

BOARD FOR REGISTRATION OF VOTERS

MEET: Time 6:00            2/2/2016

DRAFT

Where Community Room, Police Department

**Present:** Elisabeth Mickenberg, Charles Cashatt, Janet Hicks, Kathy Chasan, Alex Farrell, Martha Gile, Lenore Broughton

**Absent:** Michelle Lefkowitz, Katherine Miles, Helen Rock

**Also Present:** Amy Bovee

**Meeting called to order by Chair: Elisabeth @ 6:25 p.m.**

**Agenda:** Motion made by Kathy Chasan to accept Agenda as presented, seconded by Lenore Broughton. Motion passed unanimously.

**Meeting Length:** The board agreed that the meeting would end at 7pm.

**Minutes:** Motion made by Martha Gile to approve the minutes, seconded by Charles Cashatt. Motion passed unanimously.

**Public Comments:** None.

**Approval of Applications:** Amy Bovee submitted: December: new voter registrations 166, purged 67, transferred out of town 111.

Motion made by Charles Cashatt to accept the numbers, seconded by Martha Gile. Motion passed unanimously.

**Clerk's Report:** Amy Bovee provided the Board with a VEMS training guide, a list of member's cell phone numbers and a list of area polling places to assist the Board with their Election Day functions.

**Member's Report:** Lis Mickenberg reported that she had gone to the Converse Home to help residents register to vote and request absentee ballots.

**Review Application Signing Schedule**

The Board set their approval schedule for March:

March 1 – n/a, March 4 – Martha, March 8 – Janet, March 11 – Charles, March 15 – Lenore, March 18 – Charles, March 22 – Helen, March 25 – Lis, March 29 – n/a

**New Business**

**a. Role Playing Scenarios and VEMS Training**

Charles Cashatt handed out an informational sheet about what issues Board Members may encounter on Election Day. This sheet will be included in the packets for Election Day. Amy Bovee recommended practicing logging in to VEMS to ensure a smooth start on Election Day and offered additional one on one training to anyone feeling that they needed it.

**Next Meeting:** February 29, 2016 @ City Hall, Conference Room 12, 5pm.

**Adjourn:** The meeting was adjourned at 7pm.

Respectfully Submitted By:

Amy Bovee

B.R.V. Staff