



City of Burlington

Department of Public Works

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Memo

Date: February 22, 2022

To: Transportation, Energy, and Utilities Committee

From: Nicole Losch, PTP, Senior Planner

Subject: Burlington Projects for the FY2023 Chittenden County Regional Planning Commission's Unified Planning Work Program

Recommendation

We respectfully request the Transportation, Energy, and Utilities Committee approve the following motion:

Support staff's proposed projects under the FY2023 Unified Planning Work Program (UPWP) and authorize each Department to pursue local match allocation within the FY2023 budget development.

UPWP Introduction

The UPWP is the Chittenden County Regional Planning Commission's (CCRPC) annual work program for planning activities. The UPWP is the mechanism to implement the regional strategies outlined in the ECOS Plan (www.ecosproject.com) and also helps the City implement local plans.

The majority of UPWP funding is Federal and is provided by the US Department of Transportation, Federal Highway Administration, and Federal Transit Administration. As such, most funding is available for projects with a transportation nexus, including transportation planning, land use planning, and stormwater planning. UPWP projects are conceptual in nature and funding is for planning assistance only, which excludes the cost of municipal employees, detailed design or engineering, right-of-way acquisition, construction, and capital implementation. Requests for assistance can be for consultant-managed projects or CCRPC-staff technical assistance. The UPWP is concurrent with the City's fiscal year.

UPWP projects require a 20% local cash match from a non-federal source. Regionally-significant projects usually do not require a cash match. Technical assistance projects that can be completed by CCRPC staff

usually do not require a cash match, but may be charged \$50 per hour if work exceeds more than 12-hours of staff time.

The UPWP process requires project applications to be submitted (and were submitted) by January 21, 2022. All applications and local match estimates must be presented to and approved by the local governing body by the end of March 2022. The purpose of this meeting is to inform the community of these projects, solicit public comments, and confirm the City’s intent to allocate the local match through the upcoming budget process.

The CCRPC’s UPWP Committee reviews all countywide applications in March 2022 and anticipates CCRPC Board Approval in May 2022. Additional information on the UPWP can be found on the CCRPC’s website: <https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/>

Project Candidates and Local Match Requirements

The City’s UPWP projects are pursued by the various departments engaged in community planning: Public Works; Parks, Recreation, and Waterfront; Office of City Planning; Community and Economic Development; City Arts; and Office of Racial Equity, Inclusion, and Belonging. The City may submit more than one application but must prioritize all projects in case funding is limited. This prioritization was included when applications were submitted.

The following table describes the City’s proposed projects in order of priority:

PROJECT		DESCRIPTION	MATCH AMOUNT & SOURCE
Continue FY2022 Projects	Green Streets Opportunity Map	Continue the work of the Stormwater Integrated Planning effort into Wards 1 and 8.	\$11,000 DPW – Stormwater
	Racial Equity Analysis of City Projects	A mapping effort of active Burlington projects showing the racial and ethnic groups per project compared to the city overall, and providing a methodology that can be repeated for future projects	n/a
Technical Assistance	Engineering Standards	Burlington Public Works is compiling and drafting all relevant street design standards. The technical assistance support will review the documents, suggest revisions, and package the standards into a comprehensive document	n/a
New Projects	Battery Street Corridor Study	A planning study to identify improvements to the Battery Street corridor, to be coordinated with the Railyard Enterprise Project design, Battery Park Master Plan, Amtrak service, Main Street Great Streets crossing Battery Street, and the re-opening of Pine Street and St Paul Street.	\$20,000 DPW - Traffic

	Vision Zero Action Plan	Identify explicit goals and measurable strategies with clear timelines and responsible stakeholders that will help us eliminate traffic fatalities and severe injuries.	\$12,000 DPW - Traffic
	New North End / North Avenue Planning	A planning study to help answer critical questions such as: how can zoning enable the corridor to evolve to support additional commercial and housing opportunities, as well as critical neighborhood services for a diversifying population; how a vibrant and welcoming character can be reflected the built environment—both public and private realms—and at key gateways; and how to prioritize tens of millions of dollars of capital investments resulting from the 2015 North Avenue Corridor Study.	\$40,000 City Planning
Counts & Inventories	Pavement inspections	1/3 of the system – recurring annual request	n/a
	Traffic counts and ped/bike counts	Various locations determined by DPW to measure traffic calming impacts, identify baseline data for future projects, and/or establish baseline data	n/a