

February 2, 2023



Mary O'Neil, AIC, Principal Planner
Permitting and Inspections, Zoning Division
City of Burlington
645 Pine Street, Ste. A
PO Box 849
Burlington, VT 05402

RE: 22-337 Church Hill Landscapes- Zoning Permit Application
25 Oakledge Drive – Driveway Modification

Dear Mary,

Trudell Consulting Engineers (TCE) is submitting this application for a Zoning Permit on behalf of the applicant, Marisha Taylor to approve a revised driveway layout and associated site features located at 25 Oakledge Drive Burlington, VT.

The project proposes to remove the existing driveway to be replaced with a new driveway layout. The site currently has three existing curb cuts that will be consolidated into one curb cut. A new wall is proposed along the south and east and new planting beds are proposed, see Proposed Driveway Layout Plan by David Grist.

The online project permit questionnaire was completed through the City's permitting site, and indicated the following permits are required and are being concurrently prepared: See below for a list of submission documents included for this application.

- Zoning Permit (Online)
- Cover Letter (This document)
- Small project EPSC Form
- Photo Sheet
- Property Owner Consent Form
- Plans
 - C1-01 Existing Conditions by TCE, 24 x 36
 - Proposed Driveway Layout Plan by David Grist, 11 x 17
 - EPSC Plan by TCE, 11 x 17
- Fee Check Of \$657.50 (Mailed separately)

If you have any questions or need additional information, please do not hesitate to reach out to the site contractor Nate Carr at Church Hill Landscapes, Inc. P: 802-425-5222
E: Nate@churchhilllandscapes.com or me at P: 631-682-4440 E: ellie.tretola@tcevt.com.

Sincerely,
Ellie Tretola
Landscape Designer
Trudell Consulting Engineers