

**Burlington Community Justice Center (BCJC)
Citizens' Advisory Committee**

4.21.16

Notes

Vision: A safe and resilient community where everyone is supported when crime and conflict occurs

Mission: To create opportunities with the community to address the effects of crime and conflict

In attendance: Eileen Blackwood, Sara Giannoni, Debbie Thibault, Marija Valencak, Jan Wright

Absent: Bruce Bovat, Julian Portilla

Staff: Anneke Hohl

1. Reviewed agenda.
2. Reviewed and approved notes.
3. Reviewed FY16 budget status.
4. Reviewed FY17 budget. Discussed looking more in-depth at goals/strategic planning at next meeting. Also, discussed reviewing job descriptions at an upcoming meeting. This would be a follow up to initial conversation at this meeting about how the work staff is doing has remained the same and changed over the past year.
5. Reviewed revised bylaws and changes were accepted by the CAC. Discussed additional content to add to memo for City Council. Next steps are for Anneke to revise the memo and send revised bylaws, along with old bylaws to Eileen for a resolution to be drafted. This is the package that will go to City Council for approval.
6. Anneke updated the CAC on the following items:
 - a. Victims' Fund/CJNVT MOU – the Community Justice Network of Vermont (CJNVT) is willing to accept donations for the Victims' Fund and potentially other CJC programs, such as Offender Reentry. Next step is for Anneke to draft an MOU.
 - b. Pretrial Services – hiring process for open Pretrial Monitor position continuing after questions/concerns raised in renegotiation of contract had put the process on hold.
 - c. CEDO – CEDO Director Peter Owens resigned effective May 6th. Marcy Esbjerg will serve as Interim Director. New Director not expected until end of summer/beginning of fall.
 - d. Offender Reentry Cases – reviewed written update from Stuart on Circles of Support and Accountability (COSA) core members. Reviewed housing pilot proposal.
7. Next Meeting is scheduled for 5.19.16 at 8:15 am.