City of Burlington / 2016 CDBG Application Form

Project Name: Safe Tonight

Project Location / Address: 294 North Winooski Ave., Burlington (WHBW Admin office), confidentially located shelter in Burlington, and motels in surrounding area

Applicant Organization / Agency: Women Helping Battered Women

Mailing Address: P.O. Box 1535

Physical Address: 294 North Winooski Avenue, Burlington, Vermont 05401

Contact: Kelly Dougherty Title: Executive Director Phone #: (802) 658-3131 x1062

Web Address: www.whbw.org Fax #: (802) 658-3832 E-mail: kellyd@whbw.org

EIN #: 03-0283657 DUNS #: 162200463

CDBG Funding Request: $ $38,546

Check ONE: _____ **1 year** (Equal Access, Health, Development Projects) X **2 years** (Housing, Homeless, Hunger)

1. Type of Organization

____ Local Government
____ For-Profit Organization
____ Faith-Based Organization
X Non-Profit Organization (please provide copy of your IRS 501(c)(3) tax exemption letter)
____ Institution of Higher Education

2. Conflict of Interest: X Please complete and sign attached form.

3. List of Board of Directors: X Please attach.

Certification

To the best of my knowledge and belief, data in this proposal are true and correct.

I have been duly authorized to apply for this funding on behalf of this agency.

I understand that this grant funding is conditioned upon compliance with federal CDBG regulations.

I further certify that no contracts have been awarded, funds committed or construction begun on the proposed program, and that none will be prior to issuance of a Release of Funds by the Program Administrator. In addition, this project is ready to proceed as of July 1, 2016.

Signature of Authorized Official

Kelly Dougherty
Name of Authorized Official

Executive Director
Title

1/14/16
Date

I. Demonstrated Need

1. What is the need/opportunity being addressed by this program/project and how does that contribute to CDBG's national objectives?

The Women Helping Battered Women (WHBW) Safe Tonight project addresses the need for safe housing for those who are homeless as a result of domestic violence through the provision of emergency housing and support services designed to prevent and address homelessness and foster economic self sufficiency. Although domestic violence occurs at every income level, those experiencing domestic violence who are also of low and moderate income are at particular risk of homelessness. In fiscal year 2015, WHBW provided emergency housing to 251 adults and 114 children for a total of 18,739 bednights. Our transitional housing program provided 7,826 nights of housing to 34 adults and children, and we provided rental assistance to 91 adults and children. HUD's 2015 Continuum of Care Point-in-Time Count found that of the 471 homeless individuals counted on that night, 99 (21%) reported they were a victim of domestic violence.

WHBW's Safe Tonight project contributes to CDBG's national objectives through the provision of emergency and transitional housing services to a subpopulation of people presumed by HUD to be low/moderate income. WHBW is the only emergency shelter in Chittenden County that provides services specifically for victims of domestic violence.

II. Program/Project Design

1. Describe the program/project activities. [UWCC]

The Safe Tonight project is comprised of a confidentially located shelter in Burlington, which is staffed 24 hours/day, 7 days/week; our Safehome program, which utilizes state-funded motel stays for additional emergency housing capacity; and our Economic Justice program, which is designed to stabilize housing and address economic barriers to self sufficiency. WHBW also provides a full range of supportive services, including legal advocacy, services and support for children and youth, and economic stability programming such as credit repair, economic literacy training, credit counseling and repair and debt management. We can also offer rental assistance for those transitioning out of the WHBW shelter or Safehome. Our tailored approach to working specifically and exclusively with survivors of domestic violence is a hallmark of our agency's work.

2. Why is the program/project designed the way it is? Explain why the program activities are the right strategies to use to achieve the intended outcomes. [UWCC]

The first priority of the Safe Tonight project is to ensure immediate, safe, stable housing and associated crisis services for those fleeing domestic violence. Emergency housing is often necessary as victims flee unsafe living situations. Many local programs specifically do not provide shelter for victims of domestic violence, are lacking expertise as to how to best serve them, or simply do not have facilities that provide the appropriate level of security and confidentiality to meet their needs. Services provided by WHBW are designed specifically to respond to the emotional and physical needs of victims of domestic violence, providing trauma-informed access to emergency and post-crisis housing and supportive services.

Meeting the housing needs for a survivor of domestic violence can be particularly difficult. In addition to physical, emotional and/or sexual abuse, economic abuse is a common tactic of abusers, which can leave a victim with few or no economic resources. Economic abuse can include controlling all of a household's income, preventing the victim from working; sabotaging work or education through harassment at work or school; purposefully destroying a partner's credit by opening accounts in their name; or causing the victim to get evicted due to damages or disruptions caused by the abuser. Poor employment, credit and housing histories can leave victims feeling that they have no choice but to stay with, or return to, an abusive partner. When they do leave, they are at risk for prolonged homelessness since these issues take time to repair, certainly longer than the time available in an emergency shelter or Safehome. WHBW can advocate on the victim's behalf to landlords, help them to access funds available for back rent, security deposits, and other needs, and facilitate enrollment in matched savings and other financial programs through Opportunities Credit Union.

3. How will this program/project contribute to the City's anti-poverty strategy?

The services provided by WHBW through the Safe Tonight project address the City's goal of protecting the vulnerable, meeting basic needs and stabilizing living situations. In addition, the support services we provide, including trauma-informed emotional support and advocacy, address the City's goal of mitigating the long-term collateral consequences of crime on victims. Domestic violence *is* a crime and its unique dynamics make it difficult to re-build one's life after fleeing. Housing helps stabilize other aspects of a survivor's life including childcare, education and employment, which in turn facilitates economic self-sufficiency and long-term stability.

4. How do you use community and/or participant input in planning the program design and activities? [UWCC]

WHBW is in its 42nd year of service to victims of domestic violence in Chittenden County. Access to housing is consistently identified as a primary need by those we serve. That said, WHBW's approach is to meet service users where they are, allowing them to establish their own priorities and goals within the framework of services we provide. Participant input is, therefore, fundamental to our work with every person we serve.

III. Proposed Outcomes

1. What are the intended outcomes for this project/program? How are people meant to be better off as a result of participating? [UWCC]

The intended outcomes of the Safe Tonight project are the economic self-sufficiency and long-term stability of those who have experienced domestic violence, thereby decreasing the chances that they will return to homelessness. We will accomplish this through the provision of emergency shelter and to safely and sustainably re-house individuals and families who are marginally housed or homeless as a result of domestic violence.

2. List your goals/objectives, activities to implement and expected outcomes (# of units, # of individuals, etc.)

Goal/Objective	Activity Funded	Outcomes
Emergency Housing and transitional housing is provided to victims of domestic violence fleeing their homes	Emergency Services Coordinator position - 4 hours/week: Oversight of emergency shelter, intakes, supportive service provision, information/referral, housing support, oversight of WHBW Housing Team Safehome Advocate position- 8 hours/week: Intakes, supportive services, next-step housing for those in emergency housing at Harbor Place and other motels	Burlington residents fleeing domestic violence have access to safe, confidential and supportive shelter/transitional housing. We anticipate serving 450 adults and 254 children in the two-year grant period.
Staff provide comprehensive services to victims of domestic violence in emergency housing and for those who are homeless or marginally housed.	Emergency Services Coordinator position - 4 hours/week: Oversight of emergency shelter, intakes, supportive service provision, information/referral, housing support, oversight of WHBW Housing Team Safehome Advocate position- 8 hours/week: Intakes, supportive services, next-step housing for those in emergency housing at Harbor Place and other motels Economic Justice Advocate – 4 hours/week: Intakes, supportive service provision, housing support, economic stability programming	Shelter residents will have assistance with basic needs and access to WHBW supportive services. Safehome residents and those homeless/marginally housed will receive supportive services. We anticipate serving 450 adults and 254 children in the emergency housing program. We also anticipate serving 99 adults and 140 children who are homeless or marginally housed.
Staff work with victims of domestic violence to find permanent housing, including people in emergency housing and homeless in the community.	Emergency Services Coordinator position – 4 hours/week: Oversight of emergency shelter, intakes, supportive service provision, information/referral, housing support, oversight of WHBW Housing Team Safehome Advocate position- 8 hours/week: Intakes, supportive services, next-step housing for those in emergency housing at Harbor Place and other motels Economic Justice Advocate – 4 hours/week: Intakes, supportive services, next-step housing support, economic stability programming	Victims of domestic violence who are homeless/marginally housed are able to find safe, permanent and sustainable housing. We anticipate 241 people will move into permanent housing in the two year grant period.

IV. Impact / Evaluation

1. How do you assess whether/how program participants are better off? Describe how you assess project/program outcomes; your description should include: what type of data, the method/tool for collecting the data, from whom you collect data, and when it is collected. [UWCC]

WHBW uses a self-sufficiency matrix (SSM) to evaluate program participants in various domains at entry to the program, after 28 days, after 90 days, and when they exit the program. SSM's measure the capacity of program participants to manage essential life skills as well as their level of self-sufficiency in fundamental areas including community involvement, safety, shelter/housing, parenting, adult education, child care, mobility, children's education, personal finances, income, family/social relations, legal status, life skills, employment, food, disabilities, legal needs, health care coverage, mental health, substance abuse and job search skills. SSM's gauge the level of need in each area, allowing staff to make internal and external referrals, as appropriate. The SSM's also clearly identify for program participants the aspects of their life in which they may need assistance as they move towards increased self-sufficiency.

2. How successful has the project/program been during the most recent reporting year for your CDBG project? Report the number of beneficiaries you intended to serve with which activities (as noted in your last Attachment A) and your final outcomes (as noted on your Attachment C) from June 2015 (or June 2014). For non-CDBG participants – just report on your achievements from the previous year.

WHBW's Safe Tonight and EJ program served 576 individuals in FY 2015, greater than the 539 we proposed in our 2014 application. Additionally, in our 2014 application, we estimated that 23 households would move into permanent housing in FY2015, but we were able to assist 64 households or 141 people with permanent housing, well above what we proposed. Per the 4th quarter FY15 Attachment C, 101 individuals exited emergency housing to transitional or permanent housing, 50 individuals exited transitional housing into permanent, and 40 Burlington residents moved into permanent housing. Based on the SSM results, on a scale of 1 to 5, 1 being in-crisis and 5 being completely self-sufficient, the mean number reported at entry into the program in the area of shelter/housing was a 1.7. The mean number reported at exit from the program in the area of shelter/housing was a 3.5, with a 3 being defined as "Stable/Safe." The progress made by program participants in the shelter/housing domain was statistically significant and the greatest increase in self-sufficiency seen in any of the twenty-one domains.

3. How does this data reflect beneficial outcomes of this project/program? Has this impacted your program planning at all? [UWCC]

These data reflect beneficial outcomes in that the primary goal of the Safe Tonight project is to stabilize housing. The data reported on SSMs show statistically significant positive outcomes in the areas of housing and safety. Additionally, program participants displayed positive outcomes in the areas of employment, income, food, child care, adult education, health care coverage, life skills, family/social relations, mobility, community involvement, legal status, disability status, personal finances, legal needs, and job search skills. These positive outcomes point to the progress made by survivors in securing safe, stable, and sustainable housing as well as self-sufficiency in many other crucial areas in their lives.

The primary impact on program planning is enhancing our community collaborations. Our ability to safely and stably house survivors fleeing domestic violence has expanded as a result of our collaboration with Champlain Housing Trust at Harbor Place, allowing us to provide on-site services, as well as an opportunity for closer collaboration with other providers, such as Safe Harbor and CVOEO. In addition, WHBW was recently awarded a Housing & Opportunities Program grant, which increased our ability to provide supportive services and rental assistance funding to house survivors post-crisis.

V. Experience / Organizational Capacity

1. What is your agency's mission, and how do the proposed activities fit with your mission?

WHBW's mission is to assist in the transition to a safe, independent life for all those who have been affected physically, sexually, emotionally, or economically by domestic abuse. The safety and stability provided by

emergency housing, along with supportive services, are an essential first step to a safe, self-sufficient and independent life.

2. Please describe any indications of program quality, such as staff qualifications and/or training, adherence to best practices or standards, feedback from other programs or organizations you partner with, etc.

All WHBW staff are required to attend a formal twenty hour training that encompasses trauma-informed, culturally competent service provision to domestic violence survivors. This is complemented by on-the-job training in the particular area in which the staff person works. In addition, as a member program of the Vermont Network Against Domestic and Sexual Violence (VNADSV), WHBW has access to Network trainings as well as representation on various Network-led discipline/topic-specific groups, which allow for collaboration, and sharing of best practices at a statewide level. WHBW also accesses national training and technical assistance via the National Network to End Domestic Violence (NNEDV).

Our ongoing, long-term partnerships with BHA, the State of Vermont, CVOEO, and Champlain Housing Trust are indicative of positive relationships with community partners. In addition, WHBW is an active participant in the Chittenden County Continuum of Care.

3. What steps has your organization/board taken in the past year to become more culturally competent?

WHBW underwent an audit with the Pride Center of Vermont in which all of our policies, procedures and facilities were assessed with respect to how inclusive we were to the LGBTQ community. This resulted in changes to our personnel policies, procedures with hotline callers and shelter residents and overall awareness of how we approached gender and sexual orientation in our work. Staff received training from the Pride Center on working with LGBTQ survivors, specifically survivors who identify as transgender.

Our Legal Advocacy Program staff was trained by Vermont Legal Aid and Vermont Law School on immigration law as it relates to the Violence Against Women Act. This training increased their knowledge on immigration issues related to domestic violence and allowed them to better inform victims of their legal rights and to support them as they go through the process to legal residency.

In 2014, WHBW participated in a state-wide summit conducted by the VNADSV on engaging men and boys in domestic violence prevention and intervention, which resulted in changes to how we provide outreach and services to male survivors of violence.

The WHBW Board conducted a self assessment in 2015, of which diversity was a component, and which was identified as an area for improvement. The Board is currently actively recruiting new members and is screening potential members against the self assessment findings.

Finally, through the VNADSV, seven WHBW staff have been exposed to the work of "Move to End Violence", a core component of which is examining multiple systems of oppression, such as those based on race, gender, and class; and their intersectionality, which contributes to violence against women and girls.

4. Have you received Federal or State grant funds in the past three years? _X_ Yes ___ No

5. Were the activities funded by these sources successfully completed? _X_ Yes ___ No ___ N/A
If No, please explain:

VI. Proposed Low & Moderate Income Beneficiaries / Commitment to Diversity

1. Will the program target a specific (solely) group of people? If so, check ONE below:

____ Abused Children	____ Elderly (62 years +)	____ People with AIDS
_x_ Battered Spouses	____ Homeless Persons	____ Illiterate Adults
____ People with Severe Disabilities		

2. **For your proposed project, please estimate how the Burlington residents will break out into the following income categories during the total grant period. Use the Income Table at https://www.burlingtonvt.gov/CEDO/2015-HUD-Income-Limits**

Service / Activity	Unduplicated Total # of Burlington HH / Persons to be Served	# Extremely Low-Income	# Low-Income	# Moderate-Income	# Above Moderate-Income
Emergency/Transitional Housing and supportive services are provided to victims of domestic violence fleeing from their homes	Adults 450 Children 254	Adults 450 Children 254	Adults Children	0	0
Staff work with Burlington Residents, not housed in our Transitional or Emergency Housing Program, to find permanent housing	Adults 99 Children 140	Adults 99 Children 140	Adults Children	0	0
Total number victims of domestic violence to be served in FY17	Adults 549 Children 394	Adults 549 Children 394	Adults Children	0	0

3. **a. Who is the project/program designed to benefit? Describe the project/program's target population, citing (if relevant) specific age, gender, income, community/location or other characteristic of the people this program is intended to serve. [UWCC]**

The program is designed to benefit victims of domestic violence – adults and children. There is no "typical" victim of domestic violence, so we do not have a target demographic. Our statistics show that a vast majority of our program participants are extremely low-income or low-income, and HUD presumes that victims of domestic violence are principally extremely low-income, thus our program reflects the needs of extremely low-income victims of domestic violence.

b. How do you select and reach your target population?

WHBW services are typically accessed through our hotline, which is available to anyone 24 hours/day, 7 days/week for information and referral. To access more comprehensive services, such as emergency housing, we conduct a standardized screening to assess one's needs with respect to safety concerns, immediacy of need, etc. We regularly provide information to high schools, colleges, healthcare facilities and social service agencies to raise awareness of our services and how to access them. Our website is easily found via search and the NNEDV and VNADSV direct Chittenden County callers to the national and state hotlines to us.

WHBW is undergoing a rebranding in 2016, which will result in a new name and image for the organization. The goal is to be more welcoming to those who may currently assume that our services are not accessible to them (i.e., non-women who are not "battered"). It will also result in a new, more easily navigable, mobile-friendly website that will make us more accessible to those searching for resources via their smart phones.

4. **Describe the steps you take to make the project/program accessible, inclusive and culturally appropriate for the target population. [UWCC]**

The emergency shelter has an ADA approved bedroom with an integrated accessible bathroom. Members of the deaf community access our 24-hour hotline through TTY. Immediate access to telephonic interpreters is available via the hotline, and in-person interpretation is provided for meetings and on-going services. As noted above, we underwent the Pride Center of Vermont audit, which has helped make our services more accessible to the LGBTQ community; we have worked to make our services more welcoming to male identified survivors, and our legal staff received training on issues specific to new Americans.

VII. Budget / Financial Feasibility

1. **Budget Narrative: Provide a clear description of what you will do with CDBG's investment in the program. How will you spend the money? Give specific details. [UWCC]**

CDBG's investment will go to support staff in the Emergency Housing and Economic Justice programs. The Emergency Services Coordinator (ESC) oversees all aspects of the emergency housing program including management of the WHBW shelter, Safehome staff and the Economic Justice Advocate. She also works with the State of Vermont on our Safehome program and works with staff to ensure the emergency housing needs of victims are met. Finally, the ESC oversees and facilitates the WHBW Housing Team, which is comprised of the Shelter Advocate, Safehome Advocate, Economic Justice Advocate, Transitional Housing Advocate and Grants Manager. The Housing Team meets weekly to ensure that service users' housing needs are being met in a coordinated fashion, that internal and community resources are being used efficiently and appropriately, and that all grant requirements are being met.

2. If you plan to pay for staff with CDBG funding, describe what they do in relation to the specific service(s) / activity(ies) in your Project/Program Design.

Specific Service / Activity	Position/Title	Work Related to CDBG-Funded Activity	# of Hours per Week spent on this Specific Service / Activity	% of Hours per Week spent on this Specific Service / Activity to be paid with CDBG
Emergency/Transitional Housing and supportive services are provided to victims of domestic violence fleeing from their homes	**Emergency Services Coordinator**	Oversight of emergency shelter facility, staff and programming; supportive service provision, information and referral, housing support, oversight of WHBW Housing Team	**4 hrs/wk**	**10%**
Emergency/Transitional Housing and supportive services are provided to victims of domestic violence fleeing from their homes	**Safehome Advocate**	Intakes, supportive service provision, next-step housing for those in emergency housing at Harbor Place and other motels	**8 hrs/wk**	**20%**
Staff work with Burlington Residents, not housed in our Transitional or Emergency Housing Program, to find permanent housing	**EJ Advocate**	Intakes, supportive service provision, housing support, economic stability programming	**4 hrs/wk**	**10%**

3. Program/Project Budget +

Line Item	CDBG Funds	Other	Total
Salary and Benefits for SH and EJ Staff	$ 38,546	$ 692,344	$ 730,890
Professional Services and Supplies	$	$ 39,952	$ 39,952
Occupancy	$	$ 83,922	$ 83,922
Other		$ 171,700	$ 171,700
Total	**$ 38,546**	**$ 987,918**	**$ 1,026,464**

4. Funding Sources

	Project		Agency	
	Current	Projected	Current	Projected
CDBG - Safe Tonight Program	**$ 18,602**	**$ 38,546**	**$ 18,602**	**$ 38,546**
State (specify) VCCVS Legisl Fndg	34,184	30,026	186,406	186,976
VCCVS Omnibus Funding	33,753	18,494	91,892	92,264
Hsing Opport Grt Prog-HOP-ESG	151,620	203,240	151,620	203,240
Community Hsg Grant - (d/c)	86,500	0	86,500	0
St of Vt Bldg / Gen'l Services	17,500	15,000	5,000	15,000
Vt Network Travel Reimbursemt	54	0	1,147	1,500
Federal (specify) STOP Grant	0	0	70,773	65,946

Transitional Hsing Grt (incl sbgrt)	162,932	138,382	162,932	145,246
Supportive Hsg Prog (d/c)	42,952	0	42,952	0
Children's Trust Fund (now d/c)	0	0	9,537	0
Victims of Crime Act - VOCA	30,358	60,716	82,514	131,296
Family Violence Prev Svcs Act	0	0	158,984	159,130
Emerg Food/Shelter Program	18,758	18,758	18,758	18,758
Consolidated Youth Grant	0	0	124,208	30,546
Legal Assistance to Victims	0	0	20,220	19,522
Hous Opp Grt Prog HOP-Fed- ESG	51,380	102,760	51,380	102,760
United Way	120,000	120,000	245,389	235,388
Private (specify)Private/Corp Fdtns	63,383	147,000	219,101	276,000
Fundraising - including towns	54,870	132,942	574,271	699,850
Program Income	0	0	0	0
Other (specify) Misc / Inkind	48,191	600	94,161	720
Total	**$ 935,037**	**$ 1,026,464**	**$ 2,416,347**	**$ 2,422,688**

5. Of the total project cost, what percentage will be financed with CDBG?

$ 38,546 ÷ $ 1,026,464 = 3.75 %

CDBG Funding — Total Program/Project Costs — Percentage

6. Of the total project cost, what would be the total cost per person?

$ 1,026,464 ÷ 943 = $ 1088.51

Total Program/Project Cost — # Proposed Beneficiaries — Cost Per Person

7. Why should CDBG resources, as opposed to other sources of funding, be used for this project?

Domestic violence is a leading cause of homelessness. Using CDBG funds to help victims of domestic violence move into more stable, secure housing demonstrates the city's support for addressing both domestic violence and homelessness in Burlington.

8. Describe your use of community resources, including volunteers. Include any resources not listed in your budget. Will CDBG be used to leverage other resources?

WHBW relies on approximately 75 active volunteers to provide direct services and other organizational support. We also benefit from in-kind donations such as toiletries, food, cleaning supplies and school supplies for children. Funding for CDBG-supported programs is diverse, however, local support for these initiatives helps us leverage state and national support.

9. If your organization has experienced any significant changes in funding levels during the past year, please explain.

We have not experienced significant changes in the past year, but will be losing the Supportive Housing Program (Advocacy) Funding as of April 2016.

10. What cost-cutting measures has your organization implemented?

We have not implemented any significant cost cutting measures over the past year. WHBW has been trying to recover from significant cost cutting measures implemented in prior years so that we may retain quality staff and provide the highest quality services possible to those we serve.

VIII. Collaboration/Efficiency

1. Share specific examples of how your agency collaborates with other programs or agencies to address the needs of the people you serve. Do not just list organizations with whom you collaborate. [UWCC]

WHBW partners with the State Agency of Human Services Economic Services Division to provide emergency housing when our shelter is full. As the State looks for alternatives to the motel system for emergency housing, we anticipate partnering with them to serve domestic violence survivors. We are a recipient of the HOP grant from the State of Vermont Office of Economic Opportunity. Our partnership with BHA includes providing supportive services at Sophie's Place, an 11-unit transitional housing apartment complex. We collaborate with Champlain Housing Trust to provide on-site support at Harbor Place, which has helped us to provide more comprehensive and accessible services to those in our Safehome program. In addition, we are working with Champlain Housing Trust on designating various co-op, transitional and permanent housing units for our service users. The Emergency Housing and EJ programs regularly work with a variety of community partners to help people address barriers to self-sufficiency including Opportunities Credit Union, CVOEO, the Vermont Department of Labor, the Reach-Up program, and various private landlords in the community.

2. Describe your agency's efforts at becoming more efficient in achieving your outcomes or managing your project/program.

We have increased our focus on rental assistance, pro-actively seeking out sources for this funding as it has proven to be the most effective model for moving service users from emergency to permanent housing. Over the past year, WHBW implemented a more coordinated internal approach to managing the housing needs of our service users. The WHBW Housing Team meets weekly to coordinate housing support for service users, ensure that resources are being used efficiently and appropriately, and that grant requirements for funds used are being met.

3. What other agencies provide similar services or programs? [UWCC]

WHBW is the only domestic violence service provider in Chittenden County that provides emergency housing, transitional housing, rental assistance and economic justice services. Although there are other emergency shelters in the county, they either specifically do not serve victims of domestic violence, or lack the expertise or facilities to ensure a safe and secure environment for domestic violence survivors.

IX. Sustainability

1. How will this project have a long-term benefit to the City of Burlington? If this project ends, will that benefit continue?

WHBW has provided emergency and supportive services to thousands of domestic violence victims over the past 42 years. WHBW has a diverse mix of public and private funding and, although the City's support is critical to our success, we are committed to finding additional sources of funding to continue these services should we lose the support of the City of Burlington.

2. If CDBG funding ends, will the project be able to continue?
As previously mentioned, the Safe Tonight project has diverse funding sources, thus if CDBG funding ends the project will continue.

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667584
Mar. 09, 2010 LTR 4168C E0
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BODC: TE

WOMEN HELPING BATTERED WOMEN INC
PO BOX 1535
BURLINGTON VT 05402-1535

010590

Employer Identification Number: 03-0283657
Person to Contact: Mrs. Scheper
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 26, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in August 1976.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

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Mar. 09, 2010 LTR 4168C E0
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00014934

WOMEN HELPING BATTERED WOMEN INC
PO BOX 1535
BURLINGTON VT 05402-1535

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

WHBW Board of Directors FY 2016

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2016 CDBG Application
Conflict of Interest Statement

1. Is there any member(s) of the applicant's staff or any member(s) of the applicant's Board of Directors or governing body who is or has been, within one year of the date of this questionnaire, (a) a CEDO employee or consultant, (b) a part of the Mayor's Office, (c) a City Councilor, or (d) a member of the CDBG Advisory Board?

   ____ Yes X No
   If yes, please list the name(s) and information requested below:
   Name of person:
   Job Title of person:
   Indicate: CEDO employee or consultant; Mayor's Office; City Councilor; Advisory Board member

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has been, within one year of the date of this questionnaire, (a) a CEDO employee or consultant, (b) part of the Mayor's Office, (c) a City Councilor, or (d) a member of the CDBG Advisory Board?

   ____ Yes X No
   If yes, please list the name(s) and information requested below:
   Name of person:
   Job Title of person:
   Indicate: CEDO employee or consultant; Mayor's Office; City Councilor; Advisory Board member

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of: (a) a CEDO employee or consultant, (b) part of the Mayor's Office, (c) a City Councilor person, or (d) a member of the CDBG Advisory Board?

   ____ Yes X No
   If yes, please list the names(s) and information requested below:
   Name of member:
   Indicate: CEDO employee or consultant, Mayor's Office, City Councilor; Advisory Board member
   Indicate type of tie: Family or Business
   If family, indicate relationship:

Authorized Signature:

Signature of Applicant's Representative Date: 1/14/16

Title: Executive Director Agency: Women Helping Battered Women