

Cemetery Annual Report for FY15

December 2, 2015

1. Statistics *(See Excel tables & charts for past 6 year comparisons)*

Interments	FY15	FY14
Full	47	45
Cremation	59	65
Total.....	106	110

Lot Sales (# of graves).....**97*** **57**

**Howard Dean purchased a lot the size of which is equivalent to 44 graves.*

Casket Storage.....**30**..... **21**

Chapel Rental

Open Houses.....	1	1
Weddings.....	2	0
Memorial Services	5	3

Donations to Cemetery.....**\$0**.....**\$200**

Total Income..... \$206,701 \$126,060

Perpetual Care Fund *(see New World reports: Income Statement and Balance Sheet)*

- In FY15, \$133,818.61 was moved from the Perpetual Care Fund into a New World account titled "Bank Account Trust/Private Purpose Fund" (1000_500)", under a category titled "Restricted Cash".
- The balance of the fund is under a category titled "Unrestricted", in a Certificate of Deposit (\$100,000.00) and an account titled "Cash Balance" (1100_999) (\$1,012,419.41).
- Interest of \$3,059.85 was allocated to the fund, from "Interdepartmental Interest on Pooled Cash (\$2,510.21) and "Interest/Investment Income" (\$549.64)

2. Flags for Veterans

- Mayor Weinberger's office agreed to continue contributing \$900 annually for flags.
- Continued installing PVC pipe in the ground to protect flag staffs from trimmers.

3. Office

- By November, 2015, the City Clerk's Office finally allocated FY15 late payments to FY15 (they were in FY16), and errors from FY13 & FY14 have been corrected. The Cemetery revenue records now reconcile with the City's New World accounting software. See attached charts.



- Still planning to create Biographies of interesting people buried in City Cemeteries, to hand out and perhaps post on line. Volunteers, Friends and Preservation Burlington have expressed interest in helping.
- I have photographed all the Burial Permits stored in the Fletcher Free Library for the time period during which Burial Cards were not made, due to illegibility of the Interment Log entries (1920-1921). Deb Light is working on researching the spelling, dates and burial locations so that we can print burial cards and a legible interment log. We have not had time to start this process for the other Interment log records missing (Jan. 1, 1900 - Feb. 19, 1905).
- Gail Asbury continues to do Pontem Data Entry of burials, working from alphabetical burial records—she has worked through H, I, J (as of 12.01.15 she is in the Ks). It's a long, slow project, due to many typos, discrepancies and missing data. Through her excellent work, we continue to identify & solve documentation questions, which continues to develop the framework for all the many Cemetery documentation projects.
- Deb Light is also working on documenting the Free Ground burials—we do not have a complete list by Lot Number.
- Working gradually, as time allows, with Diana Wood at Parks to add Cemetery information to Parks web site.

4. Buildings & Grounds

- Many visitors continue to comment on how beautiful Lakeview is, and how well-cared-for the grounds are.
- All lots in the Champlain Annex Section (made available January, 2015) have been sold.
- More people have been selling back lots to the Cemetery. This has been helpful in providing some single-grave lots where a monument can be installed, and making a profit on resale.
- Same as last year: People interested in buying single- and two-grave lots are still frustrated with the options we are left with (Sections 1 & 5). There are only a few single-grave lots where a headstone higher than 18" can be used.
- Same as last year: Maintenance tasks still not accomplished: replacing gutter above office door, repairing roof slates and siding, painting office building. *Note: as of November, 2015 – which is in FY16 – Gutter has been replaced, and slate roof repaired (but not on north porch).*

5. Planning

- Same as last year: To offer the variety of lots desired by potential purchasers, need to hire a surveyor to lay out Section 6, and open another selected grass road in older part of Cemetery.
- Same as last year: Need a plan for repairing older monuments in all 3 cemeteries.
- Same as last few years: Light needed to illuminate Lakeview flag at night.