

MEMO

Date: February 14, 2023
To: Parks Commission
From: Cindi Wight, Director
Erin Moreau, Waterfront Superintendent

Subject: Parking ordinances

Request:

To authorize the update of Chapter 22-23 to put the enforcement of BPRW lots under the authority of DPW Parking and Traffic Division.

OVERVIEW

Our department has four parking lots where we charge for parking seasonally and two parking lots where we charge for parking year-round. The lots provide significant revenue to our general fund department.

Seasonal lots – Leddy, North Beach, Oakledge, Coast Guard launch ramp
Year-round lots – Perkins and Pease

When the enforcement of public parking went to the DPW Parking and Traffic Division, we started a new relationship with the division to support the operation of the lots as they have the expertise in parking management and are a “one-stop” shop. They service the kiosks, provide support on the wording for signage and have the staff and systems to sell permits and enforce the lots through ticketing.

To ensure there is a clear path for enforcement of our lots, the Attorney’s office recommended a change to our ordinances. Chapter 22, section 23 references the penalties for violations in the parks. The department suggests adding to the end of the penalties section, **“except for the enforcement of parking within Parks lots and grounds. DPW Parking Services and all law enforcement officers are authorized to issue a civil ticket for parking violations detailed in this chapter and Appendix D.”**

Motion

To approve and recommend to the City Council that it accept, authorize, and place in all stages of passages the amendment to Chapter 22, section 23, of the Burlington Code of Ordinances, as outlined in the attached ordinance change form.

CITY OF BURLINGTON

ORDINANCE _____

Sponsor: _____
Public Hearing Dates: _____

In the Year Two Thousand Twenty-Two _____

First reading: _____

Referred to: _____

Rules suspended and placed in all stages of passage: _____

Second reading: _____

Action: _____

Date: _____

Signed by Mayor: _____

Published: _____

Effective: _____

An Ordinance in Relation to

CHAPTER 22, PARKS—SECTION 22, UPDATING
BURLINGTON PARK PENALTIES

It is hereby Ordained by the City Council of the City of Burlington as follows:

1 That Chapter 22, Parks, of the Code of Ordinances of the City of Burlington be and hereby is amended by
2 amending Sec. 21, Burlington Municipal Arena rules and regulations, thereof to read as follows:

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4 22-23, Penalties

5 In addition, a violation of any provision of the rules and regulations of the parks and recreation department
6 contained in Appendix D of this Code of Ordinances shall be deemed a civil offense. A violation of these sections
7 or the rules and regulations shall be punishable by a civil penalty of from fifty dollars (\$50.00) to five hundred
8 dollars (\$500.00). The waiver penalty for such offenses for purposes of the municipal complaint (civil ticket) shall
9 be fifty dollars (\$50.00). Each day's continued violation shall be a separate offense. The superintendent of parks,
10 waterfront managers, city arborist, urban park rangers, seasonal operations supervisors and all law enforcement
11 officers are authorized to issue a municipal complaint for a violation of this chapter, except for the enforcement of
12 parking within Parks lots and grounds. DPW Parking Services and all law enforcement officers are authorized to
13 issue a civil ticket for a violation of parking within this chapter and Appendix D.

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* Material stricken out deleted.

24 ** Material underlined added.

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29 CW/ Resolutions 2023/CHAPTER 22, PARKS—SECTION 23, addition of underlined material.

30 [date]