



City of Burlington  
Department of Public Works  
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**Chapin Spencer**  
Director of Public Works

**MEMORANDUM**

**TO:** Transportation, Energy, and Utilities Committee

**FROM:** Laura Wheelock, PE, Senior Public Works Engineer  
Olivia Darisse, PE, Public Works Engineer

**DATE:** Thursday, July 25<sup>th</sup>, 2019

**RE:** Shelburne Street Roundabout Project Update,  
Condemnation Proceedings and Necessity Hearing

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**Recommendation:**

We respectfully request that the Transportation, Energy, and Utilities Committee approve the following motion:

To endorse the Department of Public Works in the advancement of condemnation proceedings for the Shelburne Street Roundabout project, and recommend that the City Council initiate the necessity hearing process by resolution.

**Summary:**

The City of Burlington is assisting the Vermont Agency of Transportation (VTrans) with project management duties for the Shelburne Street Roundabout, and specifically related to utility coordination and condemnation proceedings necessary for Right-of-Way acquisition. Costs incurred by the City for performing these duties are being fully (100%) reimbursed through VTrans.

Throughout the project, seventeen properties are affected and require acquisitions. To date, VTrans has reached and signed agreements with thirteen of those properties. Of the remaining four properties, VTrans is working through negotiations with three of those property owners. One property owner has been unresponsive.

Next Steps:

At the Transportation, Energy, and Utilities Committee (TEUC) meeting, in addition to providing information related to the right-of-way acquisition and condemnation proceedings, we will provide a brief presentation and update of the roundabout project including utilities, soils, traffic management, and project schedule.

Following the TEUC's consideration and approval, this will be presented to the Board of Finance and the City Council on August 12<sup>th</sup>, 2019.

Thank you for your consideration with this request.