

**Department of Permitting & Inspections**

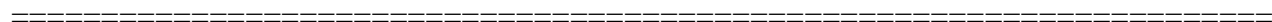
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**MEMORANDUM**

To: Development Review Board  
From: Ryan Morrison, Associate Planner  
Date: February 16, 2021  
RE: 21-0601CU; 327 South Winooski Avenue



The application for a short term rental room (bed and breakfast) in the single family residence is incomplete and the public hearing needs to be deferred to later DRB meeting date – yet to be determined.