

Budget Worksheet Report

Account Number	Description	2013 Amended Budget	2013 Actual Amount	2014 Department Requested	2014 Mayors Recommended	Change for Mayor	
Fund	101	General Fund					
Revenue							
Department	04	Clerk/Treasurer					
Division	000	Admin					
<u>Taxes</u>							
4710	Interest On Taxes	\$298,000.00	\$178,345.27	\$200,000.00	\$200,000.00	\$0.00	
4715	Interest Gross Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Taxes		\$298,000.00	\$178,345.27	\$200,000.00	\$200,000.00	\$0.00	
<u>Intergovernmental Revenues</u>							
4965	CCTA Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Intergovernmental Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Charges for Services</u>							
4080	Recording Fees	\$300,000.00	\$293,219.80	\$300,000.00	\$300,000.00	\$0.00	
4100_100	Licenses And Certificates	\$171,750.00	\$188,033.10	\$190,000.00	\$190,000.00	\$0.00	
4230	Street Franchise Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4275	Rent & Lease	\$12,000.00	\$2,349.00	\$12,000.00	\$12,000.00	\$0.00	
4285_100	Indirect cost Admin	\$1,460,000.00	\$1,520,073.70	\$1,525,000.00	\$1,525,000.00	\$0.00	
4285_105	Indirect cost Risk Management	\$45,000.00	\$40,162.80	\$45,000.00	\$45,000.00	\$0.00	
4600_100	Fees For Services General	\$31,200.00	\$37,348.19	\$32,000.00	\$32,000.00	\$0.00	
Total Charges for Services		\$2,019,950.00	\$2,081,186.59	\$2,104,000.00	\$2,104,000.00	\$0.00	
<u>Fines and Forfeits</u>							
4030_100	Late Fees General Government	\$0.00	\$1,085.00	\$1,000.00	\$1,000.00	\$0.00	
4055_100	Fines Misc General	\$4,000.00	\$3,451.00	\$4,000.00	\$4,000.00	\$0.00	
4075	Penalties & Interest	\$7,000.00	\$1,773.16	\$2,500.00	\$2,500.00	\$0.00	
Total Fines and Forfeits		\$11,000.00	\$6,309.16	\$7,500.00	\$7,500.00	\$0.00	
<u>Licenses and Permits</u>							
4260	Impact Fees	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Licenses and Permits		\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Other Revenue</u>							
4566	State Reimbursement - School	\$100,000.00	\$103,482.79	\$104,000.00	\$104,000.00	\$0.00	
4850	Cash Over	\$0.00	\$12.00	\$0.00	\$0.00	\$0.00	
Total Other Revenue		\$100,000.00	\$103,494.79	\$104,000.00	\$104,000.00	\$0.00	
<u>Miscellaneous</u>							
4200	Preservation Restoration	\$0.00	\$33,112.70	\$32,537.00	\$32,537.00	\$0.00	

4535	Misc Rev	\$3,100.00	\$15,940.60	\$3,000.00	\$3,000.00	\$0.00
4565	Reimbursement For Services	\$0.00	\$22,155.90	\$80,000.00	\$80,000.00	\$0.00
<u>Total: Miscellaneous</u>		\$3,100.00	\$71,209.20	\$115,537.00	\$115,537.00	\$0.00
Division Total: Admin		\$2,438,550.00	\$2,440,545.01	\$2,531,037.00	\$2,531,037.00	\$0.00
Department Total: Clerk/Treasurer		\$2,438,550.00	\$2,440,545.01	\$2,531,037.00	\$2,531,037.00	\$0.00
Revenue Totals		\$2,438,550.00	\$2,440,545.01	\$2,531,037.00	\$2,531,037.00	\$0.00
Expenses						
Department	04	Clerk/Treasurer				
Division	000	Admin				
<u>Personal Services</u>						
5000_100	Salaries and Wages Regular,	\$1,106,958.00	\$891,640.02	\$1,143,936.00	\$1,131,109.00	(\$12,827.00)
5000_110	Salaries and Wages Regular	\$10,000.00	\$5,987.60	\$20,000.00	\$20,000.00	\$0.00
5000_115	Salaries and Wages	\$100,000.00	\$154,687.38	\$50,000.00	\$50,000.00	\$0.00
5100	Overtime	\$10,000.00	\$28,036.22	\$10,000.00	\$10,000.00	\$0.00
5200_115	Other Personal Services Other	\$8,400.00	\$1,801.67	\$8,400.00	\$8,400.00	\$0.00
5200_125	Other Personal Services	\$2,000.00	\$1,014.27	\$2,000.00	\$2,000.00	\$0.00
5200_130	Other Personal Services	\$0.00	\$5,505.72	\$0.00	\$0.00	\$0.00
5400_100	Employee Benefits FICA	\$0.00	\$36,400.10	\$0.00	\$93,826.00	\$93,826.00
5400_105	Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_115	Employee Benefits Retirement B	\$0.00	\$1,024.85	\$0.00	\$66,296.00	\$66,296.00
5400_120	Employee Benefits Workers	\$0.00	\$0.00	\$0.00	\$30,556.00	\$30,556.00
5400_125	Employee Benefits Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_130	Employee Benefits Dental	\$0.00	\$5,531.69	\$0.00	\$13,965.00	\$13,965.00
5400_135	Employee Benefits Life	\$0.00	\$2,203.92	\$0.00	\$0.00	\$0.00
5400_140	Employee Benefits Accrued	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_145	Employee Benefits Employee	\$4,100.00	\$4,394.00	\$4,100.00	\$4,100.00	\$0.00
<u>Total: Personal Services</u>		\$1,241,458.00	\$1,138,227.44	\$1,238,436.00	\$1,430,252.00	\$191,816.00
<u>General Operating</u>						
6000	Office Supplies	\$12,500.00	\$11,865.43	\$14,000.00	\$14,000.00	\$0.00
6005	Postage	\$27,500.00	\$26,068.65	\$28,000.00	\$28,000.00	\$0.00
6010	Computer Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6015	Computer Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6020	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6025	Furnishings	\$5,000.00	\$4,897.60	\$2,500.00	\$2,500.00	\$0.00
6200	Medical Fees And Supplies	\$575.00	\$455.10	\$500.00	\$500.00	\$0.00
6202	Printing/Copying/Paper Mgt	\$24,725.00	\$23,049.38	\$25,000.00	\$25,000.00	\$0.00
6203	Dues/Subscriptions	\$1,500.00	\$1,041.74	\$1,500.00	\$1,500.00	\$0.00
6208	Special Supplies	\$14,300.00	\$13,505.76	\$15,000.00	\$15,000.00	\$0.00
6214	Clothing And Uniforms	\$4,600.00	\$4,275.00	\$5,000.00	\$5,000.00	\$0.00
6238	Elections	\$77,000.00	\$59,162.41	\$40,000.00	\$40,000.00	\$0.00

6300	Repair & Maintenance	\$1,000.00	\$695.54	\$2,000.00	\$2,000.00	\$0.00
6350	Legal Notice & Advertising	\$19,500.00	\$15,050.25	\$20,000.00	\$20,000.00	\$0.00
6400_115	Utilities Water/Wastewater	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6400_125	Utilities Telecommunications	\$12,000.00	\$10,830.15	\$12,500.00	\$12,500.00	\$0.00
6500_112	Professional and Consultant	\$60,000.00	\$121,055.85	\$144,000.00	\$144,000.00	\$0.00
6500_115	Professional and Consultant	\$4,500.00	\$3,372.50	\$4,000.00	\$4,000.00	\$0.00
6500_118	Professional and Consultant	\$65,000.00	\$149,802.20	\$100,000.00	\$100,000.00	\$0.00
6500_136	Professional and Consultant	\$22,000.00	\$22,941.90	\$25,000.00	\$25,000.00	\$0.00
6600	Maintenance Contracts	\$5,000.00	\$824.00	\$1,500.00	\$1,500.00	\$0.00
6625	Equipment Maintenance	\$200.00	\$0.00	\$500.00	\$500.00	\$0.00
6700_100	Travel & Training Education	\$2,000.00	\$1,304.50	\$1,500.00	\$1,500.00	\$0.00
6700_105	Travel & Training Special	\$1,000.00	\$795.00	\$1,000.00	\$1,000.00	\$0.00
6700_110	Travel & Training Travel	\$1,100.00	\$845.41	\$1,100.00	\$1,100.00	\$0.00
6700_115	Travel & Training Mileage	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00
6800_100	Fees for Services Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6800_105	Fees for Services BT Data	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6800_160	Fees for Services Background	\$15,000.00	\$14,325.00	\$16,000.00	\$16,000.00	\$0.00
7000	Bad Debt Expense	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
7002	Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7200_115	Rent/Lease Equipment	\$9,500.00	\$7,397.69	\$10,000.00	\$10,000.00	\$0.00
7303	Regulatory and Bank Fees	\$15,000.00	\$15,063.91	\$15,000.00	\$15,000.00	\$0.00
<u>Total: General Operating</u>		\$400,600.00	\$508,624.97	\$485,850.00	\$485,850.00	\$0.00
<u>Debt Service</u>						
7475_110	Debt Paying Agent Fees Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Debt Service</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Interfund</u>						
8015	Indirect Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8022	Franchise Admin Fee - BD	\$29,100.00	\$29,041.00	\$30,000.00	\$30,000.00	\$0.00
<u>Total: Interfund</u>		\$29,100.00	\$29,041.00	\$30,000.00	\$30,000.00	\$0.00
<u>Division Total: Admin</u>		\$1,671,158.00	\$1,675,893.41	\$1,754,286.00	\$1,946,102.00	\$191,816.00
Elections/Noter Registration						
<u>Personal Services</u>						
5000_110	Salaries and Wages Regular	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
5000_115	Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5200_115	Other Personal Services Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5200_130	Other Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_100	Employee Benefits FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personal Services</u>		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
<u>General Operating</u>						
6000	Office Supplies	\$200.00	\$84.71	\$100.00	\$100.00	\$0.00

6005	Postage	\$5,000.00	\$4,737.58	\$5,000.00	\$5,000.00	\$0.00
6400_125	Utilities Telecommunications	\$450.00	\$625.95	\$750.00	\$750.00	\$0.00
6500_118	Professional and Consultant	\$12,850.00	\$17,268.96	\$13,000.00	\$13,000.00	\$0.00
6800_100	Fees for Services Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: General Operating</u>		\$18,500.00	\$22,717.20	\$18,850.00	\$18,850.00	\$0.00
Division Total: Elections/Voter Registration		\$19,000.00	\$22,717.20	\$19,350.00	\$19,350.00	\$0.00

Information Technology

011

Personal Services

5000_100	Salaries and Wages Regular,	\$193,712.00	\$139,734.91	\$193,712.00	\$185,034.00	(\$8,678.00)
5000_110	Salaries and Wages Regular	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5000_115	Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5100	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5200_115	Other Personal Services Other	\$925.00	\$325.00	\$1,000.00	\$1,000.00	\$0.00
5200_125	Other Personal Services	\$0.00	\$22.15	\$0.00	\$0.00	\$0.00
5200_130	Other Personal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_100	Employee Benefits FICA	\$0.00	\$3,738.03	\$0.00	\$14,895.00	\$14,895.00
5400_105	Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_115	Employee Benefits Retirement B	\$0.00	\$0.00	\$0.00	\$10,930.00	\$10,930.00
5400_120	Employee Benefits Workers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_125	Employee Benefits Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_130	Employee Benefits Dental	\$0.00	\$527.10	\$0.00	\$4,410.00	\$4,410.00
5400_135	Employee Benefits Life	\$0.00	\$149.83	\$0.00	\$0.00	\$0.00
5400_140	Employee Benefits Accrued	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_145	Employee Benefits Employee	\$920.00	\$700.00	\$1,000.00	\$1,000.00	\$0.00
<u>Total: Personal Services</u>		\$195,557.00	\$145,197.02	\$195,712.00	\$217,269.00	\$21,557.00

General Operating

6000	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6005	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6010	Computer Equipment	\$36,000.00	\$27,674.69	\$36,000.00	\$36,000.00	\$0.00
6015	Computer Software	\$16,000.00	\$14,011.23	\$16,000.00	\$16,000.00	\$0.00
6017	Computer Licensing and Maint.	\$231,570.00	\$192,910.19	\$309,140.00	\$309,140.00	\$0.00
6020	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6202	Printing/Copying/Paper Mgt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6203	Dues/Subscriptions	\$4,700.00	\$249.00	\$4,700.00	\$4,700.00	\$0.00
6208	Special Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6210	Small Tools and Equipment	\$2,500.00	\$482.38	\$2,500.00	\$2,500.00	\$0.00
6300_100	Repair & Maintenance	\$1,000.00	\$1.50	\$1,000.00	\$1,000.00	\$0.00
6400_125	Utilities Telecommunications	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00
6500_118	Professional and Consultant	\$64,600.00	\$46,612.30	\$10,000.00	\$10,000.00	\$0.00
6600	Maintenance Contracts	\$0.00	\$695.00	\$695.00	\$695.00	\$0.00

6700_100	Travel & Training Education	\$6,600.00	\$719.31	\$2,500.00	\$2,500.00	\$0.00
6700_105	Travel & Training Special	\$7,400.00	\$0.00	\$7,400.00	\$7,400.00	\$0.00
6700_110	Travel & Training Travel	\$1,000.00	\$270.70	\$1,000.00	\$1,000.00	\$0.00
6800_100	Fees for Services Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6800_105	Fees for Services BT Data	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6800_110	Fees for Services Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7200_115	Rent/Lease Equipment	\$41,500.00	\$26,795.11	\$36,145.00	\$36,145.00	\$0.00
7225_100	Provisioning Internet	\$750.00	\$503.50	\$750.00	\$750.00	\$0.00
<u>Total: General Operating</u>		\$413,670.00	\$310,924.91	\$427,880.00	\$427,880.00	\$0.00
Division Total: Information Technology		\$609,227.00	\$456,121.93	\$623,592.00	\$645,149.00	\$21,557.00

Payroll

012

Personal Services						
5000_100	Salaries and Wages Regular,	\$136,729.00	\$103,703.37	\$144,266.00	\$149,721.00	\$5,455.00
5000_115	Salaries and Wages	\$3,000.00	\$2,425.00	\$5,000.00	\$5,000.00	\$0.00
5100	Overtime	\$11,500.00	\$25,531.48	\$12,000.00	\$12,000.00	\$0.00
5200_115	Other Personal Services Other	\$400.00	(\$575.00)	\$400.00	\$400.00	\$0.00
5200_125	Other Personal Services	\$0.00	\$76.92	\$0.00	\$0.00	\$0.00
5200_130	Other Personal Services	\$0.00	\$1,119.22	\$0.00	\$0.00	\$0.00
5400_100	Employee Benefits FICA	\$0.00	\$5,376.96	\$0.00	\$12,330.00	\$12,330.00
5400_105	Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_115	Employee Benefits Retirement B	\$0.00	\$0.00	\$0.00	\$8,439.00	\$8,439.00
5400_120	Employee Benefits Workers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_125	Employee Benefits Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_130	Employee Benefits Dental	\$0.00	\$672.55	\$0.00	\$2,205.00	\$2,205.00
5400_135	Employee Benefits Life	\$0.00	\$400.13	\$0.00	\$0.00	\$0.00
5400_140	Employee Benefits Accrued	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5400_145	Employee Benefits Employee	\$720.00	\$500.00	\$750.00	\$750.00	\$0.00
<u>Total: Personal Services</u>		\$152,349.00	\$139,230.63	\$162,416.00	\$190,845.00	\$28,429.00

General Operating

6000	Office Supplies	\$2,500.00	\$5,046.46	\$2,500.00	\$2,500.00	\$0.00
6005	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6010	Computer Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6015	Computer Software	\$1,000.00	\$318.12	\$0.00	\$0.00	\$0.00
6020	Office Equipment	\$300.00	\$279.99	\$500.00	\$500.00	\$0.00
6200	Medical Fees And Supplies	\$200.00	\$75.00	\$500.00	\$500.00	\$0.00
6202	Printing/Copying/Paper Mgt	\$500.00	\$416.98	\$1,000.00	\$1,000.00	\$0.00
6214	Clothing And Uniforms	\$850.00	\$850.00	\$1,000.00	\$1,000.00	\$0.00
6350	Legal Notice & Advertising	\$1,000.00	\$511.00	\$1,000.00	\$1,000.00	\$0.00
6400_125	Utilities Telecommunications	\$2,200.00	\$1,884.92	\$2,200.00	\$2,200.00	\$0.00
6500_118	Professional and Consultant	\$14,000.00	\$12,000.49	\$14,000.00	\$14,000.00	\$0.00

6500_124	Professional and Consultant	\$13,000.00	\$17,744.07	\$10,000.00	\$10,000.00	\$0.00
6625	Equipment Maintenance	\$200.00	\$165.48	\$500.00	\$500.00	\$0.00
6700_100	Travel & Training Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6700_110	Travel & Training Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6800_100	Fees for Services Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6800_105	Fees for Services BT Data	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7200_115	Rent/Lease Equipment	\$1,520.00	\$1,392.05	\$1,500.00	\$1,500.00	\$0.00
Total: General Operating		\$37,270.00	\$40,684.56	\$34,700.00	\$34,700.00	\$0.00
Division Total: Payroll		\$189,919.00	\$179,915.19	\$197,116.00	\$225,545.00	\$28,429.00
Department Total: Clerk/Treasurer		\$2,489,004.00	\$2,334,647.73	\$2,594,344.00	\$2,836,146.00	\$241,802.00
Revenue Totals:		\$2,438,550.00	\$2,440,545.01	\$2,531,037.00	\$2,531,037.00	\$0.00
Expense Totals		\$2,489,004.00	\$2,334,647.73	\$2,594,344.00	\$2,836,146.00	\$241,802.00
Fund Total: General Fund		(\$50,454.00)	\$105,897.28	(\$63,307.00)	(\$305,109.00)	(\$241,802.00)
Revenue Grand Totals:		\$2,438,550.00	\$2,440,545.01	\$2,531,037.00	\$2,531,037.00	\$0.00
Expense Grand Totals:		\$2,489,004.00	\$2,334,647.73	\$2,594,344.00	\$2,836,146.00	\$241,802.00
Net Grand Totals:		(\$50,454.00)	\$105,897.28	(\$63,307.00)	(\$305,109.00)	(\$241,802.00)