



Wards 4 & 7 NPA Steering Committee Meeting  
June 1, 2016 7:00pm  
Miller Center, 130 Gosse Court

Draft

Steering Committee Members Present: Liam, Ken, Michael, Linda, Martha, Chris Trombly (observing).

Admin: Matt (CEDO), Phet (CEDO)

Minutes:

- June NPA Meeting
  - Logistics
    - Roles
      - Moderator – Matt Cropp will probably be out. Michael will moderate.
      - Timekeeper - Linda (assisted by Ken)
    - Agenda
      - 6:45-7:00 - Social Time and Snacks
      - 7:00-7:15 - Ground-rules, introductions, announcements, nominations and requests.
      - 7:15-7:30 - Open Forum
      - 7:30-8:00 - Don Sinex - Burlington Town Center Redevelopment (10 minute presentation - 20 minute Q&A) - Plus either CEDO and/or Planning & Zoning
      - 8:00-8:20 - CCTA Discussion? OR Community Policing in the NNE?
      - 8:20-9:00 - Elected and Appointed Officials
        - City Councillors
        - School Board Members
        - Legislative Representatives
        - DPW (Chapin or other?)
- July NPA Meeting
- Potential Date Change - keep the date, shift 30 minutes back
- Announcements
- Media
  - Social Media Accounts
  - Updating FPF
  - Email links on City Page - Michael
  - Need to find out if we can host recording. Matt to check to see if city can host.

- Prioritization of in-district speakers when potential speakers outstips available time?

Next Actions:

- Note to add contact info for presenters to agenda items so people can follow up.
- Liam to contact BPD
- Linda to contact CCTA / CATMA
- Matt to see if City website can host audio files. If not, Liam & Michael to find an alternative.