

**City of Burlington Housing Trust Fund (HTF)
Project Award Application**

APPLICANT ORGANIZATION Committee on Temporary Shelter (COTS)	
CONTACT NAME John Michael Longworth, Grant Writer & Foundation Specialist	
DAYTIME PHONE & E-MAIL (802) 391-9516, johnmichaell@cotsonline.org	
NAME OF PROJECT Main Street Family Shelter Exterior Maintenance and Repairs	
AMOUNT REQUESTED \$10,000	
ESTIMATED CONSTRUCTION START DATE 8/22/22	
ESTIMATED COMPLETION DATE 9/16/22 (Whole site estimated to be completed in March of 2023)	
TOTAL ESTIMATED PROJECT COST \$12,140	
TOTAL NUMBER OF AFFORDABLE HOUSING UNITS 16 Units in adjacent project	
TOTAL ESTIMATED PROJECT COST / TOTAL NUMBER OF AFFORDABLE HOUSING UNITS (PER UNIT COST) \$758.75	

Is the applicant a corporation, partnership or individual who is delinquent, at the time of application, in the payment of property taxes or impact fees to the City of Burlington, who have been convicted of arson, who have been convicted of discrimination in the sale or lease of housing under article IV of this chapter or under the fair housing laws of the State of Vermont, or who have pending violations of current city electrical, plumbing, building or housing codes or zoning ordinances?

- Yes
 No

Will the proposed housing project be perpetually affordable?

- Yes
 No

Will the proposed housing project be affordable for 10-40 years?

- Yes
 No

Project Narrative

Funding priority goes to projects which respond to requirements of the Housing Trust Fund and the City of Burlington's affordable housing priorities. The Housing Trust Fund Administrative Committee (HTFAC) uses the attached criteria to score projects. Scores are tallied and ranked high to low. The HTFAC funds projects at its discretion.

Please provide the information below in the space provided. It is important to complete all fields. If you need additional space, attach separate pages to your application and title them as indicated below.

Project Description (Please briefly describe your project. Attach a project budget including all sources and uses):

COTS is in the process of constructing a new building, Main Street Family Housing, in the property behind our Main Street Family Shelter Located at 278 Main Street, Burlington, VT 05401. This new facility will provide 16 new units of permanently affordable housing for families with children and will create a priority pathway for families out of family shelter or motel-based emergency shelter. The new facility will align with and be integrated into the central staircase of the Main Street Family shelter, creating two distinct projects within one significantly expanded building.

The architectural core of Main Street Family Shelter is an historic Burlington Home that has unique historic preservation requirements, and as construction proceeds, we want to ensure that the entirety of the structure is properly refaced and restored, while abiding by those requirements. These repairs were timely and necessary, both to allow the construction process to move forward, and to satisfy program notes from our partners at the State of Vermont about needed improvements to the exterior of the facility.

We accepted a bid from JT's Contracting of Shelburne, VT to prep, repair, and then repaint significant sections of the building exterior. All the work was done in compliance with Burlington Lead Free Ordinances. We've attached some demonstration photographs to show the scope of the work.

Please describe how many households at or below 80% of AMI will be served by the project:

100% of the households served at this site are below 80% of AMI (up to 26 at any one time)

Please describe how many households at or below 50% of AMI will be served by the project:

100% of the households served at this site are below 80% of AMI (up to 26 at any one time)

Please describe how the City has already demonstrated its interest and support through the investment of CDBG funds, the provision of technical assistance, and/or acquisition of site control for the proposed housing project:

The City of Burlington has been instrumental in supporting COTS applications for HUD HOME funding for the adjoining Main Street Family Housing part of the facility.

Please describe how the application supports one or more of the priorities listed in the City's Housing Action Plan:

The redevelopment, improvements and upgrades made at this site will address IV. New Approaches to Homelessness in Our Community, especially section 1. Strengthen Housing First. Main Street Family Housing and Family Shelter are co-located to help create ease of shared services, and to provide direct pathways to permanent housing for families as quickly as possible. The long-term goal is that when families move again, it will be voluntary, not a crisis, and to a housing option of their preference. Maintaining the entire structure will ensure that this dual use site will be able to facilitate this transition effectively into the future.

Please describe how the application supports one or more of the priorities listed in the City's Consolidated Plan:

This project aligns with two priorities in the City's plan:

DECENT HOUSING, which includes:

- Assisting homeless persons obtain affordable housing;
- Assisting persons at risk of becoming homeless;
- Retaining the affordable housing stock;
- Increasing the availability of affordable, permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities
- without discrimination on the basis of race, color, religion, sex, national origin, familial
- status, or disability

The development of housing on-site will add 16 new units of housing and the ability of families to rapidly transition to new housing will also increase the capacity of the family shelter program to provide safe and decent shelter to additional families in their transition to permanent housing.

A SUITABLE LIVING ENVIRONMENT, which includes:

- Improving the safety and livability of neighborhoods;
- Eliminating blighting influences and the deterioration of property and facilities;
- Restoring and preserving properties of special historic, architectural, or aesthetic value; and

The core building at the heart of this structure is a classically styled historic brick home on a major Burlington thoroughfare. Ensuring that the entire exterior shell is in excellent condition and that there is an appropriate blending of architectural style and preservation will improve the visual appeal and impact on the landscape of the neighborhood.

Please describe how the proposed project supports an underserved and vulnerable population:

A review of COTS assistance data for the last four years reveals that on average 98% of our clients are below 50% of AMI for our area, of those households, roughly 83% are at or below 30% of AMI. While our services are not exclusively for these tranches, a significant majority of our efforts assists very-low and low income households with achieving housing stability. All of our clients are either homeless or at risk of homelessness. 22% of our clients are Black/African Descent, 2% are Native American, 2% are Asian/Pacific Islander, and 5% are multiracial. Nearly 2% of our clients are Trans/Non-binary Vermonters.

Please describe the experience of the development team:

COTS is an award-winning and nationally recognized nonprofit. We are the largest service provider in Vermont for people who are homeless or at risk of becoming homeless, serving more than 1,300 people this past year. The breadth and depth of COTS' services, programs, and access to community partners are unmatched in this area.

The care for the existing site and the development of the new addition are being capably managed by our Director of Facilities and Operations, Jonathan Farrell, who has overseen other significant projects in the past, including the redevelopment of 95 North Avenue to create our current mixed use main office.

Please describe other ancillary uses (community space, mixed use, etc.), if any, in the proposed project:

When construction is complete, we intended to install new gardens that can be used by both shelter and permanent housing households.

Please describe how the project addresses community need:

Families experiencing homelessness are under considerable stress. Homelessness is a devastating experience that significantly impacts the health and well-being of adults and children. Often, members of homeless families have experienced trauma. Even one instance of homelessness is a traumatic event, but often children who experience homelessness endure compounding traumas.

These experiences affect how children and adults think, feel, behave, relate, and cope.

- Children experiencing homelessness are sick 4 times more often than other children. They get 4 times as many respiratory infections, twice as many ear infections, 5 times more gastrointestinal problems, and are 4 times as likely to have asthma.
- Homeless children go hungry twice as often as other children, and 25% of homeless children report eating less after becoming homeless. They also have high rates of obesity due to scarcity of affordable foods with high nutritional value.
- Children facing homelessness have 3 times the rate of emotional and behavioral problems compared with non-homeless children. For example, 53% have problems such as anxiety, depression, or withdrawal, compared with 17% of other school-age children.
- Homeless children are twice as likely to have learning disabilities and are 4 times as likely to have slow or delayed development.

When basic needs like shelter, food, and safety are not being met due to homelessness, children and their parents cannot focus on other needs such as health and education.

Please describe how the project would impact the community:

In COTS FY 2021, our Family Shelter Program provided emergency shelter to 24 households including 1 chronically homeless household. This included 31 adults and 55 children. We anticipate that in the year ahead, especially as DCF's Transitional Housing Program unwinds, that we will serve in increasing number of households, both in family shelter and at least 16 households will transition to permanent affordable housing from shelter, demonstrating the value of this linked use property.

Signature Page

Please check each box that applies:

- X **Good Standing:** I certify that I am in "good standing" with respect to, or in full compliance with a plan to pay any and all taxes due to the City of Burlington.

- X **Certification:** Under penalties of perjury, I declare that the information I have provided, to the best of my knowledge and belief, is true, correct, and complete.

John Michael Longworth

Print Name


Applicant Signature

11/17/22

Date











J.T.'S CONTRACTING LLC
2383 Shelburne Road
Shelburne, VT 05482
(802) 999-4433
jt@jtscontractingvt.com
www.jtscontractingvt.com

Invoice 3043

BILL TO
COTS
PO Box 1616
Burlington, VT 05402

DATE 08/30/2022	PLEASE PAY \$12,140.00	
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ACTIVITY	QTY	RATE	AMOUNT
MAIN STREET EXTERIOR PAINT			

ACTIVITY	QTY	RATE	AMOUNT
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Painting:Exterior Painting

Standard exterior prep includes:

Advanced scraping with carbon scraper blades to remove loose paint and feather scrape with 50 psi hand pressure.

Power sand (Not Lead) using 60/100 grit power sander to smooth surface.

Prime areas of raw wood using Sherwin Williams PrimeRX peel bonding primer.

Caulk all crack and open joints using Sherwin Williams Power House Siliconized sealant 60 yr warranty.

Protect areas not be painted by covering with paper tape.

On some projects protect windows using liquid mask.

PAINT SCHEDULE:

Primer: Bare wood, Sherwin Williams PrimeRX Peel bonding primer

Body: 2 coats Sherwin Williams Resilience

Trim : 2 coats Sherwin Williams Resilience

Accent 2 coats Sherwin Williams Resilience

LIMITATIONS:

Moisture content that exceeds 12% will cause all paint to release.

High moisture content can be caused by roof leaks, under vented or insulated buildings, non energy rated windows, etc.

The number of coats being stabilized will influence the finished appearance.

Finished appearance vary per project.

Sheen levels will highlight imperfections.

Even with superior prep adding the weight of new coatings over multiple layers of existing paint can result in original paint releasing down to bare wood in the future. Binders in original paint continue to fail over time.

Reconize that any surface preparation short of total removal of the original coating will compermise the service length of a new paint job.

We offer a total paint removal system to completly remove original coating. This must be your target and specified in this bid to be included.

ACTIVITY	QTY	RATE	AMOUNT
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Painting:Lead

LEAD POISONING

There is NO cure, Only Prevention.

All prep and painting to be performed to the NEW 2009 Burlington Lead Paint Ordinance.

J.T.'S CONTRACTING IS LEAD CERTIFIED BY THE FOLLOWING:

EPA Certified Lead Renovator

R-I-18499-10-05392

OSHA Lead Certified

#001282052

EMP/HUD Lead Certified

#24337

Contact Program Coordinator for the Burlington Lead Program, Jeff Tanguay at 802-865-7598 as a reference to speak about our Lead stabilization services. We notify CEDO & Code Enforcement as to the start of all our lead stabilization projects.

THE PROCESS

Notification to neighbors and tenants prior to start of work. The new EPA Renovate Right handout and our projected work schedule are posted.

Safety tape is used to designate the work area. Proper signs are posted onsite. Authorized personal only permitted within the work area. No eating, drinking or smoking permitted within the work area. Upon leaving the work area certified employees must hepa vac themselves clean over a tack mat, remove ppe equipment, wash hands and face using clean soap water provided. Plastic is used and properly disposed of to make paint traps against the structure when possible. Additional plastic is used to protect the grounds up to 20 ft. away from structure where possible. Plastic is not reused, it is disposed of in a legal landfill as required by Law. Customer required to close and lock windows for interior protection during the course of the project. Also remove window ac units, all items from porches/decks must be removed at least 20 ft. from work area. No pets permitted within the work area at any time during the project. It is recommended to board your pets during the project.

HEPA Vac cleaning of area throughout and at the end of each work day. Lead Certified employees will wear disposal coveralls, approved respirators, latex gloves during removal process.

REQUIRED BY LAW !!

Scraping will be performed wet. Surface will be dampened using a spray mist of water then scrapped as required. A feather scrape is our final process. We offer no sanding on Lead projects. After surface is primed a block sand is performed to smooth rough edges, no power sanding or wet sanding is provided due to high level of exposure to lead.

LIMITATIONS:

Moisture content that exceeds 12% will cause all paint to release. High moisture content can be caused by roof leaks, under vented or insulated buildings, non energy rated windows, etc.

The number of coats being stabilized will influence the finished appearance.

Finished appearance vary per project.

Sheen levels will highlight imperfections.

Even with superior prep adding the weight of new coatings over

The Professional You Can TRUST !

ACTIVITY	QTY	RATE	AMOUNT
Contracting Construction service includes: INCLUDES FRONT PORCH, SIDE PORCH, DRIVEWAY SIDE ADDITION. PREP AND PAINT TO ABOVE SPECS	1	9,250.00	9,250.00
Contracting Construction service includes: WOOD REPLACEMENT 1X8X16 6 STICKS 1X6X16 3 STICKS 1X4X16 5 STICKS PINE DETAIL MOULDING, BACK PRIME AND END CUTS 10 STICKS LABOR AND MATERIALS INCLUDED, AREAS MARKED WITH BLACK MARKER INCLUDED	1	2,640.00	2,640.00

ACTIVITY	QTY	RATE	AMOUNT
Power Washing	1	250.00	250.00

CREW NOTES:

The SAFE Alternative to Standard Power Washing. A Unique New System. LOW PRESSURE POWER WASHING

EPA CERTIFIED CLEANING PRODUCTS

Power wash exterior of structure using recommended exterior POWER HOUSE wash mix (H2O, NaOci, Soap Surfactant). Designed for cleaning vinyl siding, painted wood surfaces, hardyplank, and stucco. Procedure: Low Pressure chemical application and Low Pressure rinse, both 500 psi. Target is to removed dirt and mildew. Includes cleaning of foundation as required, all siding and trim up to the roof line. This service will not remove surface chalking or paint failure, special instructions and price adjustment must be made to target surface chalking or paint failure. We guarantee not to damage plants or offer free replacement. Water to be supplied by the customer. We have the ability to bring 500 gallons of water to the job site, ask for details. It is recommend to have your windows and storms cleaned using Windex after power wash service.

We are not responsible for any form of interior damage to structures being washed. Customer must prepare interior by prepping for leaks. Customer must remove all items from working area prior to start date. Items must be 20 ft. from working area such as door mats, flags, deck furniture, potted plants. Window screens are optional for removal. No vehicles in driveway during service, also notify neighbors the scheduled day of service. If you need assistance moving heavy items please indicate, we charge for this service. Contractor not responsible for return of these items.

We CANT: Remove some mildew that grows into silicone caulking, exterior soft rubber mouldings. Sphaerobolas Fungi: small back dots that have a profile are non-removable. We can supply additional information upon request about this non-removable spore. Most structures have permeate stains that cant be removed, we will communicate these areas to the customer after power wash.

Customer agrees to all information provided, signature not required. authorization to begin work is binding.

Optional Services Include: Gutter face cleaning (Black Streaks), gutter cleaning, wood stripping, roof cleaning, maintenance programs, turbo tip or high pressure cleaning to deep clean substrate.

State of Vermont Business Registration # 0311073

Travelers Insurance through Paychex
Workers Comp #9p002505656

Acord Insurance
General Liability#NXTJ0M1K9R-00-GL

OSHA Occupational Safety and Health Training #001282052
Vermont/EPA Model Lead Supervisor/Contractor

TOTAL DUE

\$12,140.00

THANK YOU.

EPA Certified Lead Renovator R-I-18499-10-05392

EMP/HUD Lead Certified #24337

Boom/Scissor lift operators permit ID 9216

First Aid/CPR training completion

2 year Construction/Repair Workmanship Warranty:

JT's warrants the installation of products to be free from defects in workmanship from the date the installation of the product is completed for a period of 2 years of normal use.

Product/Paint Warranty provided by the manufactures. See spec sheets for this information or request.



J.T.'S CONTRACTING LLC
 2383 Shelburne Road
 Shelburne, VT 05482 US
 (802) 999-4433
 jt@jtscontractingvt.com
 www.jtscontractingvt.com

Bid 1553

ADDRESS

COTS
 PO Box 1616
 Burlington, VT 05402

DATE 06/06/2022	TOTAL \$11,890.00	
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ACTIVITY

QTY

RATE

AMOUNT

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State of Vermont Business Registration # 0311073
 Travelers Ins, Workers Comp #9P002505
 Next Ins, General Liability# NXTJ0M1K9R-00-GL

TOTAL	\$11,890.00
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OSHA Occupational Safety and Health Training #001282052
 Vermont/EPA Model Lead Supervisor/Contractor ELSC3-271
 EPA Certified Lead Renovator R-I-18499-10-05392
 EMP/HUD Lead Certified #24337
 Boom/Scissor lift operators permit ID 9216
 First Aid/CPR training completion
 Member NFPA
 2 year Construction/Repair Workmanship Warranty:
 JT's warrants the installation of products to be free from defects
 in workmanship from the date the installation of the product is
 completed for a period of 2 years of normal use.
 Product/Paint Warranty provided by the manufactures. See spec
 sheets for this information or request.

THANK YOU.

Accepted By



Accepted Date

6-6-22