

**Department of Permitting & Inspections**

Zoning Division  
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**TO:** Development Review Board  
**FROM:** Scott Gustin  
**DATE:** August 18, 2020  
**RE:** DRB Bylaw Amendment

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Proposed amendments to the DRB’s bylaws reflect the change from Planning & Zoning to Permitting & Inspections. A change to Section VIII, N is also proposed to simply refer to the application time limits in Sec. 3.2.5 of the CDO rather than restate them in the bylaws. Presently, the standards differ and should not.