



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

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**Chapin Spencer**  
*DIRECTOR OF PUBLIC WORKS*

## **M E M O R A N D U M**

To: Amy Bovee, Clerks Office  
From: Chapin Spencer, Director  
Date: December 10, 2014  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **December 17, 2014**  
Time: 6:30 – 9:00 p.m.  
Place: 645 Pine Street – Main Conference Room

## **A G E N D A**

### ITEM

- 1 Agenda
- 2 10 Min Public Forum
- 3 5 Min Consent Agenda
  - 3.10 Summer Street Handicap Parking Space Addition
  - 3.20 Kilburn Street Loading Zone Removal
- 4 25 Min 266 South Union Street Trades Appeal
  - 4.10 Communication, N. Baldwin
  - 4.20 Discussion
  - 4.30 Decision

### Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 5 10 Min Cliff Street Sidewalk Update & Resident Parking Removal
  - 5.10 Communication, G. Gomez & D. Roy
  - 5.20 Discussion
  - 5.30 Decision
  
- 6 10 Min Large Water Meter Ordinance Change
  - 6.10 Communication, L. Adams
  - 6.20 Discussion
  - 6.30 Decision
  
- 7 15 Min Snow Fighting Plan Update
  - 7.10 Communication, R. Green
  - 7.20 Discussion
  
- 8 5 Min Minutes of November 12, 2014
  
- 9 10 Min Director's Report
  
- 10 10 Min Commissioner Communications
  
- 11 15 Min Executive Session for Deliberation of Appeals
  
- 12 Adjournment & Next Meeting Date – January 21, 2015