



77 College Street, Ste. 2A Burlington, VT 05401

October 7, 2020

645 Pine Street  
Burlington, VT 05401

Re: Permit extension

Project: Riverside Ave Apartments

Project Location: 110 Riverside Ave

Dear Scott:

I want to inform you that Sisters & Brothers Investment Group want to file for an extension. According to ordinance section 3.2.5 permits an applicant to request deferral of action on a complete zoning application. A total of 12 months may be granted if the application is to be reviewed by the DRB. An application shall not be complete until all submission requirements have been provided to the satisfaction of the administrative officer.

There does not appear to be any information in the file for this project indicating that the administrative officer has deemed the application complete. In fact the application was deemed to be incomplete with a DRB hearing held on November 19, 2019 (see attachment).

Since revisions and changes to the application have continued to the present time and because the application remains incomplete, the applicant is entitled to additional time to make additional revisions to the application. The deferral of action is not invoked. There is no basis for imposing an additional application fee under these circumstances, since the application continues to be revised.

Sincerely,

A handwritten signature in black ink that reads 'Steve Guild'.

Steve Guild

**Burlington Development Review Board**  
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*Bradford L. Rabinowitz, Chair*  
*Geoffrey Hand*  
*Springer Charles Harris*  
*Kienan D. Christianson*  
*Zoraya Hightower*  
*Alexander J. LaRosa*  
*Brooks G. McArthur*  
*Ravi Venkataraman (alternate)*  
*Sean McKenzie, (alternate)*



**Burlington Development Review Board  
Deliberative Hearing November 19, 2019**

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**Board Members Present:** Brad Rabinowitz (Chair), Alexander LaRosa, Brooks McArthur, Kienan Christianson, and Ravi Venkataraman (alternate.)

**Absent:** Geoff Hand, Harris Springer, Zoraya Hightower, and Sean McKenzie (alternate).

**Staff members present:** Scott Gustin, Mary O'Neil, Ryan Morrison, and Alison Davis.

**File Number:** ZP19-0980CA/MA

**Zone:** NAC-R **Ward:** 1

**Date application accepted:** June 12, 2019 (incomplete)

**Date traffic study received:** November 12, 2019

**Applicant/ Owner:** G4 Design Studio/Sisters and Brothers Investment Group / Joe Handy

**Request:** Reapplication to demolish existing c. 1935 former auto repair structure; construct new 4 story 57 unit apartment building with underground parking on 1.22 acre site. Height bonus exercised by providing Senior Housing. Originally approved with amended conditions, July 2, 2013. Two time extensions procured; permit expired without exercise.

**NPA Review Date:** May 8, 2019.

**I. Motion by Brad Rabinowitz:**

In the matter of 110 Riverside Avenue, ZP19-0980CA/MA, I move we **re-open the hearing** for a date to be determined by the applicant to receive more definitive information on the shoring issues relative to the back of the property, and in particular more detail on the bank including sections and safety measures required for the shoring above. The DRB will also require updated Stormwater approval from the staff at the Department of Public Works.

**Second:** Kienan Christianson

**Vote:** 5-0

**Vote:** motion carried