



OFFICE OF THE CLERK/TREASURER City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

Deaf/Hard of Hearing 711

June 29, 2016

Dear Vehicle for Hire Applicants:

As you know, the City's New Vehicle for Hire (VfH) Ordinance is now in effect. Pursuant to the new ordinance, all VfH businesses must register with the City of Burlington. Included is a copy of the Vehicle for Hire Ordinance to be read and followed.

Also enclosed are the following registration documents:

- 1) Business License Application
- 2) VfH Driver License Certification
- 3) Background Check Consent Form
- 4) VfH Vehicle Affidavit

Business License Applications are required for ALL VfH businesses along with a copy of a Business Registry from the State of Vermont.

A completed Vehicle Affidavit must also be submitted and signed by a notary. City Hall Customer Service Representatives can notarize documents..

Please review the vehicle standards in the ordinance to make sure your vehicle(s) meet the standards. Specifically, all vehicles cannot be more than 10 years old. (November 1, 2016 is the date to meet this requirement.)

VfH Driver Certifications and Background Check Consent Forms must also be submitted if applicable.

Until the City Council adopts a new fee schedule the, following fees will remain in effect:

- 1) Business License Fee:
 - o \$30.00
- 2) Each Driver Fee:
 - o \$45.00 Background Check Fee
 - o \$30.00 Processing Fee
 - o \$75.00 VfH Driver's License Fee
- 3) Vehicle Fee:

- \$100.00 per car

Furthermore, to assist the City Council's Ordinance Committee in evaluating potential fees, please provide this office with the number of rides provided during the past three (3) months that originated or ended in the City with your application paperwork.

In sum, all renewal paperwork is due back to the Vehicle for Hire Administration Office by JULY 13, 2016.

If you have any questions or concerns please contact the City of Burlington, Vehicle for Hire Administrative Office at 802-865-7011 or abryce@burlingtonvt.gov.

Sincerely,

Ashley Bryce
Taxi Licensing and Assistant Licensing, Voting and Records Clerk
City of Burlington
Clerk/Treasurer Office
149 Church Street
Burlington, VT 05401