

## Citizen Advisory Committee

1.21.16

Notes

In attendance: Eileen Blackwood, Sara Giannoni, Debbie Thibault, Marija Valencak, Jan Wright

Absent: Bruce Bovat, Richard Kemp, Julian Portilla

Staff: Anneke Hohl

1. Reviewed and updated agenda. Removed confidential discussion of offender reentry cases (Stuart Recicar not able to attend meeting), quarterly budget update, and FY17 budget planning and suggested that these items be addressed at February meeting.
2. Reviewed and approved notes.
3. Bylaws discussion. Reviewed existing bylaws and revision that former Director Karen Vastine had been working on with Eileen. Also reviewed in relation to requirements of Department of Corrections (DOC) Safer Communities Grant. Conversation focused largely on composition of CAC membership, including target number and kinds of representation desired to reflect the diversity of the community. Anneke will make revisions and work with Eileen to finalize a draft for the CAC to review in February.
4. Brief check-in about community notification. Memo back to Mayor from Parallel Justice Commission (PJC) is under development and expected to be reviewed at PJC meeting on Monday, January 25<sup>th</sup>.
5. Community Justice Network of Vermont (CJNVT) updates. Anneke updated the CAC about her membership on the CJNVT's standards and legislative committees. Informed CAC of upcoming CJC/Court Diversion legislative day at the State House on Friday, February 5<sup>th</sup>.
6. Staffing updates. Brief update from Anneke that one of two new Pretrial Monitors did not end up working out and a hiring process will be getting underway to fill the open position.
7. Confirmed Next Meeting: 2.18.16 at 8:15 am. Potential agenda items include: review revised bylaws, confidential discussion of offender reentry cases, update on community notification and PJC memo to Mayor, FY16 and FY17 budget reviews.