

Agenda/Minutes
Wards 1 & 8 NPA Steering Committee
April 24, 2020
Via Zoom meeting

Facilitator: Jonathan

Recorder: Carol

Present:

1) Action steps from last meeting:

Hannah - create a mock-up of Goggleform to gather member info for emails through Mailchimp. Hannah will share this document on our Googledrive account. Jonathan will send Hannah access info.

Jonathan - checked in with Phet about setting up Zoom account for NPA
Has to follow open meeting law. We will rely on our city councilors to ensure we follow the protocol.

Linda - sent email to SC members to brainstorm ideas for budget - shifting money from "Community Events" to other lines for operational expenses.

All members - bring ideas for operational expenses for budget to next meeting.

Include composting information on NPA agenda for 5/13

Cindy - maintaining contact with Officer Jason Lawson about his connection to NPA neighborhoods

All members - establish report from school commissioners as part of NPA meeting agenda going forward.

2) Current budget draft - brainstorming ideas about shifting money to operations expenses from "community events"

Brainstorming from Linda's email:

Zoom subscription; additional donation to Channel 17; wording of neighborhood signs;

Limited shift of money since the city will be in need.

(Pending expenditures: microphones, campaign signs)

Decision about shifting money in budget =

We decided not to shift money for any additional operational expenses.

Talk with Jack, Zoraya, and Jane to explain our decision about remaining money in our budget & projecting to needs for the fall

3) May 13, 2020 Zoom meeting

Consensus that we are doing this: yes, pending our discussions about logistics with Zoraya at Tuesday, 4/28 meeting. Once info is clarified, we can post info onto FPF

Logistics of setting up meeting: Meghan from Ch. 17 will assign producer who will work

with “host” so Ch 17 is all set. Perhaps Tuesday, 4/28 meeting can include Ch.17.

Jack can answer questions about open meeting.

Caryn will serve as our liaison with Zoraya to set up Zoom meeting logistics

Jonathan will serve as our liaison with Ch. 17 and help with logistics

AGENDA FOR MAY 13

- 1) 7:00 Announcement from SC about plans for votes on budget & SC membership & location of Ward 1 by-laws draft posting on NPA website. Announcement about Lake Monsters season & composting (Put link to CSWD on our agenda page); reminder about email list being compiled Masks availability for public (Linda & Caryn look into); postponing thank-you's
5 minutes
- 2) 7:05 Speakout: how are you doing? What are people's unmet needs? What are ways to help?
25 minutes
- 3) 7:30 Update, Q & A from City Councilors: Jack (yes) include composting, Zoraya (yes), Jane (yes)
25 minutes
- 4) 7:55 Update, Q & A from School Board Commissioners: Kathy (no) could she pop out of BSD meeting?, Aden (yes)
10 minutes
- 5) 8:05 Update, Q & A from State Reps & Senators: Selene (yes), Brian (yes), Chris (yes), Barbara Rachelson (yes) Ask about composting; ask about voting in November elections
25 minutes
- 6) 8:30 Adjourn

Assign roles for setting up May 13 meeting

Technology Logistics: discuss at Zoom meeting on Tuesday, 4/28 11:30

Caryn (contact with Zoraya & Jack); & **Jonathan** (liaison with Ch 17)

Zoraya - as host, can mute participants

Someone needed to manage call-ins from participants

SC member to give announcements about: budget & SC member votes; composting; Lake Monsters; Masks; email list ; timing of thank-you's - facilitator **Caryn**

Postings to FPF: 1 week before and 2 days before, include the agenda

One SC member write announcement, including agenda, & email to SC members doing the posting: **Carol**

1 - One East: **Caryn**

1 - Centennial: **Carol**

8 - Downtown: **Linda**
8 - Hill section: **Linda**

Confirmation emails & send agenda - **Jonathan** (include Phet & Sydney)

To city councilors:

To state reps & senator:

To school board commissioners: Kathy needs heads-up

Caryn: contact Joe Doud

Roles for 5/13 meeting:

Facilitator: **Caryn** (with Zoraya as host)

Recorder: **Carol** review minutes

Action steps: see roles above

Jonathan will publish information about the DPW announcement on our Facebook account. Jonathan will publish location of Ward 1 by-laws draft posting on NPA website

Jonathan will serve as liaison with Ch. 17 for 5/13 meeting

Post request on FPF for emails of residents - Jonathan will send to us

Caryn schedule an SC meeting with Zoraya & Jack about coordinating roles to implement 5/13 meeting logistics: Tuesday a.m. or 4

Caryn & Linda - look into public masks availability

Hannah - create a mock-up of Goggleform to gather member info for emails through Mailchimp. Hannah will share this document on our Google Drive account. Jonathan will send Hannah access info.

Talk with Jack, Zoraya, and Jane to explain our decision about remaining money in our budget & projecting to needs for the fall

? - Put link to CSWD about composting on our agenda page