

The Process

PR-05 Lead & Responsible Agencies

Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BURLINGTON	

Table 1 – Responsible Agencies

Narrative

The Community and Economic Development Office (CEDO) is a department within the City of Burlington, Vermont. A Participating Jurisdiction since 1983, CEDO is the responsible entity for preparing the Consolidated Plan and the administration of the Community Development Block Grant, HOME Initiative Partnership Grant as well as additional Federal and State grants.

CEDO works with the community to: foster economic vitality; preserve and enhance neighborhoods, quality of life and the environment; and promote equity and opportunity for all residents of Burlington. In support of its mission, CEDO works in partnership with citizens, the public and private sector, and other city departments to: strengthen the quality of life in Burlington's neighborhoods; preserve and develop decent, safe and affordable housing opportunities; maintain and improve the vitality of Downtown, the Pine Street area and neighborhood business districts and restore Burlington's waterfront; encourage a thriving small business sector; foster job growth and employment opportunities; increase civic engagement and citizen participation; support the delivery of human services; practice restorative justice to reduce the impact of crime and conflict in our community without minimizing its significance or long-term effects.

CEDO is funded through Federal and State grants, and with the Housing Trust Fund. CEDO has four divisions: Housing, Economic Development, Community Development and the Community Justice Center. Each division works closely with outside agencies, other departments and also actively engages the citizens of the community.

Consolidated Plan Public Contact Information

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PR-10 Consultation

1. Introduction

The City of Burlington consults with numerous organizations in the development of the Consolidated Plan. The process includes formal and informal meetings, surveys, discussions and focus groups. The process of developing the Plan began with a Public Hearing in September 2012 to hear community views on housing and community development needs, as well as comment on prior program year performance.

Through December 2012 and March 2013, CEDO consulted with a number of groups, organizations and neighborhood assemblies, sharing or asking for data and for input on needs, priorities and other issues. Those groups and organizations included representatives of public and private agencies who serve children, seniors and people with disabilities, people living with HIV/AIDS, homeless and low income residents. In addition, multiple housing agencies, health/mental health service agencies and regional and state government agencies were consulted.

The Continuum of Care was consulted in several meetings. In addition, surveys were distributed to all Continuum members who then distributed them to their clientele. The CoC had significant input into the Consolidated Plan.

Summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies

The jurisdiction works with numerous organizations, both public and private, to coordinate community development and housing services. Coordination between entities includes serving on joint committees, boards, on-going communication, annual and long term strategic planning. Organizations include public institutions on the local, regional, state and federal levels, local and statewide nonprofits, faith-based organizations and the private sector.

The housing and community development mission of the City of Burlington is carried out by several municipal departments, a restricted revenue account, the Housing Trust Fund, established by the City Council, a municipal board and two municipal corporations. Burlington relies on state agencies to further its housing mission. Key agencies have been the Vermont Housing Finance Agency, the Vermont Housing and Conservation Board, and the Department of Housing and Community Affairs. Others include the Agency for Human Services, Agency of Transportation, Department of Labor, Vermont Economic Development Authority and the Chittenden County Transportation Authority.

Federal agencies play important roles with the City to further its community development and housing goals. These agencies include the Corporation for National and Community Service, Department of Commerce- Economic Development Administration, Department of Housing and Urban Development, Department of Justice, Office of Justice Programs, Environmental Protection Agency and the Small Business Administration.

Since 1983, the City of Burlington has dedicated a large portion of its housing and community development resources to establishing and supporting a network of nonprofit organizations to act as the City's partner in producing and preserving affordable housing and protecting the City's most vulnerable residents. This nonprofit infrastructure functions as the principal housing and social services delivery system through which the City moves towards its goals for affordable housing and for alleviating and reducing poverty.

In addition to local nonprofits, there are numerous statewide nonprofit organizations that deliver housing and social services, economic development and refugee programs. These organizations include Green Mountain Habitat for Humanity, Housing Vermont, Vermont Center for Independent Living, Vermont Community Loan Fund, Opportunities Credit Union, Vermont Energy Investment Corporation, Vermont Manufacturing Extension Center and Vermont Refugee Resettlement Program.

Local faith-based organizations assist in meeting the emergency needs of homeless and low-income residents through meal programs and assistance with clothing, shelter, utilities and other basic needs. These organizations include Cathedral Square Corporation, Lutheran Social Services of New England, the Salvation Army, the Burlington Ecumenical Action Ministry, the Joint Urban Ministry Project, Mercy Connections, and the Burlington Emergency Shelter.

Additionally, the private sector enhances the City's community development and housing efforts. Architects, engineers and attorneys assist nonprofit developers by providing skills and services to implement housing project. Burlington's banks have responded to a changing market and changing obligations under the federal Community Reinvestment Act by finding a number of innovative ways of support new housing models, housing organizations and approaches to affordable housing production. Local lenders also support neighborhood revitalization and small business development, financial education and free tax preparation services for low-income taxpayers. The Burlington business community has been actively represented on most community advisory committees. They have provided resources and opportunities for residents to improve their quality of life.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Chittenden County Continuum of Care Alliance, Continuum of Care services for the homeless, are delivered through a consortium of nonprofit organizations, local businesses, and local/state/federal agencies in the greater Burlington metropolitan area, with the City of Burlington's Community and Economic Development Office (CEDO) serving as the coordinating entity. The Alliance meets monthly and coordinates services for families, youth and single adults who are homeless; coordination between the agencies is enhanced with member participation on both the steering committee and sub-committee levels.

The CoC coordinates the implementation of a housing and service system from outreach to housing to services that meet the needs of homeless individuals and families. Street outreach, Vermont 211, daytime shelter and meals all serve to reach the homeless and identify services/needs, including shelter placement. Housing providers work to rapidly re-house or move from emergency to transitional or permanent housing and stabilize while supportive service agencies provide case management and connect with additional support services. Providers serve the chronically homeless, families with children, veterans, unaccompanied youth and those at risk of homelessness.

Member agencies work together to meet the needs of chronically homeless and efforts include an improved system of outreach along with increased permanent supportive housing options for the chronically homeless and support services. A strong focus includes housing retention (with services and case management) due to a low vacancy rate. In addition, agencies work with local landlords to reduce the barriers of renting to chronically homeless.

The Continuum providers work to identify, move into stable housing, and provide essential services for households with children who are homeless. Each CoC program that serves children has children's advocates or specially trained staff to ensure that the children's need for safety, nurturing, education, and stability are met.

The CoC partners with local and state organizations to combat homelessness among veterans. Outreach has increased to local veterans at the local shelters. Previously un-identified veterans were enrolled in VA care and many are now housed through VA housing programs. A continuum partner provides emergency services to youth ages 16-22 who have run away, are homeless, or at risk of homelessness. Supported housing includes emergency shelter and transitional housing for youth who have left foster care and are homeless. Youth are provided with individual/family counseling, mental health/substance abuse assessment and treatment, case management, medical services, educational planning, employment support, life skills, jobs training, and mentoring. Another local program provides job and life skills training to at-risk youth while helping them complete their high school education.

When the Homeless Prevention and Rapid Re-housing Program (HPRP) ended in 2011, the State of Vermont created the Housing Replacement Fund (HRF) "to assist individuals and families in jeopardy of losing their housing and support the successful transition of homeless persons into permanent, sustainable housing as quickly as possible." This Fund continues to provide the supports that were initiated under HPRP: case management, short term rental subsidies, security deposits, and rental arrearage assistance. The process for applying for services, application review, and eligibility criteria remain unchanged from those established under HPRP. Services are available at two Continuum locations and

client referrals come from virtually all continuum partners. This program provides significant support to those persons who are at risk of becoming homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

ESG funding allocations are made by the State of Vermont. Several state offices maintain representation in the Chittenden Continuum of Care and on its Steering Committee; also serving on the Steering Committee and active in the CoC are staff members from the Participating Jurisdiction. Discussions on allocations took place at the local Continuum. In addition, CoC members attended and gave input at a presentation at the Vermont Council on Homelessness and during public hearings. In 2012, Essential Solution Grants were provided to two organizations within this Jurisdiction. Funding decisions were based on thorough knowledge of this Continuum's operations and priorities, with an emphasis on how best to realize value for investment. Moving forward, the State will solicit specific feedback from the CoCs and stakeholders through presentations, discussions, and surveys regarding priorities and how to allocate ESG funds to eligible activities as well provide an annual review of the grantees. The State agency will seek input from Continuum members on the annual review and report to the Continuum its outcome.

The Continuum created a sub-committee to develop performance standards and a score card to evaluate outcomes. The measures are based on HUD performance measurements for the McKinney-Vento programs and ESG measures are based upon those program requirements. Funded agencies will receive a scorecard twice a year and the CoC will provide coaching and mentoring to help improve performance if needed.

The Continuum also has a Data Quality Committee that works along with the HMIS Lead Agency to develop potential funding, policies and procedures for the administration of HMIS. The CoC implemented a Governance Agreement. Working with HUD provided technical assistance, the CoC is investigating a unified HMIS with the Balance of State Continuum and hopes to move forward with this project in the coming year.

2. Agencies, groups, organizations and others who participated in the process and consultations

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
BURLINGTON HOUSING AUTHORITY	Housing	Public Housing Needs	Needs assessment for public housing participants and wait list, market analysis and priorities.
CHAMPLAIN HOUSING TRUST	Housing	Housing Need Assessment Market Analysis	Housing needs assessment and market analysis. More affordable housing projects.
CATHEDRAL SQUARE CORPORATION	Housing Services-Elderly Persons	Housing Need Assessment Market Analysis	Housing needs assessment for the elderly and special needs and market analysis. Continued partnership for special needs housing.
COMMITTEE ON TEMPORARY SHELTER	Housing Services-homeless	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children	Agency was consulted for homeless needs assessment and strategies. Anticipated outcome of better coordination of data and clarity of numbers, coordination of services.
Agency for Human Services	Child Welfare Agency Other government - State	Homelessness Strategy Homeless Needs - Families with children	Agency was consulted for needs assessment and homeless strategy. Better coordination of services, collection of data are anticipated outcomes.
SPECTRUM YOUTH & FAMILY SERVICES	Housing Services-homeless	Homelessness Strategy Homelessness Needs - Unaccompanied youth	Agency was consulted for homeless needs assessment and strategy for youth and better coordination and data collection are anticipated outcomes.
WOMEN HELPING BATTERED WOMEN	Housing Services-homeless	Housing Need Assessment	Consulted agency regarding homeless needs assessment and data for domestic violence victims.

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		Homeless Needs - Families with children domestic violence	Expect a more defined understanding of the needs facing this population.
VERMONT CARES	Services-Persons with HIV/AIDS	Homelessness Strategy Needs Assessment for Persons with HIV/AIDS	This agency was consulted for the current information on the number of persons with HIV/AIDS in the jurisdiction and homeless strategy. Expecting clarity of data for all populations.
COMMUNITY HEALTH CENTER OF BURLINGTON	Services-homeless Publicly Funded Institution/System of Care	Homeless Needs - Chronically homeless Homeless Needs - Families with children	This agency was consulted for homeless needs assessment and strategy in regards to unsheltered and the anticipated outcomes is more outreach to unsheltered and a better understanding of the community needs.
Champlain Valley Office of Economic Opportunity	Services-homeless Services-Education Service-Fair Housing Regional organization	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children	This agency was consulted on the needs assessment, population at-risk of homelessness, data collection and strategy. The anticipated outcomes of this consultation are areas of improved data collection, homeless prevention programs and coordination of services.
VERMONT HOUSING FINANCE AGENCY	Housing Other government - State	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless	The consultation with this organization was over data collection and strategy going forward. The organization was invited to distribute surveys and participate in determining needs. Anticipated outcomes include a clearer understanding of needs of community and collection of relevant data.

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		Homeless Needs - Families with children	
LUND FAMILY CENTER	Services-Children	Homeless Needs - Families with children Economic Development	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the needs for child care.
Vermont Department of Education	Services-Education Other government - State	Homelessness Strategy Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the education needs of homeless children .
US Department of Veteran Affairs	Services-homeless Other government - Federal	Homelessness Needs - Veterans	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the needs of homeless veterans.
ReSOURCE	Housing Services-Education Services-Employment	Housing Need Assessment	The consultation with this organization was over data collection and strategy going forward. The organization was invited to distribute surveys and participate in determining needs. Anticipated outcomes include a clearer understanding of needs of community and collection of relevant data.
Vermont State Housing Authority	Housing PHA	Homelessness Strategy	The consultation with this organization was over data collection and strategy going forward.The organization

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	Services-homeless	Homeless Needs - Chronically homeless Homeless Needs - Families with children	was invited to participate in determining needs. Anticipated outcomes include a clearer understanding of needs of community and collection of relevant data.
HowardCenter	Housing Services-Persons with Disabilities Services-homeless Regional organization	Homeless Needs - Chronically homeless	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the housing and supportive service needs of homeless individuals with mental illness and substance abuse issues.
United Way of Chittenden County	Regional organization community organization and funder	Housing Need Assessment Homelessness Strategy Funding strategies, collective impact	This agency was invited to participate in the review of potential projects. This agency is leading an effort for collective impact in the County. The anticipated outcomes include improved coordination of services and addressing the most pressing community needs.
Vermont Office of Economic Opportunity	Other government - State	Homelessness Strategy ESG	This agency was invited to participate in the needs assessment and the coordination of performance measures with Essential Services Grant. The anticipated outcomes include improved coordination of services, performance measures and overall services to the homeless.
HOMESHARE VERMONT	Housing Services-Elderly Persons Services-Persons with Disabilities	Housing Need Assessment Non-Homeless Special Needs	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding

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			of the housing needs of the elderly and disabled.
SARA HOLBROOK COMMUNITY CENTER	Services-Children Services-Education	Community Development Needs	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the needs of preschoolers, teens and new American children .
ASSOCIATION OF AFRICANS LIVING IN VERMONT	Services - Immigrants	Housing Need Assessment Homelessness Strategy Needs Assessment - New Americans	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the needs of the New American population.
KING STREET YOUTH CENTER	Services-Children Services-Education	Community Development Needs	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. Anticipated outcomes include a clearer understanding of needs of community and collection of relevant data.
CHITTENDEN COUNTY SENIOR CITIZENS ALLIANCE, INC.	Services-Elderly Persons	Services and needs of elderly	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the needs of the elderly.
CHAMPLAIN VALLEY AGENCY ON AGING	Services-Elderly Persons Regional organization	Housing Need Assessment Non-Homeless Special Needs	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding

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			of the needs of our senior population.
BURLINGTON CHILDREN'S SPACE	Services-Children Services-Education	Child Care assessment	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the education needs of Burlington children .
INTERVALE CENTER	MicroEnterprise - Agriculture	Community Development Needs	The organization was invited to distribute surveys and participate in determining needs. Anticipated outcomes include a clearer understanding of needs of community and collection of relevant data.
MERCY CONNECTIONS, INC.	Services-Employment MicroEnterprise - Women	MicroEnterprise - Women's Needs	The organization was invited to distribute surveys and participate in determining needs. Anticipated outcomes include a clearer understanding of needs of community and collection of relevant data.
Vermont Interfaith Action	Community organization - social justice	Homelessness Strategy	The organization was invited to distribute surveys and participate in determining needs. Anticipated outcomes include a clearer understanding of needs of community and collection of relevant data.
Neighborhood Planning Assembly Steering Committee	Business Leaders Civic Leaders Neighborhood Organization	Housing Need Assessment Homelessness Strategy Economic Development Market Analysis	This committee was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the community's needs.
Vermont Legal Aid	Service-Fair Housing Regional organization	Housing Need Assessment	This agency was invited to participate in the distribution of the citizen survey and collection of

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		Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth	needs assessment. The anticipated outcomes include improved coordination of services and understanding of the community's needs.
Department of Corrections	Publicly Funded Institution/System of Care Other government - State	Housing Need Assessment Homelessness Strategy	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services and understanding of the community's needs, including a better discharge policy and planning.
Fletcher Allen Health Care	Services-Health Publicly Funded Institution/System of Care	Housing Need Assessment Homelessness Strategy	This agency was invited to participate in the distribution of the citizen survey and collection of needs assessment. The anticipated outcomes include improved coordination of services, discharge planning and understanding of the community's needs.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

There were no agencies that were not consulted for the Consolidated Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Community & Economic Development Office	The goals to prevent homelessness, rapidly re-house the homeless, provide for basic needs, increase permanent housing overlap with our Strategic Plan goals to preserve affordable housing units, increase permanent supportive housing beds, protect the vulnerable through public services to the homeless and anti-poverty strategies.
planBTV	City of Burlington - Planning and Zoning	The goals of economic development and increasing housing options overlap with planBTV's goals and recommendations for the City of Burlington and the downtown/waterfront areas.
ECOS	Chittenden Regional Planning Commission	There is a coordination with regional transportation and CEDS (Comprehensive Economic Development Strategy) for the City and then the County as a whole.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))

Burlington coordinates with the State and units of local government to ensure cooperation and coordination in the implementation of the Consolidated Plan. The City of Burlington and the State of Vermont benefit from its small scale which helps to facilitate informal working relationships between stakeholders. These agencies play key roles in the Consolidated Plan.

The Agency of Commerce & Community Development has two departments which focus on housing and community development. Housing & Community Affairs administers the Vermont Community Development and Downtown Programs, and oversees the state Home Investment Partnership Program (HOME). The Historic Preservation Division reviews state and federally funded projects and administers the federal Historic Preservation Investment Tax Credit program.

Economic Development works with public and private partners to create quality jobs, encourage competitive businesses and ensure a healthy and sustainable economy.

Agency of Human Services helps to address the needs of lower income households, the homeless and special needs populations through the state through the Department for Children and Families; the Department of Disabilities, Aging and Independent Living; the Department of Health; the Department of Mental Health; the Office of Vermont Health Access; the Department of Corrections; and the Office of Crime Victim Services.

Agency of Transportation (VTRANS) supports community development projects through the Transportation Enhancement Program and the Surface Transportation Program.

Department of Labor administers job search and placement services; specialized programs for people with barriers to employment; veterans' employment services; tax credits provide incentives for hiring individuals with barriers to employment; and on-the-job and classroom skills training.

Vermont Economic Development Authority administers a wide range of low-cost business lending programs.

Vermont Housing and Conservation Board provides grants, loans and technical assistance to nonprofit organizations, municipalities and state agencies for the development of perpetually affordable housing and oversees land conservation.

Vermont Housing Finance Agency (VHFA) finances and promotes affordable housing opportunities for income qualified Vermonters and assists nonprofit and private developers to construct and rehabilitate affordable rental housing through other financing opportunities, including the Low Income Housing Tax Credit.

The Chittenden County Transportation Authority, a regional, public transportation agency, offers fixed route bus service; parking lot, supermarket and school shuttles, a county-wide ridesharing program; transportation for Medicaid recipients; and contracted paratransit service.

Chittenden County Metropolitan Planning Organization directs the allocation of federal transportation funds, provides planning oversight and grants in the County.

Chittenden County Regional Planning Commission develops and administers the Regional Plan and certifies that new development is consistent with that Plan in the Act 250 process.

Building Bright Futures of Chittenden County works to make sure that quality programs and supports are available to meet the needs of all families, their young children and the people who care for them.

The State Refugee Coordinator from the Vermont Agency of Human Services coordinates a monthly meeting of the Vermont Refugee Resettlement Program and other agencies providing services to refugees in the local area.

Narrative

In preparation for the development of the Consolidated Plan and the Needs Assessment for the City, a citizen survey was developed and widely distributed to agencies, individuals and community groups. The survey was also posted on line. Local agencies were invited to participate in the distribution of the citizen survey and collection of the needs assessment via distribution to their clientele which included, but not limited to, those residing in homeless shelters, seniors being served at congregate meal sites and those receiving housing assistance.

Below please find the results of the survey based on how citizens rated the perceived needs in the City.

1. Affordable housing - 77.9%
2. Homeless prevention - 61.1%
3. Homeless facilities - 50.5%
4. Job creation - 48.4%
5. Transportation services - 48.4%
6. Economic development - 45.3%
7. Senior services/facilities - 43.2%
8. Job training - 43.2%
9. Tenant-based rental assistance - 42.1%
10. Youth services/centers - 37.9%
11. Homeownership assistance - 37.9%
12. Infrastructure improvements - 37.9%
13. Special needs housing - 36.8%
14. Substance abuse services/facilities - 34.7%
15. Retention of businesses - 32.6%
16. Health services - 31.6%
17. Crime awareness/prevention - 29.5%
18. Domestic violence services/facilities - 26.3%
19. Neighborhood facilities - 24.2%
20. Handicapped services/facilities - 14.7%
21. AIDS/HIV services/facilities - 4.2%

PR-15 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Other	Civic leaders	Met with 10 - 12 civic leaders from around Burlington to discuss the Consolidated Plan process and needs assessment. Attendees were asked to distribute the survey and schedule meetings in their neighborhoods.	Included in subsequent surveys.	Not applicable.	
Other	CoC Member Agencies	On February 7, 2013, 30-40 people representing Continuum of Care agencies heard about the Consolidated Plan process and began to provide feedback. They also wanted to go back to their agencies and have their clientele provide feedback.	Comments and feedback are included with the Neighborhood Survey.	Not applicable.	
Other	housing and community development staff	On March 6, 2013 25 staff members gathered to hear about the Consolidated Plan process and provide feedback.	Comments are included in the Plan.	Not applicable.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
		Each member surveyed posters around the room and shared priorities and needs regarding housing, special needs housing, homeless facilities/services and community development.			
Other	Non-targeted/broad community	There were all 14 council members present, the Mayor, the City Attorney, the CAO and approximately 20 members of the public. The meeting was also broadcast on the local government channel.	The summary of the comments received are listed in the overall summary of citizen comments.	One person advocated for funding agencies with smaller grants to piece together their budgets. This comment was not accepted because the administrative requirements for the grant make it no longer feasible to have so many grantees with small dollar amounts.	
Other	Residents of Public and Assisted Housing Seniors	Seniors were invited to participate in the community survey and share their perspective on community needs.	Included with community survey.	Not applicable.	
Public Meeting	Non-targeted/broad	On February 7, 2013, approximately 12-15 people	Comments were collectively	Not applicable.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	community	attended Ward 6 Neighborhood Planning Assembly to learn about the Consolidated Plan process and provide input.	received and reviewed with all surveys.		
Public Meeting	Non-targeted/broad community Neighborhood Planning Assembly	On March 13,2013, approximately 10 people attended Ward 1 Neighborhood Planning Assembly to learn about the Consolidated Plan process and provide input.	Comments and feedback are included with the Neighborhood Survey. A key concern in this group was the residential housing taken over by university students.	Not applicable.	
Public Meeting	Non-targeted/broad community Neighborhood Planning Assembly	On March 14, 2013 Wards 2 and 3gathered to hear about the Consolidated Plan process and provide feedback.	Comments and feedback are included with the Neighborhood Survey.	Not applicable.	
Public Meeting	Non-targeted/broad community Neighborhood	On March 27, residents of the New North End gathered to hear about the Consolidated Plan and share their feedback and priorities for the	Comments are included in the Neighborhood Survey.	Not applicable.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	Planning Assembly	community.			
Newspaper Ad	Non-targeted/broad community	Legal Notice for Public Meeting	Not applicable	Not applicable	
Internet Outreach	Non-targeted/broad community	Not applicable.	Not applicable.	Not applicable.	www.burlingtonvt.gov/CEDO

Table 4 – Citizen Participation Outreach