



MEMO

Date: May 10th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: The Flynn Special Use Permit for June 4th and 5th, 2022

Request for a Special Use Permit at Leddy, Starr Farm and Schmanska Parks and for a waiver to allow amplified sound at all three locations.

The Flynn is requesting to hold Discovery Jazz events at Starr Farm Park and Schmanska Park on Saturday, June 4th and Leddy Park on Sunday, June 5th. These will all be free events for the public to attend.

The Starr Farm Park event will take place on Saturday, June 4th between 3pm – 7pm and consist of amplified sound for multiple performers, food trucks selling food and alcohol being sold. They will be setting up a stage, bringing in portalets, providing a dumpster and setting up the required fencing and security checks for alcohol. They are expecting up to 600 people to attend. They are encouraging attendees to bike, walk and carpool and have confirmed that Flynn Elementary will allow people to park there and have reached out to Elderwood as well. They will have volunteers stationed along Starr Farm road in an effort to direct people to the appropriate parking locations.

The Schmanska Park event will take place on Saturday, June 4th from 12pm – 2pm and be set-up like their Hurlly Burly events, with one performer performing on a 26' flatbed truck with a PA system. They are hoping to have one food truck there selling food and are requesting use of the bathrooms in the Barn. They are estimating that up to 200 people may attend and will encourage community member to walk, bike and carpool.

The Leddy Park event will take place on Sunday, June 5th from 3pm – 5pm with amplified sound. They will be setting up a small stage under the existing tent and a PA system. There will potentially be one food truck on site for the event. They are expecting about 150 people to attend.

Staff contacts for the events are Amy Harting and Jay Wahl.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.