizations, break down stigma associated with a lack of housing, and establish a preference for people experiencing homelessness. Also, United Way’s Working Bridges programs helps low-income and homeless workers get and keep private sector jobs, with on-site resource coordinators to support retention, promotion and access to resources.

2. CCHA service providers for residents of permanent supportive housing provide significant employment and volunteer opportunities to PSH residents. Pathways Vermont Housing First program service team is responsible for increasing jobs and income from employment. They support individuals in preparing for, applying for, and interviewing for mainstream employment opportunities and job training as well as provide budgeting support for individuals and households as their income increases. They also refer individuals to the Individualized Placement Support Supported Employment Program at the Pathways Vermont Community Center. The Supported Employment program builds relationships with employers in the community as well as provides job search and retention supports. Additionally, they refer individuals to Voc Rehab and Department of Labor and participate in joint meetings with workforce development programs as needed. Safe Harbor, another service provider for persons in permanent supportive housing, refers all interested clients to vocational services, and most recently have been collaborating with Working Fields, an organization that provides assistance to people with criminal background issues to connect with employment opportunities.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures Data–HDX Submission Date 05/30/2019

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and

3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

VT-501 relies on several approaches to rapidly re-house every household of families with children within 30 days of becoming homeless. 1. CCHA is funding 2 RRH projects, one dedicated to survivors of DV and children and the other to individuals and families. Ensuring available rental subsidy with the improved services are key to rapid rehousing. Other resources include VTs Family Supportive Housing program, ESG funds, Landlord Risk Mitigation and Risk Pools. Prioritization with Coordinated Entry, weekly case conferencing with Housing Review Teams, and coordination with landlords to establish new and enhance relationships, housing navigators, school liaisons all assist with rapid rehousing. Continued legislative advocacy for increases the number of affordable housing units in Chittenden and Vermont.

2. Coordination of services, continuation of alternate subsidy, and on-going communication all address the housing and service needs for housing retention by families and individual. As well as connection to workforce/employment assistance and mainstream benefits as needed to increase income and other referrals.

3. Locally, the Coordinated Entry Committee and Housing Review Teams are responsible to rapidly rehouse families. The Agency of Human Services is the entity responsible in the State

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad Credit or Rental History	<input type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
 - 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**
- (limit 3,000 characters)**

1. VT 501 recognizes the unique challenges faced by unaccompanied homeless youth. A key partner in the CoC is Spectrum Youth & Family Services- a youth specific agency that currently has 3 separate housing programs aimed at housing youth, including a youth warming shelter. One focus of the CoC was to expand the resources available to homeless youth, as well as to make them

more accessible to youth. This has been done in a number of different manners, including increasing active participation in the Coordinated Entry Process. Through this process, youth are being connected to resources that would not have otherwise been connected. This has allowed for the sheltering of youth that did not walk in the door at Spectrum, and has allowed for a more accurate count of the number of youth currently experiencing homelessness in the community.

2. For unsheltered youth, Spectrum Youth & Family Services operates a youth-specific seasonal warming shelter to house youth during from Nov-Mar. This shelter operates on a lower barrier level, and is able to add an additional 10 beds into the system that are able to be accessed by youth that may not qualify for other shelters. Youth staying at this shelter will complete a TAYVISPDAT and be entered into the Coordinated Entry System, which will allow them to be connected to longer term housing resources. This year the CCHA has expanded our By Name List to include youth.

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1. The CoC utilizes a Housing Inventory Chart that breaks down the availability of housing, the types of housing, and the utilization rates of the housing project, among other data points. This allows the CoC and its members to evaluate program usage and see where there may be gaps in services. In addition, all CoC funded programs enter data into HMIS for monitoring purposes. All CoC funded programs also participate in Coordinated Entry; CCHA is committed to operate a By Name list of all homeless people in our geographic area and this year youth were added to the list. The By Name list can be paired with the Point in Time count to give an accurate portrayal of the need for housing in the area by type and population.

2. VT 501 uses system performance measures, specific grant measures, and measures that record emergency shelter to housing transitions, to calculate the effectiveness of the strategies. These measures include utilization rates, bed nights, exit destinations, employment rates, length of time housed, connection to services, among others, to gauge efficacy of programs.

3. These measures track how quickly our youth are being permanently housed, and identifies gaps in service and unmet housing need, which allows VT 501 to adjust the investment of resources, and service providers to adjust programs as needed for better outcomes. Spectrum Youth & Family Services, the youth provider in the Chittenden CoC, enters all clients into both of these systems, regardless of CoC funding. This helps accurately measure the need for

additional youth services and ensures that current projects are functioning properly.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**

- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

VT 501 passed an Education Services policy to ensure all homeless children and youth, as defined in the McKinney-Vento Homeless Assistance Act can access free and appropriate education. CCHA coordinates with all local homeless education liaisons on planning for the Point in Time count & will continue to develop deeper community collaboration between homeless providers & local homeless education liaisons. For all CoC-funded programs that provide housing or services to families, the CoC will ensure a staff person is designated to ensure children are enrolled in school & connected to the appropriate services in the community. The CoC family shelter provider, COTS, has a Children’s Education Advocate (CEA), who works with school districts & early education providers to connect children in shelter with services & provide educational support. In addition to coordinating transportation, the CEA works with the school’s homeless liaisons to help children with IEP goals & other academic needs. The CEA ensures every school-aged child is enrolled in their designated school within one week of arriving in shelter. For children under age 5, the CEA connects children with early education & quality child-care programs, including assistance with securing subsidies to help cover costs. CoC partner agencies like Lund’s teen parent program maintains a curriculum agreement between schools & students; assists with transcript/credit transfers. Youth also meet with case managers who include educational/occupational goals in their service plans.

The CoC collaborates with ReSource and Lund, social service providers delivering youth education for those either at risk or experiencing homelessness. For MV agencies at the state and local level, CCHA engaged liaisons for the Point in Time count and extends invitations for all community meetings. This past year, data and information was shared and analyzed, comparing the PIT count with the annual school count for homeless children.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)

CCHA has adopted a written education policy and procedure to ensure all individuals and families who become homeless are informed of their eligibility for education services and are enrolled in free education. Including:

1. Establishing policies and practices that are consistent with, and do not restrict the exercise of, the educational rights afforded to students experiencing homelessness under federal law.
2. For CoC-funded programs that provide housing or services to families, designating a staff person to ensure that children are enrolled in school and are connected to appropriate services within the community.
3. Taking the educational needs of children into account when families are placed in emergency or transitional shelter and, to the maximum extent practicable, placing families with children as close as possible to their school of origin so as not to disrupt such children's education.
4. Collaborating with schools to assist in the identification of children and youth experiencing homelessness and to ensure that these children and youth are informed of their eligibility for school-based McKinney-Vento services.
5. Seeking the continuing input of school homeless liaisons to make the CoC's coordinated entry process welcoming and easily accessible for youth and families with children.

The State of Vermont's Education for Homeless Children and Youth program ensures that families experiencing homelessness are informed of their eligibility for educational services. Homeless students have equal access to the same free, appropriate, public education (including public preschool) provided to other Vermont children & federal law requires every ESG-funded agency explain MV educational rights at intake. Local agencies use a Self Sufficiency Matrix for households receiving Housing Navigation services to help identify issues of concern and includes a category of "Child Development and Education" specifically noting whether the child is enrolled in school.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	Yes
Head Start	No	Yes
Early Head Start	No	Yes
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	Yes
Healthy Start	No	Yes
Public Pre-K	No	Yes

Birth to 3 years	No	Yes
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. Yes

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC's strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input checked="" type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.
(limit 2,000 characters)

To keep CoC program staff up to date regarding mainstream resources, members receive announcements & updates during monthly CoC meetings, a COC list serve, & during provider meetings. Staff members from agencies who provide food stamps, TANF, substance abuse treatment are regular attendees of the CoC Steering Committee.

2. COC members send updates regarding the availability of mainstream resources & other assistance out on the COC listserv as needed. Monthly all COC members have the opportunity to share updates at Steering Committee meetings, weekly service providers meet at the Community Housing Review Team.

3. There are multiple healthcare organizations on the CCHA Steering Committee including the University of Vermont Medical Center and the Community Health Centers of Burlington (CHCB). Providers assist clients individually to enroll for health insurance and partner with healthcare organizations to enroll clients if needed. Community Health Centers of Burlington has the only Homeless Healthcare Grant (330H) in the state of Vermont. This means that anyone struggling with homelessness can access medical and all ancillary services, including benefits assistance and enrollment at any sight - including Safe Harbor Health Center which is a centrally located satellite office in downtown Burlington. Patients are regularly assisted in applying for Medicaid in addition to any other benefits for which they may qualify.

4. VT 501 works with mainstream programs that assist persons experiencing homelessness to utilize mainstream benefits via street outreach, case management and supportive services. The State has a single online VT Consolidated Benefits Application for 4 benefit programs w/ability for case managers to follow up. VT SOAR supports several service providers and provides the CoC’s participants with a high rate of access to mainstream programs.

5. The Agency of Human Services is the responsible entity for overseeing access of mainstream benefits.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	7
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	7
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

- 1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
- 2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**
- 3. describe how often the CoC conducts street outreach; and**
- 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

1. There are 3 outreach teams working in Chittenden County. A SAMHSA funded PATH grant funds outreach through our FQHC for 2 positions to find & connect with homeless who are mentally ill & difficult to engage, offering persons community-based services. This team includes a medical outreach team comprised of an MD and an RN. A street outreach team, funded by the City, local businesses, United Way & the State, provides outreach to individuals, families with children, and youth sleeping on the streets in our downtown area. Another community outreach team partners with several police departments throughout the county & provides outreach/referrals for those experiencing homelessness.

2. These 3 teams represent 100% coverage of the geographic area.

3. The Homeless Healthcare Program operates 5 days/week & offers case mgt services for single adults struggling w/mental health or co-occurring disorders. They regularly outreach areas like encampments, motels, community meal sites & other service agencies. Approach is client centered, meeting the needs of the client at their self directed pace. Also includes coordinated entry assessment, connecting people w/housing options, coordinating all care including medical services & assist people in establishing & maintaining mainstream benefits (food stamps, medical coverage, GA/EA & social security). Phone-based interpreter services easily accessed in the field & office. Business district street team overseen by the community mental health center operates 7 days a week, connecting to support services. SSVF conducts street outreach to access homeless veterans. VT 211 operates a toll-free helpline 24/7.

4. The CoC tailored its street outreach to those least likely to request assistance by creating teams with mental health expertise & offering medical services. Clients form trust in relationships lessening resistance to other services. Regular visits to encampments also builds trust in order to engage them in an array of services.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	96	66	-30

4A-5. Rehabilitation/Construction Costs–New Projects. No

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	09/23/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	Moving On Multifa...	09/23/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administratio...	09/23/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	09/23/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted...	09/23/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Rejected...	09/23/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/23/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/23/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No	Local Education o...	09/23/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	State or Local Wo...	09/23/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/23/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
-------	----	--	--

Attachment Details

Document Description: FY 2019 CoC Competition Report

Attachment Details

Document Description: Moving On Multifamily Preference

Attachment Details

Document Description: PHA Administration Plan Preference

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: Projects Accepted Notification

Attachment Details

Document Description: Projects Rejected/Reduced Notification

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Public Announcement

Attachment Details

Document Description:

Attachment Details

Document Description: Local Education or Training Organization Agreement

Attachment Details

Document Description: State or Local Workforce Agreement

Attachment Details

Document Description: Racial Disparity Assessment Summary

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/20/2019
1B. Engagement	09/20/2019
1C. Coordination	09/20/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/20/2019
1F. DV Bonus	No Input Required
2A. HMIS Implementation	09/20/2019
2B. PIT Count	09/20/2019
3A. System Performance	09/20/2019
3B. Performance and Strategic Planning	09/20/2019
4A. Mainstream Benefits and Additional Policies	09/20/2019
4B. Attachments	Please Complete

Submission Summary

No Input Required

2019 HDX Competition Report

PIT Count Data for VT-501 - Burlington/Chittenden County CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	332	291	359	309
Emergency Shelter Total	190	217	295	226
Safe Haven Total	0	0	0	0
Transitional Housing Total	80	46	47	35
Total Sheltered Count	270	263	342	261
Total Unsheltered Count	62	28	17	48

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	68	44	42	74
Sheltered Count of Chronically Homeless Persons	37	32	34	62
Unsheltered Count of Chronically Homeless Persons	31	12	8	12

2019 HDX Competition Report

PIT Count Data for VT-501 - Burlington/Chittenden County CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	43	37	33	25
Sheltered Count of Homeless Households with Children	43	36	33	25
Unsheltered Count of Homeless Households with Children	0	1	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	18	31	25	25	17
Sheltered Count of Homeless Veterans	14	24	23	24	14
Unsheltered Count of Homeless Veterans	4	7	2	1	3

2019 HDX Competition Report
HIC Data for VT-501 - Burlington/Chittenden County CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	149	16	132	99.25%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	61	20	14	34.15%
Rapid Re-Housing (RRH) Beds	66	9	29	50.88%
Permanent Supportive Housing (PSH) Beds	112	0	73	65.18%
Other Permanent Housing (OPH) Beds	79	0	23	29.11%
Total Beds	467	45	271	64.22%

2019 HDX Competition Report

HIC Data for VT-501 - Burlington/Chittenden County CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	96	120	103	85

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	34	36	33	19

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	124	115	96	66

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for VT-501 - Burlington/Chittenden County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	506	634	89	90	1	59	54	-5
1.2 Persons in ES, SH, and TH	541	663	96	99	3	62	56	-6

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	512	652	395	516	121	183	181	-2
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	547	685	387	513	126	182	183	1

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	56	5	9%	3	5%	2	4%	10	18%
Exit was from ES	65	3	5%	1	2%	3	5%	7	11%
Exit was from TH	15	1	7%	2	13%	0	0%	3	20%
Exit was from SH	0	0		0		0		0	
Exit was from PH	314	10	3%	7	2%	12	4%	29	9%
TOTAL Returns to Homelessness	450	19	4%	13	3%	17	4%	49	11%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	291	359	68
Emergency Shelter Total	217	295	78
Safe Haven Total	0	0	0
Transitional Housing Total	46	47	1
Total Sheltered Count	263	342	79
Unsheltered Count	28	17	-11

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	546	676	130
Emergency Shelter Total	511	645	134
Safe Haven Total	0	0	0
Transitional Housing Total	42	47	5

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	34	27	-7
Number of adults with increased earned income	2	2	0
Percentage of adults who increased earned income	6%	7%	1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	34	27	-7
Number of adults with increased non-employment cash income	9	11	2
Percentage of adults who increased non-employment cash income	26%	41%	15%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	34	27	-7
Number of adults with increased total income	11	12	1
Percentage of adults who increased total income	32%	44%	12%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	38	48	10
Number of adults who exited with increased earned income	1	4	3
Percentage of adults who increased earned income	3%	8%	5%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	38	48	10
Number of adults who exited with increased non-employment cash income	8	10	2
Percentage of adults who increased non-employment cash income	21%	21%	0%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	38	48	10
Number of adults who exited with increased total income	8	14	6
Percentage of adults who increased total income	21%	29%	8%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	466	600	134
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	77	125	48
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	389	475	86

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	738	964	226
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	129	190	61
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	609	774	165

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	54	43	-11
Of persons above, those who exited to temporary & some institutional destinations	5	4	-1
Of the persons above, those who exited to permanent housing destinations	18	14	-4
% Successful exits	43%	42%	-1%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	676	767	91
Of the persons above, those who exited to permanent housing destinations	328	337	9
% Successful exits	49%	44%	-5%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	121	121	0
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	108	110	2
% Successful exits/retention	89%	91%	2%

2019 HDX Competition Report FY2018 - SysPM Data Quality

VT-501 - Burlington/Chittenden County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report

FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	326	157	204	127	50	53	48	54	154	155	165	169	16	124	115	74				
2. Number of HMIS Beds	19	8	8	106	18	15	15	21	42	78	82	109	0	9	16	24				
3. HMIS Participation Rate from HIC (%)	5.83	5.10	3.92	83.46	36.00	28.30	31.25	38.89	27.27	50.32	49.70	64.50	0.00	7.26	13.91	32.43				
4. Unduplicated Persons Served (HMIS)	0	4	405	348	23	41	38	24	54	79	98	96	17	77	280	393	27	29	3	14
5. Total Leavers (HMIS)	0	1	333	286	14	26	24	20	6	11	26	28	5	53	249	268	4	7	2	5
6. Destination of Don't Know, Refused, or Missing (HMIS)	0	0	74	67	0	0	0	1	0	0	0	0	1	5	8	8	3	7	0	3
7. Destination Error Rate (%)		0.00	22.22	23.43	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	20.00	9.43	3.21	2.99	75.00	100.00	0.00	60.00

2019 HDX Competition Report

Submission and Count Dates for VT-501 - Burlington/Chittenden County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/29/2019	Yes
2019 HIC Count Submittal Date	4/29/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes



65 Main Street
Burlington, VT 05401-8408
tel 802.864.0538
fax 802.658.1286
www.burlingtonhousing.org

Moving On Strategy—Strategy for how grant recipients move current CoC Program participants who no longer require intensive services from CoC Program funded-PSH beds to other housing assistance programs (including, but not limited to, Housing Choice Vouchers and Public Housing) in order to free up CoC Program funded-PSH beds to be used for persons experiencing homelessness.

Burlington Housing Authority's (BHA) does not have a formal Move On strategy for program participants benefiting from BHA's Continuum of Care grant-funded programs. However, the comprehensive way in which BHA and service providers support program participants ensures best outcomes possible.

BHA uses funding from these grants for eligible participants as a bridge subsidy by encouraging them to remain on subsidized housing wait lists (Section 8 and Multifamily). This allows them to be stably housed through the CoC program as they wait for their names to come up on the other waiting lists. For CoC participants that are not eligible for the HCV or Multifamily program, the CoC program affords them the opportunity to work towards becoming eligible for the HCV program while being stably housed. BHA and service providers make sure that participants are on that wait list that they are eligible for, to allow them the fastest chance to enter another funding program when their name comes up.

Service providers delivering the required match of social services necessary to access CoC rental assistance are responsible for determining current service requirements for each program participants. They modify the level and type of services to be delivered annually based on ongoing assessments. Should the service provider indicate a participant no longer requires supportive services and as a result determines they will no longer provide services, the participant would no longer be eligible for CoC rental assistance. This has not happened to date. If it were to happen, BHA would work with community partners to determine how to alternatively support housing until such time as an HCV or Multifamily rental subsidy were to become available or until the former participant no longer requires subsidized housing.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

VSHA will offer public notice when changing its preference system. The notice will be publicized using the same guidelines as those followed for amending the agency's PHA plan or opening and closing the waiting list, depending on when the change is planned to occur.

VSHA uses the following local preference system:

Disaster Preference: This preference is available to families who are displaced due to fire, flood, natural disaster, or condemnation by a local, State, or Federal Agency.

Transitional Housing Preference: This preference is available to individuals and families who are Transitioning from one of the following programs administered by the Vermont State Housing Authority:

- HUD's Family Unification program for Youth In Transition;
- The Vermont Rental Subsidy Program (a 12 month rapid rehousing initiative administered by the Vermont Agency of Human Services). *Applications for this preference will be accepted **only after** 9 months of participation in VRS.*
- Individuals/families transitioning from a Domestic Violence Transitional Housing Program (currently on or eligible to be on the Continuum of Care Homeless Inventory Chart for homeless beds).
- *HUD's McKinney-Vento Shelter Plus Care Program;

To be considered for this preference, applicants **must** meet the following additional criteria:

1. Actively participating in a case-management plan – which includes a discharge plan with an appropriate organization providing these services; ***and***
2. Be in compliance with any lease agreement (verbal or written). Families must be current in their rent and any other conditions of tenancy. Families can not be subject to an eviction action. VSHA will require Certification from the

applicant's current landlord stating they are *in good standing and in compliance with their lease agreement*.

**Applicants transitioning from HUD's/VSHA's Shelter plus Care program MUST provide certification from the (Shelter plus Care) Sponsoring Organization that the applicant has participated in the Shelter plus Care program for no less than 36 months and has met the goals of their Individual Service Plan (ISP).*

Preference for Homeless Families with Case Management Support:

Preference will be limited to no more than 100 applicants / fiscal year (10/1 – 9/30).

Preference will be provided to families (with one or more minor children) who are homeless as defined by HUD's Category 1 definition of homelessness¹ **and** who will be receiving regular on-site case management support from a local homeless services, social services or mental health agency for at least one year after moving into a voucher-assisted unit. Status will be verified through the agency providing case management.

INCOME TARGETING

Income Targeting 1(b)(2)

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

1 Category 1: An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park abandoned building, bus or train station, airport, or camping ground; or b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution".

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families either according to the date and time of application, or by a random selection process [24 CFR 982.207(c)]. When selecting families from the waiting list PHAs are required to use targeted funding to assist only those families who meet the specified criteria, and PHAs are not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection (or local) preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

Local Preferences

Local preferences will be used to select families from the waiting list.

The VSHA has selected the following system to apply local preferences:

- The Presidentially Declared Disaster Preference will be ranked the highest of all local preferences.
- The Transitional Housing Preference for **Youth transitioning from VSHA Family Unification program** will have the greatest weight among all local preferences. Applicants qualifying for this preference will be served before any other preference category.
- All other local preferences will be treated equally.

Among Applicants with Equal Preference Status

Among applicants with equal preference status, the waiting list will be organized by **date and time**. Applicants with local preference status will be served before families without local preference status.

4-III.D. NOTIFICATION OF SELECTION

Families will be notified in writing when their application has been selected from the waiting list.

4-III.E. THE APPLICATION INTERVIEW

VSHA does not interview applicants.

4-III.F. COMPLETING THE APPLICATION PROCESS

The PHA must verify all information provided by the family (**see Chapter 7**). Based on verified information, the PHA must make a final determination of **eligibility (see Chapter 3)** and must confirm that the family qualified for any special admission, targeted admission, or selection preference that affected the order in which the family was selected from the waiting list.

PHA Policy

If the PHA determines that the family is ineligible, the PHA will send written notification of the ineligibility determination within 10 business days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an **informal review (Chapter 16)**.

If a family fails to qualify for any criteria that affected the order in which it was selected from the waiting list (e.g. targeted funding, extremely low-income), the family will be returned to its original position on the waiting list. The PHA will notify the family in writing that it has been returned to the waiting list, and will specify the reasons for it.

If the PHA determines that the family is eligible to receive assistance, the PHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.



VULNERABILITY ASSESSMENT – SINGLE ADULTS

Administration

Interviewer Name: _____ Staff Volunteer

Organization: _____

Survey Date: ___/___/___ **Survey Time:** __: __ AM/PM **Survey Location:** _____
Day/Month/Year

Opening Script

Hello, my name is _____ [interviewer’s name], and I work for _____ [organization name].

To determine your eligibility for homeless services, I would like to assess your housing and service needs. If you give me permission, I will ask you questions about your health and housing. The assessment will take about 15 minutes. Some of the questions will be of a personal nature, but only require yes or no answers. The questions are not intended to judge you, but to assess your current needs and eligibility for services. If you ask, I can clarify a question or you can decide not to answer a question. If you do not answer a question, no one will be upset with you. However, this information is important to help determine if you qualify for services. Skipped or inaccurate answers may affect your eligibility. It will benefit you to answer as honestly as possible, especially since we may need to verify some of your answers later.

Basic Information

Do you consent to participate? Yes No

First Name _____ **Nickname** _____ **Last Name** _____

In what language do you feel best able to express yourself? _____

Date of Birth: ___/___/___ **Age:** ____ **Social Security Number:** _____
Day/Month/Year

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1. **SCORE:**



A. History of Housing and Homelessness

1. Where do you sleep most frequently? (Check one.)

- | | | |
|---|--|---|
| <input type="checkbox"/> Housed/Couch-Surfing | <input type="checkbox"/> Self-Pay Hotel | |
| <input type="checkbox"/> Shelters | <input type="checkbox"/> Transitional Housing | <input type="checkbox"/> Safe Haven |
| <input type="checkbox"/> Outdoors | <input type="checkbox"/> Other (specify): | <input type="checkbox"/> Refused |
- _____

IF THE PERSON ANSWERS "OUTDOORS," "OTHER," OR "REFUSED," THEN SCORE 1.

SCORE:

2. How long has it been since you lived in permanent stable housing? _____ Refused

3. In the last three years, how many times have you been homeless? _____ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4 OR MORE EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

B. Risks

4. In the past six months, how many times have you...

- | | | |
|---|----------|----------------------------------|
| a) Received health care at an emergency department/room? | a) _____ | <input type="checkbox"/> Refused |
| b) Taken an ambulance to the hospital? | b) _____ | <input type="checkbox"/> Refused |
| c) Been hospitalized as an inpatient? | c) _____ | <input type="checkbox"/> Refused |
| d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers, and suicide prevention hotlines? | d) _____ | <input type="checkbox"/> Refused |
| e) Talked to police because you witnessed a crime, were the victim of a crime, were the alleged perpetrator of a crime, or because the police told you that you must move along? | e) _____ | <input type="checkbox"/> Refused |
| f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offense, or anything in between? | f) _____ | <input type="checkbox"/> Refused |

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:



5. Have you been attacked or beaten up since you've become homeless? **Yes** No Refused

6. Have you threatened to, or tried to, harm yourself or anyone else in the last year? **Yes** No Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM. **SCORE:**

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? **Yes** No Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES. **SCORE:**

8. Do you ever feel like you are being forced or manipulated into doing things that you would not normally do? **Yes** No Refused

9. Do you ever do any of the following: exchange sex for money, run drugs for someone, share a needle, or anything that you might consider to be risky? **Yes** No Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION. **SCORE:**

C. Socialization & Daily Functioning

10. Do you owe anyone money, or does anyone think that you owe them money? **Yes** No Refused

11. Do you have any income from a job, under the table work, a pension, inheritance, government benefits, or any other sources? Yes **No** Refused

IF "YES" TO QUESTION 10, OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT. **SCORE:**



12. Do you have any planned activities, other than just surviving, that make you feel happy and fulfilled? Yes **No** Refused

SCORE:

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water, and things like that? Yes **No** Refused

SCORE:

IF "NO," THEN SCORE 1 FOR SELF-CARE.

14. Do you think that conflict with family or friends, a relationship breakdown, or an unhealthy or abusive relationship may have led to your eviction or current homelessness in any way? **Yes** No Refused

SCORE:

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? **Yes** No Refused

16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs, or heart? **Yes** No Refused

17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? **Yes** No Refused

18. Do you have any physical disabilities that would limit the type of housing you could access, or that would make it hard to live independently because you'd need help? **Yes** No Refused

19. When you are sick or not feeling well, do you avoid getting help? **Yes** No Refused

20. *FOR ASSIGNED FEMALE AT BIRTH RESPONDENTS ONLY:*

Are you currently pregnant? **Yes** No Refused

SCORE:

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH.



21. If you drink or use drugs, has your drinking or drug use led to your being kicked out of an apartment or program where you were staying in the past? Yes No Refused

22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? Yes No Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE. SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program, or other place you were staying because of:

a) A mental health issue or concern? Yes No Refused

b) A past head injury? Yes No Refused

c) A learning disability, developmental disability, or other impairment? Yes No Refused

24. Do you have any mental health issues, cognitive impairments, or brain injuries that would make it hard for you to live independently because you'd need help? Yes No Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH. SCORE:

IF THE RESPONDENT SCORED 1 FOR *PHYSICAL HEALTH*, AND 1 FOR *SUBSTANCE USE*, AND 1 FOR *MENTAL HEALTH*, THEN SCORE 1 FOR TRI-MORBIDITY. SCORE:

25. Are there any medications that a doctor said you should be taking but that you are not taking, or are taking differently than prescribed? Yes No Refused

IF "YES," THEN SCORE 1 FOR MEDICATIONS. SCORE:



26. *YES or NO*: Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced?

Yes No Refused

SCORE:

IF "YES," THEN SCORE 1 FOR ABUSE AND TRAUMA.

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
Pre-Survey (page 1)	/1	Score: Recommendation: 0-3: No housing intervention 4-7: An assessment for Rapid Re-Housing 8+: An assessment for Permanent Supportive Housing/Housing First
A. History of Housing and Homelessness	/2	
B. Risks	/4	
C. Socialization and Daily Functioning	/4	
D. Wellness	/6	
GRAND TOTAL:	/17	

Follow-Up Questions

Are you currently working with any case workers? <i>(List name, etc., below.)</i>		
Name	Organization	Phone Number or Email Address

Is there a phone number or email address where someone can safely get in touch with you, or leave you a message?	
Phone Number	Email Address

Valerie Russell

From: Valerie Russell
Sent: Thursday, August 15, 2019 10:03 AM
To: Jan Demers
Cc: Christopher Brzovic; Meg Macauslan
Subject: CoC Ranking

Hello,

The CCHA Ranking Committee met this Tuesday the 13th and reviewed your projects, please see their recommendations below. The Steering Committee will vote on these recommendations September 5th.

Coordinated Entry Renewals – #7 and #8 held harmless in Tier 1
New CE Expansion - #1 in Tier 1

Each project applicant may appeal the ranking determination of their individual project by submitting a written appeal to the Chittenden Homeless Alliance Steering Committee and making a presentation at the September Steering Committee meeting. Upon completion of the appeal review, the Chittenden Homeless Alliance Steering Committee will make a final determination. Your appeal is due no later than August 30th to the CCHA co-chairs via email.

Thank you for your applications and for your service to our community.

Valerie Russell
Community Development Specialist
Community, Housing & Opportunity Programs
Community & Economic Development Office
(802)865-7232
www.burlingtonvt.gov/cedo

Valerie Russell

From: Valerie Russell
Sent: Thursday, August 15, 2019 10:18 AM
To: Dylan Foote
Subject: CoC Ranking

Hello,

The CCHA Ranking Committee met this Tuesday the 13th and reviewed your project, please see their recommendations below. The Steering Committee will vote on these recommendations September 5th.

Domestic Violence Housing First RRH – Ranked #5 in Tier I for \$156,442

The requested amount had to be reduced because applicants are only allowed to apply for funds up to their Annual Renewal Amount (ARA) for a renewal grant, the Annual Renewal Amount for this project is \$156,442. In future years, if this project would like to apply for more than it's ARA then you will need to submit an expansion application in addition to the renewal application.

Each project applicant may appeal the ranking determination of their individual project by submitting a written appeal to the Chittenden Homeless Alliance Steering Committee and making a presentation at the September Steering Committee meeting. Upon completion of the appeal review, the Chittenden Homeless Alliance Steering Committee will make a final determination. Your appeal is due no later than August 30th to the CCHA co-chairs via email.

Thank you for your application and for your service to our community.

Valerie Russell
Community Development Specialist
Community, Housing & Opportunity Programs
Community & Economic Development Office
(802)865-7232
www.burlingtonvt.gov/cedo

Valerie Russell

From: Valerie Russell
Sent: Thursday, August 15, 2019 10:25 AM
To: Lindsay Mesa
Subject: CoC Ranking

Hello,

The CCHA Ranking Committee met this Tuesday the 13th and reviewed your projects, please see their recommendations below. The Steering Committee will vote on these recommendations September 5th.

Housing First RRH Combination – Ranked #10 in Tier I

Housing First RRH Expansion – Ranked #11 – will straddle Tier I and Tier II

Please note that although you intend to submit a combination application, in E-Snaps each individual project you are requesting to combine will need a unique ranking number, but the ranking number 10 will be associated with the proposed combined project.

Each project applicant may appeal the ranking determination of their individual project by submitting a written appeal to the Chittenden Homeless Alliance Steering Committee and making a presentation at the September Steering Committee meeting. Upon completion of the appeal review, the Chittenden Homeless Alliance Steering Committee will make a final determination. Your appeal is due no later than August 30th to the CCHA co-chairs via email.

Thank you for your application and for your service to our community.

Valerie Russell
Community Development Specialist
Community, Housing & Opportunity Programs
Community & Economic Development Office
(802)865-7232
www.burlingtonvt.gov/cedo

Valerie Russell

From: Valerie Russell
Sent: Thursday, August 15, 2019 10:33 AM
To: Meghan Morrow Raftery
Subject: CoC Ranking

Hello,

The CCHA Ranking Committee met this Tuesday the 13th and reviewed your project, please see their recommendations below. The Steering Committee will vote on these recommendations September 5th.

HMIS Renewal – Ranked #9 held harmless in Tier 1

Each project applicant may appeal the ranking determination of their individual project by submitting a written appeal to the Chittenden Homeless Alliance Steering Committee and making a presentation at the September Steering Committee meeting. Upon completion of the appeal review, the Chittenden Homeless Alliance Steering Committee will make a final determination. Your appeal is due no later than August 30th to the CCHA co-chairs via email.

Thank you for your application and for your service to our community.

Valerie Russell
Community Development Specialist
Community, Housing & Opportunity Programs
Community & Economic Development Office
(802)865-7232
www.burlingtonvt.gov/cedo

Valerie Russell

From: Valerie Russell
Sent: Thursday, August 15, 2019 10:10 AM
To: Stephanie Bixby; Janet Green
Subject: CoC Ranking

Hello,

The CCHA Ranking Committee met this Tuesday the 13th and reviewed your projects, please see their recommendations below. The Steering Committee will vote on these recommendations September 5th.

New Horizons - Ranked #2 in Tier I
Housing First – Ranked #3 in Tier I
Beacon – Ranked #4 in Tier I
ECHO – Ranked #6 in Tier I

Each project applicant may appeal the ranking determination of their individual project by submitting a written appeal to the Chittenden Homeless Alliance Steering Committee and making a presentation at the September Steering Committee meeting. Upon completion of the appeal review, the Chittenden Homeless Alliance Steering Committee will make a final determination. Your appeal is due no later than August 30th to the CCHA co-chairs via email.

Thank you for your applications and for your service to our community.

Valerie Russell
Community Development Specialist
Community, Housing & Opportunity Programs
Community & Economic Development Office
(802)865-7232
www.burlingtonvt.gov/cedo

Valerie Russell

From: Valerie Russell
Sent: Thursday, September 12, 2019 4:07 PM
To: Stephanie Bixby
Cc: Janet Green
Subject: CoC Proposed Project Budget Changes

Hello,

The proposed project budget changes have been reviewed and approved by the Executive Committee.

New Horizons - Ranked #2 in Tier I - \$178,856

Housing First – Ranked #3 in Tier I – \$124,296

Beacon – Ranked #4 in Tier I - \$106, 596

ECHO – Ranked #6 in Tier I - \$106, 596

Thank you,
Val

*Reflects voluntary reallocation;
requested by applicant.*

Valerie Russell
Community Development Specialist
Community, Housing & Opportunity Programs
Community & Economic Development Office
(802)865-7232
www.burlingtonvt.gov/cedo

Chittenden County Homeless Alliance (Chittenden CoC)
FFY2019 HUD Continuum of Care Program * Notice of Funding Availability

Requests for PROPOSALS

Any eligible entity wishing to submit a request to fund a NEW and/or RENEWAL or Permanent Housing Bonus or Domestic Violence Bonus CoC Project during this year's HUD CoC NOFA must complete the attached form and submit it electronically to the Community & Economic Development Office (Val Russell) before **Friday, August 9, 2019**. Only one request per form.

INTRODUCTION

As the Collaborative Applicant for the Chittenden County Homeless Alliance Continuum of Care, the Community & Economic Development Office (CEDO) is accepting proposals for new, renewed, expanded or bonus projects as outlined below with Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD).

Chittenden County Homeless Alliance (CCHA) Continuum of Care is soliciting proposals that address housing and service priorities established through the Continuum of Care, with priority for serving vulnerable populations including persons experiencing chronic homelessness, persons fleeing domestic violence, unaccompanied youth, and families with children.

The following funding is available:

New/Renewals/Expanded: \$1,090,140 - approximately

Bonus for PH - \$54,500 - approximately

Bonus for DV - \$50,000 to include one of the following: PH/RRH project, Joint TH & PH/RRH project or SSO – Coordinated Entry for DV survivors

Funding will come from the U.S. Department of Housing and Urban Development's (HUD) 2019 McKinney-Vento Continuum of Care (CoC) for the Homeless Program, as amended under the HEARTH Act and the CoC Program Interim Rule. The availability and priorities for any funding for new projects is articulated in HUD's CoC Notice of Funding Available (NOFA):

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

More information on this program, the HEARTH Act, the Interim Rule and the NOFA is available on HUD's website: <https://www.hudexchange.info/coc>

Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals. Proposals are also welcome from current recipients of this funding.

A. As part of the FY2019 HUD CoC NOFA competition released July 3, 2019, any **ELIGIBLE APPLICANT** may submit a Proposal for a NEW (Reallocated PSH or RRH Project from Existing CoC funds, Permanent Housing Bonus or DV Bonus or EXPANDED Renewal Project) and/or RENEWAL CoC Projects.

B. The unbiased **Application Ranking Committee** will use the CoC-approved Policy & Tool, along with HUD CoC NOFA thresholds and guidance, to make funding determinations and rank approved projects to be submitted to HUD for consideration. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations.

C. **APPEALS PROCESS:** Any CoC project applicant may send a written response to the Steering Committee Co-Chairs if there is an objection to the project determination (denied/reduced funding, lower priority, or other reason). Appeals will be heard at the September 5th Steering Committee meeting. Solo Applicants may also submit an appeal directly to HUD as described in the timeline and the FY2019 CoC NOFA.

D. **Coordinated Entry and Homeless Management Information System** projects do not need to submit this form but must confirm their intent to renew by e-mail to CEDO by **August 9, 2019 at 4PM**. If either entity seeks to expand their projects with additional funding and services, a form must be submitted as an expansion either with reallocated funds (if any) or DV Bonus funds.

ADDITIONAL RESOURCES:

- **HUD CoC Program Interim Rule**
https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf
- **CoC Program Grants Administration User Guide** <https://www.hudexchange.info/resource/2946/coc-program-grants-administration-user-guide/>
- **HUD E-SNAPS** <https://esnaps.hud.gov/grantium/frontOffice.jsf>

[WORKING TO END HOMELESSNESS](#)[MEETINGS & EVENTS](#)[NEED HELP WITH HOUSING?](#)[CLINIC, MEALS & BASICS](#)[BY THE NUMBERS](#)[COORDINATED ENTRY SYSTEM](#)[CONTACT](#)

Chittenden County Homeless Alliance

2019 Request for Proposals COC Funds (NOFA)

FY2019 HUD Continuum of Care Program Notice of Funding Availability REQUEST FOR PROPOSALS

As the Collaborative Applicant for the Chittenden County Homeless Alliance (CCHA) Continuum of Care, the Community & Economic Development Office (CEDO) is accepting proposals for new, renewed, expanded or bonus projects as outlined below with 2019 Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD).

CCHA is soliciting proposals that address housing and service priorities established through the Continuum of Care, with priority for serving homeless vulnerable populations including chronically homeless persons, survivors of domestic violence, unaccompanied youth, and families with children.

There is approximately \$1,090,140 in funding available for projects to serve those experiencing homelessness and over \$82,704 in bonus project funding.

Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals. Current recipients of this funding are also welcome to apply. **Deadline for proposals is Friday, August 9th at 4 PM.**

Please find the full description and application here (PDF). Or here (WORD).

[English](#)

For more information contact the CCHA Collaborative Applicant, Valerie Russell of CEDO, at vrussell@burlingtonvt.gov, 802.865.7232.

BELOW PLEASE FIND CCHA RANKING TOOLS AND RANKING POLICY

- FY2019 Chittenden CoC NEW Coordinated Entry Priority Ranking Form
- FY2019 Chittenden CoC Renewal Project Priority Ranking Form
- FY2019 Chittenden CoC NEW Project Priority Ranking Form
- UPDATED Ranking Policy

These are links see full documents below

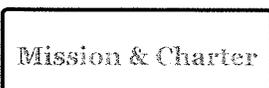


Upcoming Dates:

- July 24, 2019 Coordinated Entry CM 8:30 – 10:00
- August 11, 2019 Steering CM 9:00 – 11:00
- August 21, 2019 Strategic Planning CM 3:00 – 4:30
- August 28, 2019 Coordinated Entry CM 8:30 – 10:00
- September 5, 2019 Steering CM 9:00 – 11:00
- September 18, 2019 Strategic Planning CM 3:00 – 4:30
- September 25, 2019 Coordinated Entry CM 8:30 – 10:00

*unless otherwise noted, committee meetings (CM) are held at Champlain Housing Trust, 88 King Street, Burlington, VT

GOVERNANCE MATERIALS



CHITTENDEN COUNTY HOMELESS ALLIANCE

Continuum of Care

Purpose: To guide the Chittenden County Homeless Alliance (CCHA), Application Ranking Committee and Collaborative Applicant (CA) in the activities required to perform ranking of Continuum of Care (CoC) grant applications for the annual HUD Continuum of Care-Homeless Assistance Notice of Funding Availability (NOFA).

Policy: This policy was developed to ensure that the scoring and ranking of CoC grant application requests are conducted in a fair, transparent, & unbiased manner. The Chittenden County Homeless Alliance Steering Committee (Executive Body of the CoC) reviewed, edited and approved this policy and accompanying rating tool on December 30, 2013 with a majority vote. This process has been amended for the 2015 NOFA cycle. This process was further amended for the 2016 NOFA cycle. This process was amended and voted on for the 2017 NOFA on July 6, 2017. This process was amended and voted on for the 2018 NOFA on July 5, 2018. This process was amended and voted on for the 2019 NOFA on July 11, 2019.

Procedures: The approved ranking measures and data sources used to evaluate all CoC grant application requests will be provided to all applicants before the Application Ranking Committee meets to review and rank their projects. The Collaborative Applicant, assisted by the Institute for Community Alliances (ICA) will collect all specified data for each CoC project application and provide the application to the Application Ranking Committee to conduct the review. The Collaborative Applicant will be present at the meeting of the CoC Application Ranking Committee to provide technical assistance as needed. After the preliminary ranking determination and recommended selective cuts (if applicable) of the Application Ranking Committee is complete, the Collaborative Applicant will send an individual summary and project rank number to each project applicant and release the rankings to the Continuum. The project priority list and funding will be submitted to the Steering Committee and voted on in during the NOFA period. Each project applicant may appeal the ranking determination of their individual project by submitting a written appeal to the Chittenden County Homeless Alliance Steering Committee co-chairs and making a presentation at the next available Steering Committee meeting. Upon completion of the appeal review, the Chittenden County Homeless Alliance Steering Committee will make a final determination. The Collaborative Applicant will send the final CoC project ranking list to the CoC, and all individual project applicants, to be posted on the designated website to ensure transparency and compliance with the 2019 CoC NOFA no later than 15 days before the date the application is due. The entire Consolidated Application will be posted online for review and comments. The Steering Committee will designate the Executive Committee to have the final vote on the submittal of the Application.

Ranking Team: The CoC Application Ranking Committee will be made up of unbiased members familiar with CoC programs and the community's system of care for people experiencing or at risk of homelessness. . Each year the Application Ranking Committee members will provide a statement of confidentiality and no conflict of interest in the regard to any discussions or determinations of specific project applications and/or applicants. Members will be recruited yearly and their eligibility verified (no conflicts of interest) by the CoC.

The Committee may consider adjustments for such issues as HUD incentives or requirements. The Committee may consider proposal changes or project general budget adjustments that may be required to meet community needs. The Committee determines the rank and funding levels of all projects considering all available and objective information.

CHITTENDEN COUNTY HOMELESS ALLIANCE

Continuum of Care

The following members were approved by the Chittenden CoC to review and rank the Chittenden CoC project applications for the FY2019 HUD CoC NOFA competition:

- United Way of Northwest Vermont (Amy Carmola)
- Burlington Police Department (Lacey Smith)
- Department of Veteran Affairs (Jason Brill)
- Vermont Center for Independent Living (Kimberly Colville)
- ANEW Place (Kevin Pounds)
- VT Agency of Human Services (Jane Helmstetter)
- Cathedral Square (Laura Wilson)
- City of Burlington/Collaborative Applicant (Valerie Russell) – non voting

Ranking Process: The CoC will implement goals for each HUD CoC NOFA application cycle which maximize competitiveness of the CoC's Consolidated Application in consideration of local CoC priorities.

The independent Application Ranking Committee will meet to review data from each CoC applicant to determine how it meets the scoring criteria established in the CoC project rating tool, minimum grant requirements, and established HUD/CoC priorities. These combined factors will inform the Application Ranking Committee how to determine the CoC project ranking list and, if applicable, any necessary funding reductions to one or more projects.

Rating Tool Measures (see attachment): HUD Housing Priority, HMIS Data Quality & APR, Participant Project Performance, Target Population, Leverage, Bed Utilization and Expenditure of Funds. *Sources: Annual Performance Report; Drawdown Reports.*

Standard Minimum Grant Requirements: leverage match, expenditure of grant funds (slow or fast), bed utilization, cost effectiveness of project, HMIS implementation and compliance (or comparable system for DV projects), and other minimum grant terms. *Sources: Annual Performance Reports; LOCCS draws; HMIS Data Quality Reports.*

CoC Priorities: In addition to the above rating tool criteria and minimum grant requirement thresholds, the CoC approved local priorities for the Application Ranking Committee listed under HUD's and CCHA Policy Priorities, to consider in determining a project's rank and potential selective grant reductions.

Reallocation Process: The Steering Committee will review the Grant Inventory Worksheet and grant line up in sufficient time to allow for potential reallocation of funds. The Steering Committee will duly advertise any upcoming vote or discussion on the reallocation process. For

CHITTENDEN COUNTY HOMELESS ALLIANCE

Continuum of Care

the 2019 NOFA cycle, the reallocation process and vote took place during a summer meeting. The Steering Committee reviewed CCHA's projects in light of the CoC's and HUD's priorities. The Steering Committee will consider reallocation during an upcoming meeting and rank the following in priority status: 1) Permanent Supportive Housing; 2) Rapid Rehousing and 3) Other eligible activities.

FY2019 CoC Funding Tier 1 and Tier 2 Process:

The Ranking Committee will follow the directions in the NOFA for the Tier 1 and Tier 2 funding process. HUD will establish the amounts of Chittenden's Tier 1 and Tier 2. Tier 1 is equal to 100% of project funding eligible for a first time renewal plus 94% of the remaining Annual Renewal Demand (ARD). Tier 2 is the difference between Tier 1 and the CoC's ARD plus any amount available for the permanent housing bonus.

Project Determinations and Appeals Process: Applications which do not meet the minimum threshold requirements will not be included in the CoC Consolidated Application submitted to HUD for consideration. If more applications are submitted than the CoC has money to fund, the Application Ranking Committee will rank the grants in order of the agreed upon priority as approved by the Chittenden CoC Steering Committee. Because the Coordinated Entry and HMIS grants are an integral part of the CoC's infrastructure, once these applications meet the threshold for application, they will be ranked as the last projects in Tier 1. New projects that have not yet begun but previously funded will be held harmless and ranked in Tier 1. The Collaborative Applicant will send formal notification of the determination made by the Application Ranking Committee to each project applicant along with: individual project ranking summary report, individual project ranking number, and potential budget reduction. Any appeals to the Application Ranking Committee's determinations for projects may be presented to the Chittenden County Homeless Alliance Steering Committee during the next meeting. After all appeals are heard, the Chittenden County Homeless Alliance Steering Committee will vote to finalize on the Review and Ranking Committee's recommendation. The Steering Committee's final recommendation, along with the corresponding grant amount for all projects, will be distributed to the Continuum and posted on the appropriate websites.

HUD's and CCHA's Policy Priorities

1. Create a systemic response to a lack of housing or housing instability.
 - a. Measure System Performance.
 - b. Create an effective Coordinated Entry Process
 - c. Promote participant choice.
 - d. Plan as a system.
 - e. Make the delivery of assistance more open, inclusive and transparent.
2. Strategically allocate resources
 - a. Comprehensively review project quality, performance and cost effectiveness.
 - b. Maximize the use of mainstream and other community-based resources.
 - c. Integrate persons with disabilities, in the least restrictive and most stable housing environment.
3. End chronic homelessness.
 - a. Target persons with highest needs and longest histories of homelessness for PSH.

CHITTENDEN COUNTY HOMELESS ALLIANCE

Continuum of Care

- b. Increase units
 - c. Improve outreach.
4. End family homelessness.
5. End youth homelessness.
6. End veteran homelessness.
7. Use a Housing First Approach.
 - a. Use data to quickly and stably house persons experiencing or at risk of homelessness..
 - b. Engage landlords and property owners.
 - c. Remove barriers to entry.
 - d. Adopt client-centered service methods.
8. Prioritize vulnerable populations for CoC-funded resources:
 - a. Persons experiencing Chronic Homelessness
 - b. Persons fleeing domestic violence, dating violence, sexual assault, and stalking
 - c. Vulnerable families
 - d. Unaccompanied Youth
9. Use an evidence based approach
 - a. Prioritize projects that use data and evidence based practices. Examples of data include; positive housing outcomes, improvements in income/employment, improvements in overall well-being (mental health, physical health, connections, safety)

Approved July 11, 2019

Margaret Bozik, Co-Chair

Travis Poulin, Co-chair

FY2019 Chittenden CoC Renewal Project Priority Ranking Form

Project Name: _____ Project Agency: _____
 Evaluator Name: _____ Date: _____

Part A: Threshold (All Pass or Fail)	Max Points	Points Awarded
Project proposes to serve eligible population and eligible activities		
Project match funds are equal to or greater than 25% of the requested HUD funds		
Project agrees to participate in Coordinated Entry and ServicePoint HMIS/like system for DV		
Part B: Prioritize Vulnerable Populations (total 18 points)		
1. Persons experiencing Chronic Homelessness	18	
2. Persons fleeing domestic violence, dating violence, sexual assault and stalking	17	
3. Families with children or unaccompanied Youth	14	
Total Points - Part B		
Part C: Project Performance – 52 points	Max Points	Points Awarded
1. % of persons who remained in PH or exited to PH during year (HUD goal-80%)	15	
2. % of persons 18/older who maintained or increased their total income (HUD goal- 54%)	15	
3. % of adult participants who have received or maintained mainstream benefits	10	
4. Average daily bed utilization rate	8	
5. Use of evidence based approach	4	
Total Points - Part C		
Part D. Local CoC Processes (Maximum Points – 20)	Max Points	Points Awarded
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	4	
2. % of null or missing values reported in HMIS is 5% or less/like system for DV	4	
3. Agency uses Housing First Model	4	
4. Program prioritizes entry by severity of need	4	
5. Low barrier entry to program	4	
Total Points - Part D		
Part E. Budget/ Cost Effectiveness/Capacity – 10 points	Max Points	Awarded
1. Timely Drawdowns	3	
2. Minimal Recaptured Funds	3	
3. Project is Cost-Effective	2	
4. No Unresolved monitoring findings from HUD	2	
Total Points - Part E		
FINAL SCORE (Maximum Points = 100)	TOTAL	
Final Comments		

FY2019 Chittenden CoC NEW Project Priority Ranking Form

Project Name: _____ Project Agency: _____
 Evaluator Name: _____ Date: _____

Part A: Threshold (All Pass or Fail)	Max Points	Points Awarded
Project proposes to serve eligible population and eligible activities		
Project match funds are equal to or greater than 25% of the requested HUD funds		
Project agrees to participate in Coordinated Entry/ServicePoint HMIS/like system for DV		
Part B: Vulnerable Populations(total 20 points)		
1. Persons experiencing Chronic Homeless	20	
2. Persons fleeing domestic violence, dating violence, sexual assault, stalking	15	
3. Families with children or unaccompanied youth	10	
Total Points - Part B		
Part C. Local CoC Processes (Maximum Points – 20)	Max Points	Points Awarded
1. Applicant agency is actively involved with the CoC by attending 50% of Steering Committee meetings and involved with a subcommittee	5	
2. Agency administers programs dedicated to persons currently experiencing homelessness	5	
3. Program prioritizes entry by severity of need	5	
4. Low barrier entry to program	5	
Total Points - Part C		
Part D. Effective Plans and Need – (Maximum - 45 points)		
1. Proposed program meets need as evident in PIT count	15	
2. Explains outreach and target to literal homeless population	15	
3. Agency performance on other grants	15	
Total Points - Part D		
Part E. Budget/ Cost Effectiveness/Capacity (Maximum -15 points)	Max Points	Awarded
1. Capacity to rapidly house participants	3	
2. Capacity to support economic independence	5	
3. Cost per bed - proposed	5	
4. Unresolved monitoring findings from HUD – if current grantee, or manages other federal grants	2	
Total Points - Part E		
FINAL SCORE (Maximum Points = 100)	TOTAL	
Final Comments		

FY2019 Chittenden CoC NEW Coordinated Entry Priority Ranking Form

Project Name: _____ Project Agency: _____
 Evaluator Name: _____ Date: _____

Part A: Threshold (All Pass or Fail)	Max Points	Points Awarded
Project proposes to serve eligible population and eligible activities		
Project match funds are equal to or greater than 25% of the requested HUD funds		
Project agrees to participate in Coordinated Entry/ServicePoint HMIS/like system for DV		
Part B. Local CoC Processes (Maximum Points – 31)	Max Points	Points Awarded
1. Applicant agency is actively involved with the CoC by attending 50% of meetings and involved with a subcommittee	8	
2. Agency administers CoC program dedicated to homeless currently	8	
3. Program application explained implementation and coordination	7	
4. Effective communications and reporting to CoC	8	
Total Points - Part B		
Part C. Effective Plans and Need – (Maximum - 45 points)		
1. Proposed program meets need for expansion	15	
2. Explains outreach and target to persons experiencing homelessness or fleeing domestic violence	15	
3. Agency performance on other grants	15	
Total Points - Part C		
Part D. Budget/ Cost Effectiveness/Capacity (Maximum -24 points)	Max Points	Awarded
1. Capacity to effectively operate coordinated entry system	6	
2. Capacity to resolve partner issues	6	
3. Budget is cost effective	6	
4. Unresolved monitoring findings from HUD – if current grantee, or manages other federal grants	6	
Total Points - Part D		
FINAL SCORE (Maximum Points = 100)	TOTAL	
Final Comments		

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into effective as of September 1, 2019, by and among ReSOURCE, a Vermont non-profit corporation with its principal place of business in Chittenden County, Vermont, and the Chittenden County Homeless Alliance (VT-501 Continuum of Care).

WHEREAS, ReSOURCE has for many years provided job training opportunities, with stipends, for youth and adults experiencing homelessness in Chittenden County; and

WHEREAS, those training opportunities have included the YouthBuild program; an apprenticeship-style training program; and a shorter-term construction training program designed to get trainees certified in NCCER and placed into a job after six weeks of intensive training; and

WHEREAS, ReSOURCE intends to continue to make training opportunities available to youth and adults experiencing homelessness in Chittenden County;

NOW, THEREFORE, the parties agree:

1. ReSOURCE will give the Chittenden County Homeless Alliance notice of upcoming training opportunities that are open to youth and adults experiencing homelessness;
2. The Chittenden County Homeless Alliance will circulate that notice among its constituent members so that interested and eligible clients can be referred to ReSOURCE.
3. This Memorandum of Understanding will continue to be in effect until either party notifies the other party that it wishes to terminate the agreement.



Tom Longstreth, Executive Director
ReSOURCE



Margaret Bozik, Co-Chair
Chittenden County Homeless Alliance

Letter of Agreement

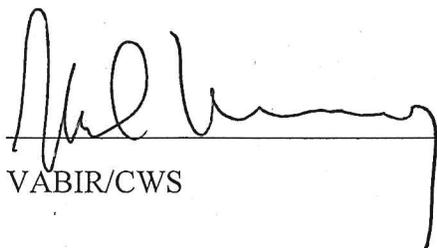
The Vermont Association of Business Industry and Rehabilitation (VABIR), as a participant of Creative Workforce Solutions (CWS) is pleased to offer support to the Chittenden County Homeless Alliance.

VABIR is a community rehabilitation program providing employment services to people with disabilities and other vulnerable populations statewide. We have been in business since 1979 and are the only nonprofit community rehabilitation program serving all Vermont counties. We provide job placement and support services to about 3,500 Vermonters annually. VABIR is a partner in the Creative Workforce Solutions initiative and as part of the group, has provided job training opportunities, and job placement for youth and adults experiencing homelessness in Chittenden County.

VABIR is committed to partnering with Chittenden County Homeless Alliance (CCHA) to increase employment opportunities for persons experiencing homelessness. As part of our work together, we agree to:

- Provide information on local training opportunities that can help develop job skills
- Provide opportunities for mock interviews, job shadows, work experience and on the job trainings
- Provide information on local labor market information including open employment opportunities

VABIR and the Chittenden County Homeless Alliance are committed to work together to meet the employment needs of our neighbors who are homeless.


VABIR/CWS 9/16/2019


CCHA

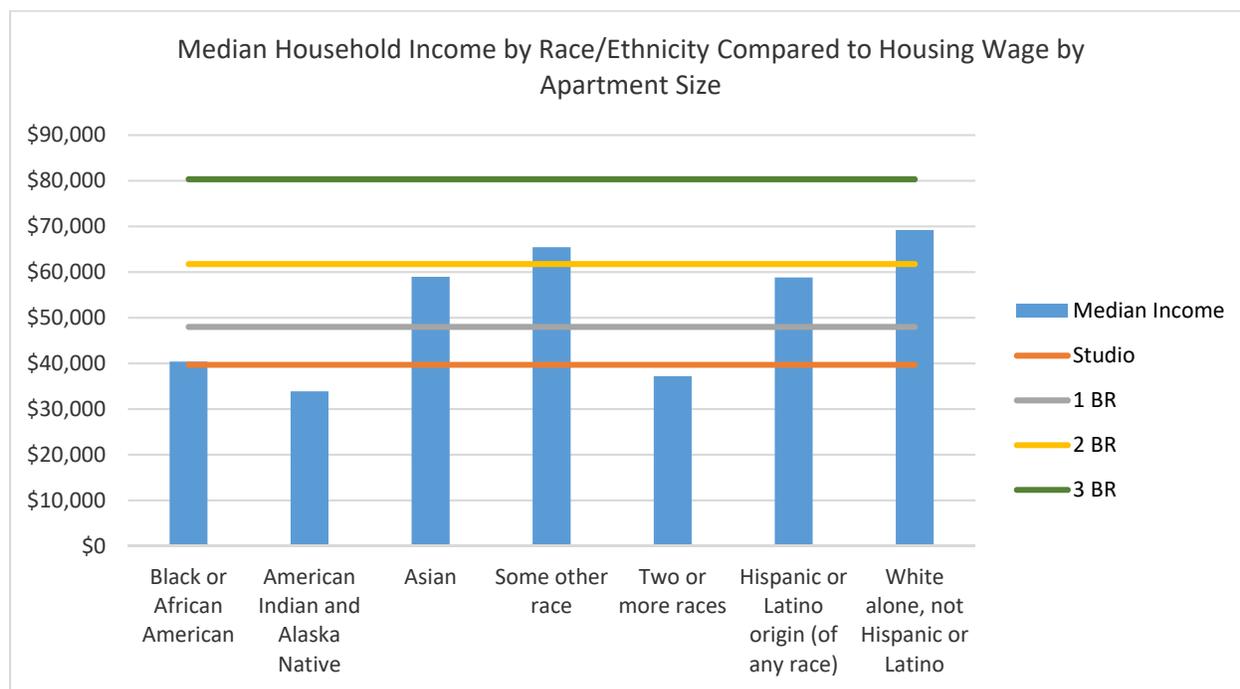
Methodology

To examine racial disparities in homelessness in Chittenden County, the Chittenden County Homeless Alliance used:

- Data from the 2017 American Community Survey 5-Year Averages for Chittenden County;
- Data for the Burlington-South Burlington Metropolitan Statistical Area from the 2019 Out of Reach report prepared by the National Low Income Housing Coalition;
- Data from the annual Point in Time count for the Chittenden County Continuum of Care; and
- Data in our Homeless Management Information System (HMIS) for the 2018 federal fiscal year (10/1/17 to 9/30/18).

Community Disparities

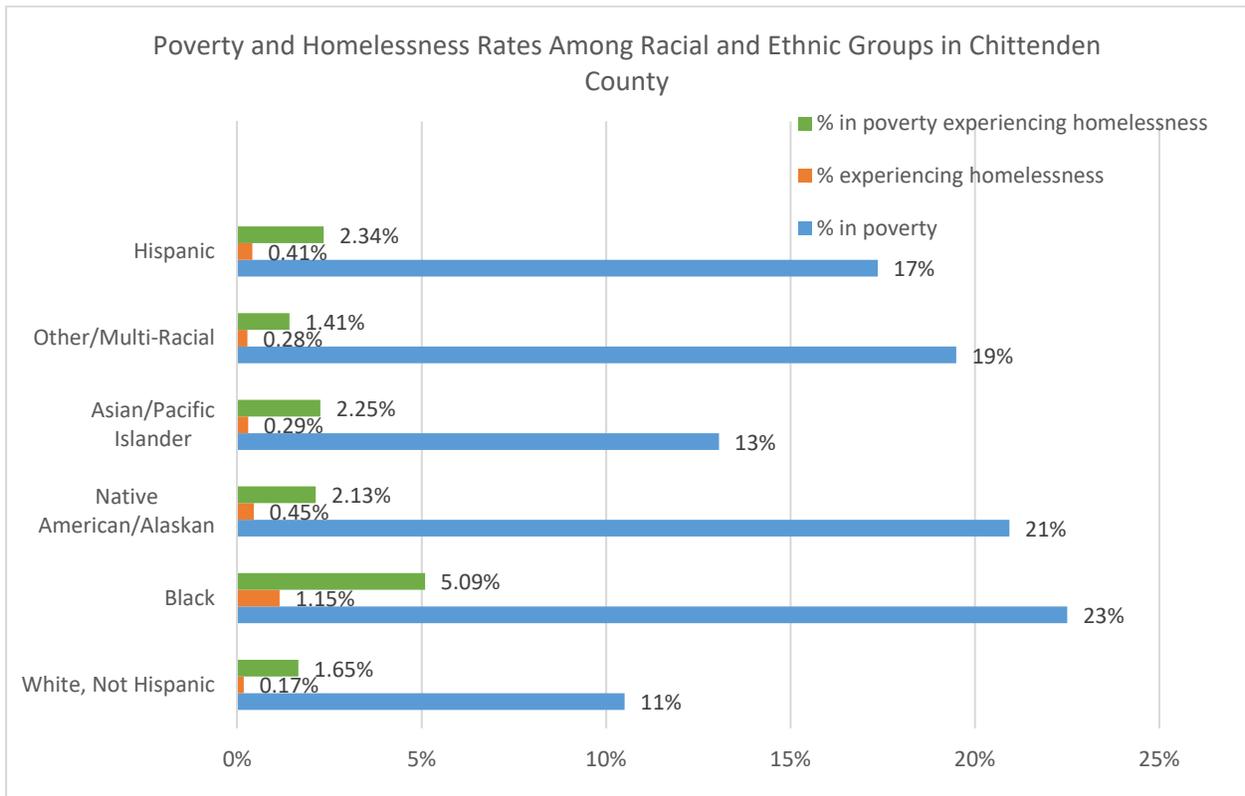
While many people are priced out of the Chittenden County rental market because of the gap between wages and the cost of housing, the unaffordability of housing disproportionately affects minorities - especially Black/African American and Native American/Alaskan Native residents and residents who identify as two or more races. The chart below shows the median household incomes for households based on their race/ethnicity and the amount a household needs to earn to be able to afford a studio, one-bedroom, two-bedroom and three-bedroom apartment.¹



¹ Rent is “affordable” when a household pays no more than 30% of their income for housing, utilities and other housing costs. Housing wage by apartment size comes from the 2019 Out of Reach report prepared by the National Low Income Housing Coalition for the Burlington-South Burlington Metropolitan Statistical Area. Median income comes from the 2017 American Community Survey 5-Year Averages.

But there are racial disparities among people experiencing homelessness that go beyond disparity in income. White Chittenden County residents are experiencing poverty² at a rate of 11% and homelessness³ at a rate of 0.2%. **Black residents are experiencing poverty at a rate over two times greater and homelessness at a rate over five times greater than white residents.** Every other minority group also shows both higher rates of poverty and higher rates of homelessness.⁴

The first chart below compares, within each racial and ethnic group, the rate of poverty, the rate of homelessness and the rate of homelessness among those experiencing poverty.



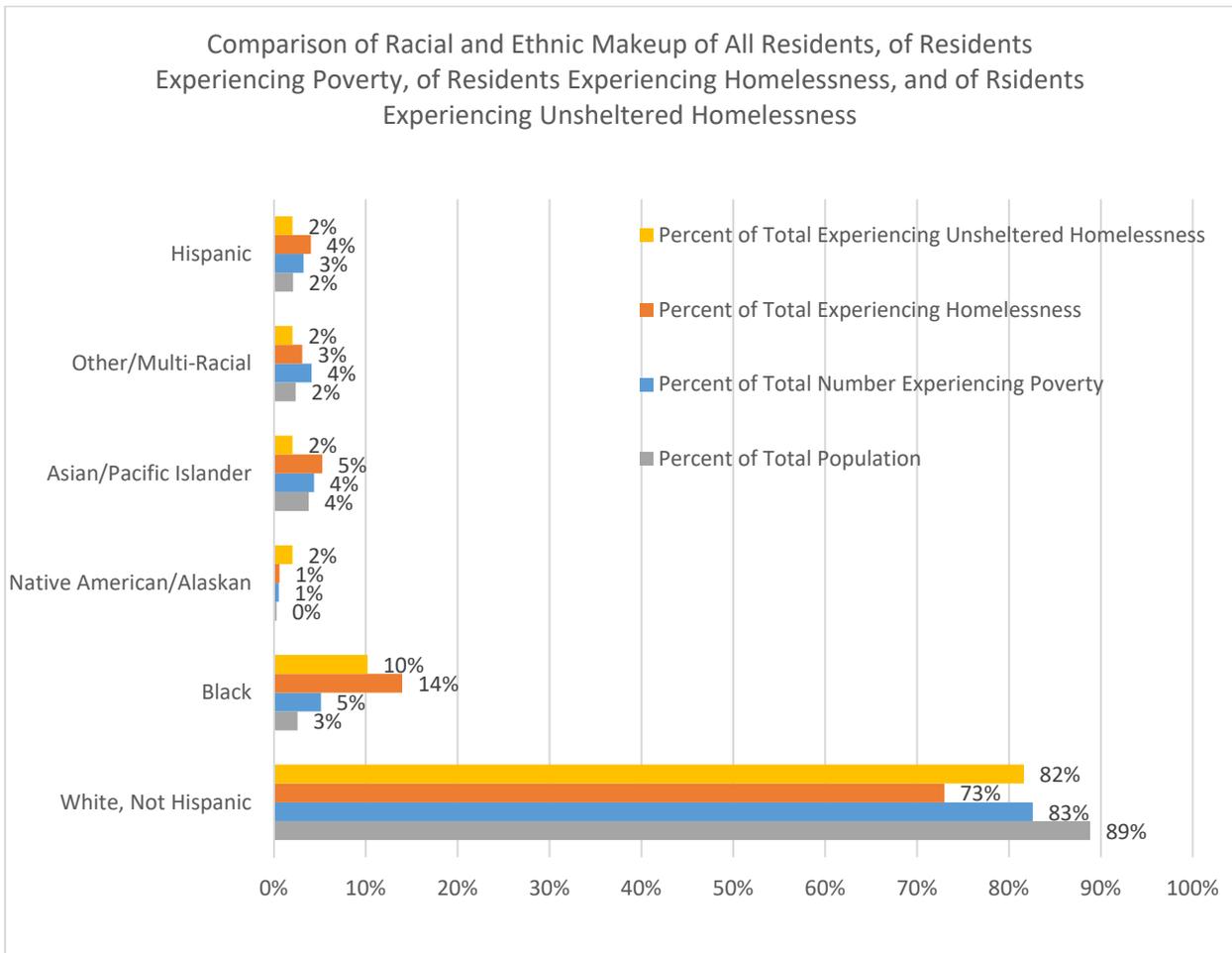
The next chart is a slightly different way to look at a comparison of poverty and homelessness rates. It compares the racial and ethnic percentages of the total population, of the total number of people living in poverty, of the total number of people experiencing homelessness, and of the total number of people experiencing unsheltered homelessness.

² Poverty data comes from the 2017 American Community Survey 5-Year Averages.

³ Homelessness data comes from the 2019 Point in Time count.

⁴ Because of the small sample size for most minority populations in Chittenden County, there are large margins of error for census data and the difference of one or two people can make a big difference in percentages for both census and point in time data.

For white residents, their share of all those experiencing poverty (the blue bar), homelessness (the orange bar) and unsheltered homelessness (the yellow bar) is less than their share of the population (the gray bar). For black residents, the opposite is true. Their share of those experiencing poverty, homelessness and unsheltered homelessness is greater than their share of the population: **while 3% of Chittenden County residents are black, and 5% of residents are living in poverty are black, 14% of those experiencing homelessness are black.** The same is true for other minority populations in everything except unsheltered homelessness.

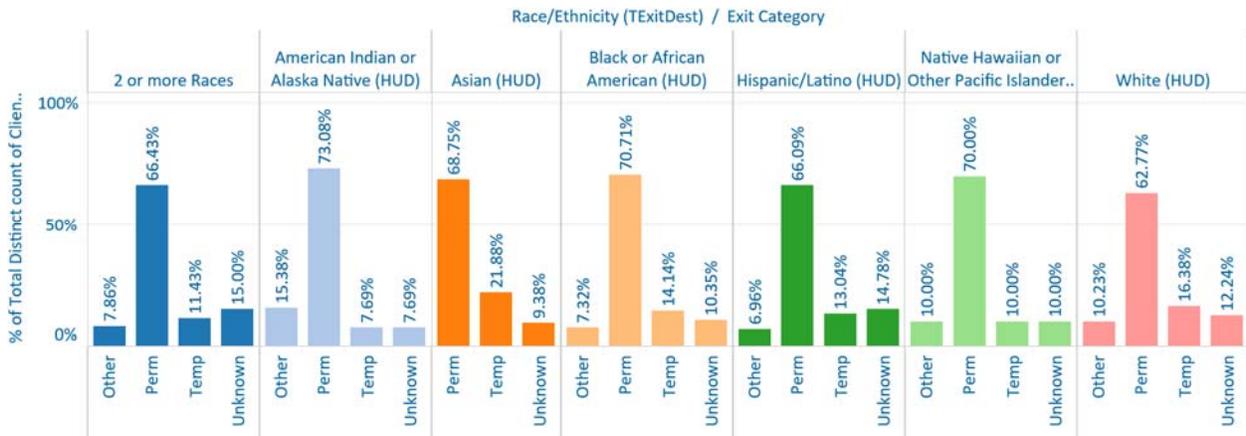


One factor that may be contributing to disparities in homeless rates is discrimination in the housing market. Testing conducted by Vermont Legal Aid in 2012-13 showed preferential treatment by landlords toward white testers of U.S. origin posed a significant barrier to equal housing opportunity for African Americans. (The study also found discrimination against those living with a disability, families with children and those with certain foreign accents.) We will explore that and other possible factors through community conversations.

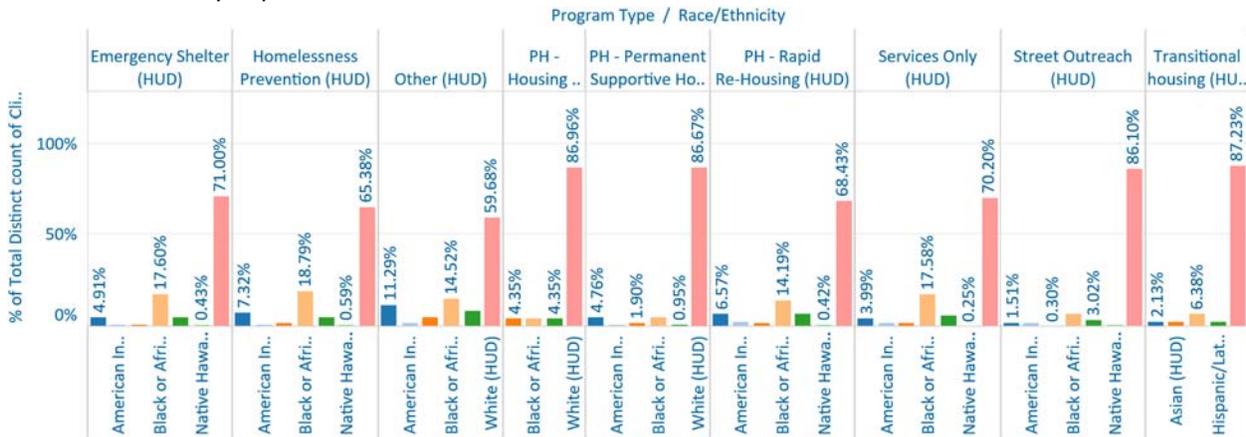
Disparities in the Homeless Response System

Our first look at consumers served by the local homeless response system – at who is served and what their outcomes are – comes from data in our Homeless Management Information System (HMIS) for the 2018 federal fiscal year (10/1/17 to 9/30/18). There are several limitations here. First, this information does not include those fleeing domestic violence whose information is kept in a separate confidential data system. Second, an important component of the local homeless response system – the state’s emergency housing (motel voucher) program – is not yet in HMIS. However, this information provides a starting place for looking at whether our system serves minorities equitably.

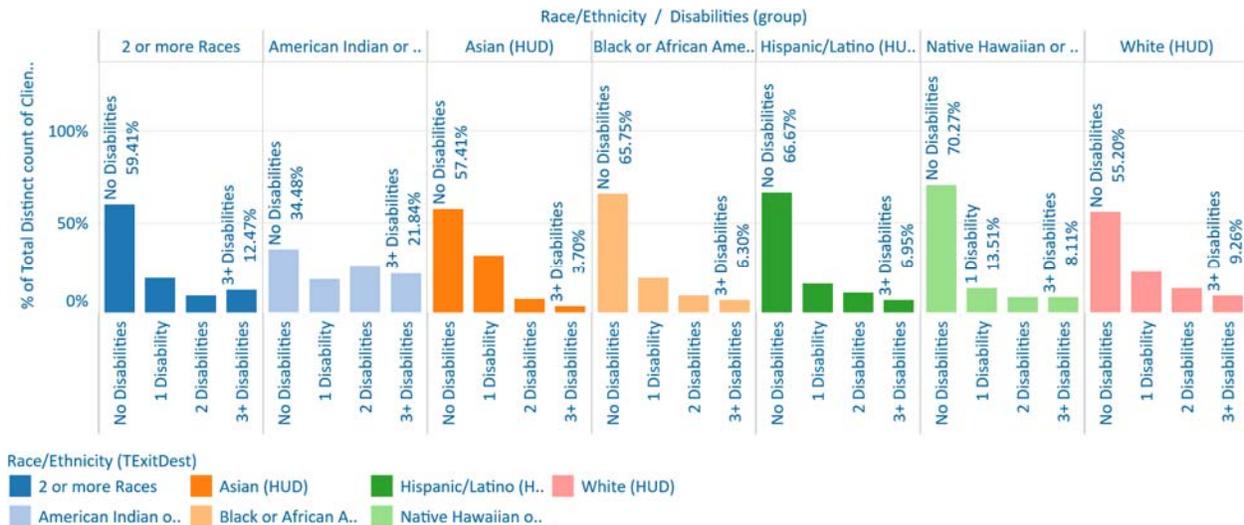
On the most important outcome – where do people go when they exit the system - most minority groups show rates of exit to permanent housing higher than that of white consumers.



Participation rates in various types of programs vary. Some program participation rates reflect the racial/ethnic makeup of all people experiencing homelessness while others do not. For example, black residents are a 14% share of the total population of people experiencing homelessness. They represent 16% of those participating in coordinated entry, 17% of those accessing emergency shelter, 19% of those accessing prevention resources and 15% of those accessing Rapid Rehousing programs. However, they represent only 5% of those reached through street outreach, 6% of those participating in transitional housing programs, 5% of those participating in Permanent Supportive Housing programs and 4% of those participating in other permanent housing programs. These are differences that we need to more fully explore and understand.



Finally, there are differences in reported disability rates among people experiencing homelessness. The higher prevalence of reported disabilities among white residents experiencing homelessness may be a factor in their higher utilization rate for Permanent Supportive Housing. But again, this is data that we need to more fully explore and understand.



Recommendations for Action:

1. Raise awareness of the racial disparities in homelessness and in the housing market in Chittenden County:

This report was discussed at the September 24, 2019 community meeting of the Chittenden County Homeless Alliance and will be posted on the Alliance website. In addition, the Mayor of Burlington is sponsoring a book group discussion on *The Color of Law* by Richard Rothstein.

2. Increase awareness of discrimination in the rental housing market, including avenues in which discrimination claims can be pursued.

The Alliance will work with the Fair Housing Project of the Champlain Valley Office of Economic Opportunity, Vermont Legal Aid, the Vermont Fair Housing Committee, and the Vermont Human Rights Commission to increase awareness among Vermont renters of their rights under federal and state fair housing law, and of the ways in which they can seek redress if they believe they have experienced discrimination in housing.

3. Advocate for prompt implementation of the 2015 Affirmatively Furthering Fair Housing rule:

Affirmatively Furthering Fair Housing (AFFH) is a legal requirement mandating that federal agencies and federal grantees further the purposes of the Fair Housing Act. This obligation to affirmatively further fair housing has been in the Fair Housing Act since 1968. The U.S. Department of Housing & Urban Development’s 2015 Rule on Affirmatively Furthering Fair Housing provides a more effective

planning approach to aid program participants in taking meaningful actions to overcome historic patterns of segregation, promote fair housing choice, and foster inclusive communities that are free from discrimination.

4. Ensure that all agencies serving people experiencing homelessness in Chittenden County have access to diversity / equity training for their staff.

Almost all active member organizations of the Chittenden County Homeless Alliance currently provide regular diversity / equity training for their staff. The Alliance will reach out to those organizations not currently providing such training on at least an annual basis and work with them to make training opportunities available.

5. Examine the programmatic differences in participation rates by minority groups:

The Alliance will work with its HMIS Lead Agency to analyze the reasons why there are disparities in participation in street outreach, transitional housing, permanent supportive housing and “other” permanent housing programs, and will re-examine all results in the crisis response system when the motel voucher program is added to HMIS this fall.