

BURLINGTON HOUSING BOARD OF REVIEW

Monday, October 3, 2022

7:00 p.m.

The meeting will be REMOTE ONLY. You can join the meeting via Zoom:

<https://zoom.us/j/97268140800>

Minutes

Board Members present: Betsy McGavisk, Charlie Gliserman, Evan Litwin, Josh Wronski and Olivia Taylor

Staff present: Lisa Jones

Meeting called to order at 7:03 p.m. Evan Litwin makes a motion to amend the agenda, adding 2 items. Charlie Gliserman seconds the motion. Board votes unanimously to add items 3 and 4 to the agenda.

Agenda

1. John Hegarty (tenant); Ruby Thibault (landlord) (security deposit case) re: 38 Monroe St. (rescheduled from meeting of 9/19/22)
Present were Ruby Thibault and Nadine Scibek, attorney for Ruby Thibault. John Hegarty did not appear. Betsy McGavisk asked what communications Lisa Jones, Clerk for the Board, had with Mr. Hegarty. Lisa Jones noted she emailed Hegarty the Notice of Hearing and Agenda on Sept. 20, 2022 and has had no communication with him since that time. The hearing had already been rescheduled from 9/19/22 when Hegarty failed to appear. Nadine Scibek opposed rescheduling the hearing. Betsy McGavisk indicated it was likely the case would be dismissed barring some extraordinary circumstance.
2. Kayla Davis (tenant); 137 N. Winooski Ave LLC/McMahon Property Management (landlord) (security deposit case) re: 137 N. Winooski Ave., #1 (postponed from meeting of 9/19/22)
Present were Kayla Davis and Matt Boudreau. Both parties were sworn in. Both parties submitted evidence and testimony. The hearing was concluded.
3. Appointment of officers
Evan Litwin nominated Betsy McGavisk for Chair of the Board. Olivia Taylor seconded the nomination. Discussion ensued as to anyone else's interest in serving as Chair. The Board voted unanimously to have Betsy McGavisk serve as Chair of the Board. Olivia Taylor nominates Evan Litwin to serve as Vice Chair; Josh Wronski seconds the nomination. The Board voted unanimously to have Evan Litwin serve as Vice Chair of the Board.
4. Training for Board
Evan Litwin introduces the topic of training for the Board. The Board discusses topics of interest for a training, and how long a training should be. Topics of interest included: a refresher on Code issues, practicing the Board's meeting introduction, approaches to explaining notice requirements and forfeiture of deposit at a hearing and clarity around the Board's role in a broader sense (community outreach, education, etc). The Board discusses possible dates for training. Due to conflicting schedules the Board agrees to wait until the new year and settles on Jan. 9, 2023 at 5:30 p.m. for training.

Meeting adjourned at 8:01 p.m.

Board deliberates in private.