

DRAFT

Human Resources Policy Committee Minutes

September 27, 2016

Human Resources Conference Room

200 Church Street, Suite 102

5:30 pm

Called to order at 5:41 by KP

Present: Karen Paul (KP), Chip Mason, Justin St. James (JS), Susan Leonard (SL), Toni Taginski (TT), Emer Feeny (EF), Robert Resnick (RR)

1. **Approval of Agenda**

CM moved to change the agenda to have the AFSCME agenda moved to the first item of business. KP seconded. CM moved to approve revised agenda, KP seconded.

2. **AFSCME Grievance**

CM moved to go into executive session to confer with Attorney, JJ to discuss information related to the grievance, the premature disclosure of which would put the City at a disadvantage in a potential arbitration. KP seconded. Entered executive session at 6:23. Those present: KP, CM, JJ. Came out of executive session at 6:50.

3. **Employee Work Product Policy**

CM moved to recommend approval. KP seconded. SL to take to Board of Finance and City Council

4. **Department Head Relocation Policy**

CM moved to recommend not to make this a policy, but rather a department directive. The purpose of making it a department directive is to allow the administration flexibility to negotiate appropriately on a case by case basis and make the policy broader such as in the case of the currently vacant Library Director position that is not required by charter to live in the City, but may relocate from out of state. KP seconded. Motion approved.

5. **Adjournment**

KP motioned to adjourn at 7:13, CM seconded.

Committee Members:

Karen Paul, City Councilor, Ward 6 – Committee Chair

Chip Mason, City Councilor, Ward 5

Adam Roof, City Councilor, Ward 8