

**Burlington Conservation Board
Open Space Subcommittee**

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Open Space Subcommittee Meeting Minutes

February 6, 2023 at 4:30 PM
In-Person and Remote Meeting

Present: Zoe Richards, Rebecca Roman, Kyle Tansley, Dan Cahill, Scott Gustin, Cindi Wight, Jon Adams-Kollitz, Sophie Sauve, and Sharon Bushor

I. Public Comment

Sharon Bushor commented as to the Urban Forestry Plan and is encouraged by the start of this work.

II. Project Updates

- Urban Forestry Plan
Review draft RFP and establish working group

Discussion centered on the idea of integrating local experts into the work. The RFP should articulate the possibility of collaborating with local experts as part of the overall effort. It should also call out city arborist participation. SG requested additional comments be sent to him within one week to be included in an updated RFP draft.

- Nature Based Climate Solutions application draft
Review draft application form

The subcommittee or full Conservation Board would decide on a theme annually. That theme would be noted online with the application information. We need to specify that the monies are not for personal gain. We also need to specify a maximum annual request/award per applicant as well as a minimum amount. We need to articulate what happens to verify work took place as proposed. RR noted that a “short story” is required of mini-grant recipients through the Association of Conservation Commissions. We should specify a 1-year cap on project timelines, and allow for discretionary extensions. If the work is not done, monies are required to be paid back to the city. Information should include a “do not plant”

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list as well as a list of native plant species that can be considered for NBCS installations.

III. Other Business

None.

IV. Adjournment

5:30 PM.