

# BURLINGTON HOUSING BOARD OF REVIEW

Monday, November 16, 2020

7:00 p.m.

The meeting will be entirely remote and virtual. You can join the meeting via Zoom:

<https://us02web.zoom.us/j/89699921594?pwd=QnJpYXpRTGluVDQweWRFZUZianRtZz09>

Passcode: 458817

## Minutes

Board Members present: Josh O'Hara, Betsy McGavisk, Patrick Murphy, Olivia Pena, Charlie Gliserman

Staff present: Lisa Jones

1. Discussion of proposed minimum housing form (continued from meeting of 11/2/20)  
O'Hara summarizes status of form; now looking at 2 forms – 1 for tenants and 1 for landlords.  
Patti Wehman (Dept. of Permitting & Inspections): sent draft to McGavisk & Gliserman. In terms of getting form online, she'll work with her IT people to do. Form to come to DPI and then forward to Board – same process using now.  
O'Hara: Board will review tenant form. Agrees should Wehman should work to get form online.  
Gliserman: I'll forward Wehman's draft to entire Board for review.
2. Meghan Corrigan (tenant); Stu McGowan (landlord) (security deposit case) re: 41 Archibald St, #1 – **case settled**
3. Kiaya Wood, Sabrina Farr (tenants); JH2 Investments LLC (landlord) (security deposit case) re: 45 No. Winooski Ave, Apt. 4  
Present were: Kiaya Wood, Sabrina Farr, Jim Healy; all parties sworn in.  
Board takes all evidence and testimony. Hearing concluded.
4. Keegan McCall (tenant); Michael Shea (landlord) (security deposit case) re: 565 Main Street  
Present: Keegan McCall; McCall sworn in.  
Board takes evidence & testimony from McCall. Hearing concluded.

Meeting adjourned.