



Department of Permitting and Inspections

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www.burlingtonvt.gov/pz

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BURLINGTON PERMITTING & INSPECTIONS

Home Occupation Application Questionnaire

Use this checklist for all applications for a home occupation - See Sec. 5.4.6 of the Zoning Ordinance. This questionnaire is provided to summarize details and is required to accompany a zoning permit application form and required fee (for either administrative approval or conditional use review).

Please note:

- 1. The specific requirements for home occupations can be found in Section 5.4.6 of the Comprehensive Development Ordinance which is available in its entirety on our website at www.burlingtonvt.gov/PZ
2. A 'Business Personal Property Registration Form' may be required to be submitted to the Assessors Office. This form is available at www.burlingtonvt.gov/assessor/businesses

Name of Business Proposed: Urban Paw Grooming Studio

Type of Business Proposed: Pet Grooming

Provide a detailed description of the proposed Home Occupation such as: activities involved; materials and equipment used; quantities of materials and equipment stored on-site; methods of operation; hours of operation. This may be done on a separate piece of paper and attached.

Please respond to the following:

- 1. How many persons will be involved or employed in the conduct of the proposed Home Occupation: Residents of premises: 1 Others 1 Total Number 2
2. What type of product will be produced, serviced, or repaired in the conduct of your Home Occupation? (For example: repair of clocks or watches, making jewelry, etc.). Explain: Grooming dogs & cats. services include bathing, hair cutting, brushing, ear cleaning and nail trims.
3. Describe any alterations to the home or premises that might be required to facilitate your Home Occupation: Adding a pet bathing tub, changing flooring in the grooming studio.
4. Describe what rooms will be used in the conduct of the Home Occupation and how these rooms will be used. (For example: garage will be used to store supplies; or den will contain desk and file cabinets, etc.). Indicate the gross floor area(s) that will be used in the conduct of the Home Occupation. Indicate the total gross floor areas of your house and include any accessory structure(s) to be used for the Home Occupation, (Ex. Garage). Pet grooming studio w/ attached 1/2 bath. (currently a craft/sitting room). Room used to bath, brush, clip hair & nails of dogs & cats. The room is 13' x 19' (247 sq ft)
5. Describe the mechanical and/or electrical equipment that will be necessary to conduct your business activity: Pet hair dryer, pet hair clippers, 2 grooming tables (Hydraulic)
6. Describe how, where and in what amounts the material, supplies and/or equipment related to your Home Occupation will be displayed or stored: Hair care products (shampoo, conditioners) approximately 8 gallons, Hand tools & clippers in a cart w/ drawers (brushes, scissors, etc.); 2 small kennels on floor, 2 grooming tables, 2 grooming stools. Shampoos will be stored under tub (raised tub).

7. Will people come to your home to obtain any product or utilize any service connected with the proposed Home Occupation activity? Yes No
 If yes, please explain in detail:
Drop off & pick up pets for grooming.
8. Are any signs necessary or proposed relative to the Home Occupation?
 Yes No * a small sign on the studio exterior door only.
 If yes, you are required to file for a Sign Permit. An application form can be obtained at the Planning and Zoning Department or on our website.
9. If trucks or other equipment will be used in your Home Occupation, where will they be parked or stored?
N/A
10. Will the Home Occupation involve the use of commercial vehicles for delivery of materials to or from the premises? Yes No
 If yes, please explain:
Approximately 1 delivery per shampoo every couple of months.
11. How many parking spaces will be provided for the home occupation? 1 in driveway
 Where will they be located? Indicate parking spaces on a site plan of this property as part of your application submission.
12. Is your proposed Home Occupation in conformance with the conditions, covenants and restrictions pertaining to your property? Yes No
 We suggest checking your deed for conditions, covenants and restrictions.

I have read and understand 'Sec 5.4.6 Home Occupations' under the City of Burlington Comprehensive Development Ordinance and believe that to the best of my knowledge my proposed Home Occupation would not violate any portion of said Ordinance:

Applicant's Signature: Nancy M. Pest-Jabineau

Date: 11/21/19

Property Owner's Signature: K B O

Date: 11/21/19

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