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**CHAPIN SPENCER**  
*DIRECTOR OF PUBLIC WORKS*

*Date: February 24, 2014*

*To: Burlington Residents & Cliff Street Neighborhood Residents*

*From: Chapin Spencer, Director of Public Works  
Guillermo Gomez, Public Works Engineer & Project Manager*

*Subject: Cliff Street Sidewalk Update*

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The Cliff Street Project is being funded by a grant from the Federal Highway Administration (FHWA), which is managed by the Vermont Agency of Transportation (VTrans) under the Local Transportation Facilities (LTF) Program. As part of this program, the City has been working closely with VTrans in the development of plans for the project. The City used the Cliff Street Mobility Study and the public process that took place during this study as the starting point for the development of engineering plans for the project. DPW staff attended a Ward 6 NPA to present the project to residents at the beginning of the plans development. With the information included in the Mobility Study and the input received in the public meeting, the City, with assistance from an engineering consultant has been developing plans for the project. There have been a few iterations of review of the plans until we had a more sound design. City & VTrans staff members have recently reviewed this latest design to verify that no constructability issues were raised.

The Department of Public Works is excited to inform that the Preliminary Plans for the Cliff Street project have been completed. Now that we have reached this milestone, we will have an opportunity for residents and members of the community to review the plans and answer questions about the project. The plans will be available online at the following website (<http://www.burlingtonvt.gov/DPW/Transportation/Projects/New-Sidewalks/>). City staff will be attending the Ward 6 NPA meeting on March 6, 2014. Residents who don't have a chance to attend the meeting will also be able to send comments and questions to Guillermo Gomez, the Local Project Manager ([ggomez@burlingtonvt.gov](mailto:ggomez@burlingtonvt.gov)) or attend the Public Works Commission Meeting that will take place on March 19<sup>th</sup> at 6:30 PM at the Front Conference Room at the Burlington Public Works Building (645 Pine Street). DPW will accept feedback from the public regarding the design up to March 19<sup>th</sup>, the day of the Public Works Commission meeting. Input received will be taken into consideration for the completion of the Final Plans which will be sent to VTrans for review, prior to authorizing the project to be out to bid.