



## COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

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### MEMORANDUM

TO: Mayor Miro Weinberger and City Council  
FROM: Marcy Esbjerg, Assistant Director  
Neale Lunderville, Interim Director  
DATE: September 18, 2018  
RE: Consolidated Annual Performance & Evaluation Report

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The enclosed Consolidated Annual Performance & Evaluation Report (CAPER) describes what was accomplished with expenditures during the past fiscal year of federal funds received from the U.S. Department of Housing & Urban Development (HUD) through the Community Development Block Grant (CDBG) \$743,637, HOME Investment Partnership Act, \$136,508 and Lead Hazard Reduction (\$146,627)/Healthy Homes programs (\$44,721) as well as Burlington Housing Trust Fund (\$409,605) monies. Appendix A contains the community indicators used to measure progress with our initiatives. HUD-specific reports are not included, but are available upon request.

The Council authorized submission of the annual Action Plan on 7/10/17 for program year beginning July 1, 2017 through June 30, 2018. The CAPER reports on the accomplishments during those months. The report is due to HUD ninety days after the program year is complete (9/30/2018). This Performance Report covers the fifth and final year of the five-year period covered by the City's 2013 Consolidated Plan for Housing & Community Development.

There will be a Public Hearing on this Report at your meeting on September 24, 2018. The Report has been posted online at [www.burlingtonvt.gov/CEDO](http://www.burlingtonvt.gov/CEDO) for public review and comment and available at the Fletcher Free Library and CEDO in City Hall. Highlights of the Report are described below:

**The City's highest priority under its Consolidated Plan is affordable housing. Highlights include:**

- The Burlington Lead Program closed out their 3 year Lead Grant. The program completed testing for Lead-Based Paint hazards in 35 housing units, performed Lead Hazard Control activities on 7 housing units, performed Healthy Home interventions in 6 housing units, trained 151 individuals on the VT Essential Maintenance Practices Lead Law (EMP), and conducted 5 Outreach and Education events that reached over 5430 individuals. Over \$569,000 was allocated for these activities.
- Champlain Housing Trust obtained all the local permits and funding to complete the Laurentide project of 72 units in one phase.
- Home sharing and home-based senior services helped 125 residents remain housed and living independently.
- ReSource Youthbuild Program weatherized 2 units of low income housing while training 6 Burlington students to gain marketable skills in construction and weatherization.

- Progress was made toward the goals of preserving the affordability of 70 affordable units and assessing their capital improvements.
- Rehabilitation of 4 owner-occupied units were completed enabling low income households to remain housed.
- With the purchase of the Bel Aire Motel by Champlain Housing Trust, 8 permanent supportive housing units, with a focus on medical respite were added to assist our most vulnerable residents.

**Economic opportunity is the City's next overall priority. Highlights include:**

- CEDO provided technical assistance to 20 current or potential entrepreneurs, including finding commercial space, start your business in a day website or market research. Two new businesses were created and 1 business expanded.
- CEDO provided direct assistance to Bessery's Market in the New North End and they created one new job. Continued work on the redevelopment of CityPlace Burlington and outreach to local businesses on Church Street.
- Women's Small Business Program assisted 30 women with training and technical assistance. 3 new businesses started and 6 businesses expanded.
- Sarah Holbrook and Lund's programs provided quality early childhood services to 55 children.

**A suitable living environment is the City's third priority. Highlights include:**

- CDBG-funded agencies provided shelter and services to over 395 homeless residents and 20 individuals experiencing homelessness were housed with permanent supportive housing.
- Development work helped to complete the Lake Champlain Community Sailing Center, and begin the Harbor Marina.
- Accessibility improvements for Community Health Centers of Burlington are complete.
- Progress was made on the renovations to the O.N.E. Community Center including the relocation of the Senior Congregate Meal Program.
- At the Burlington Children's Space, 44 children received 2 meals a day giving them nutrition for better health and learning.

This past year, CEDO managed 14 CDBG subgrants to community nonprofits, and 5 CDBG-funded CEDO programs.

**Request**

**Motion: City Council:** The City Council accepts this communication and authorizes Marcy Esbjerg, Assistant Director of CEDO, to submit the 2017 CAPER to the U.S Department of Housing & Urban Development.