



**CITY OF BURLINGTON, VERMONT
CITY COUNCIL TRANSPORTATION, ENERGY &
UTILITIES COMMITTEE**

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Councilor Mark Barlow, Chair, *North District*
Councilor Gene Bergman, *Ward 2*
Councilor Karen Paul, *Ward 6*

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Transportation, Energy and Utilities Committee of the City Council
Tuesday, September 27, 2022, 5PM

DPW Front Conference Room
645 Pine St, Burlington, VT 05482
Masks Optional

–DRAFT MINUTES–

Call to order at 5:09PM

1. Agenda

Councilor Paul moved to approve agenda. Seconded by Chair Barlow. All in favor, passed unanimously
Councilor Bergman not present.

2. Minutes of 8/23/22

Delayed to next meeting.

3. Public Forum

No public comment. Closes at 5:10 PM

4. North Winooski Avenue TDM Grant Applications

- Chapin Spencer, Phillip Peterson
- Action

Phillip Peterson, DPW - Overview of N Winooski Ave project and TDM Grant Process.

<https://www.burlingtonvt.gov/sites/default/files/Agendas/SupportingDocuments/N%20Winooski%20TDM%20Grants%20TEUC%20Memo.pdf>

Director Chapin Spencer – received 6 applications. See Spreadsheet -

<https://www.burlingtonvt.gov/sites/default/files/Agendas/SupportingDocuments/Winooski%20Avenue%20Grant%20Scenario%209-27-22.pdf>

Will Clavelle, CEDO – Met with Pho Hung - concerned with how customers will get to them. African Market similarly. Old Spokes Home shared support for additional bike racks.

Councilor Karen Paul – What other things have we heard from businesses? Do you feel concerns are being addressed?

WC – Case by case. Some solutions didn't work for businesses. Buses have limited schedules, c

KP - How many businesses aren't being reached with a grant application. Are there businesses that if the money was available would apply? Could we do more to assist these businesses?

CS – There are dozens of businesses on this corridor.

Chair Mark Barlow – Do we feel like there are still folks we haven't heard from?

CS – We left fliers where we didn't reach people in person.

PP – Phone calls and emails as well.

CS – Still significant concern on the corridor with parking supply and access. Businesses feel this helps but doesn't solve everything. We have been trying to secure off street parking for public use. More information to come about these potential parking resources. Continuing to offer technical assistance and looking for grant funding if the City can help develop private parking.

KP – Requests a map of private parking lots along corridor.

Councilor Gene Bergman joins at 5:30PM.

MB – Concerned about employee turnover and employees that leave a business with TDM funds in the form of gear provided rather than general transportation funds.

CS – the way we set up program is with very few regulatory requirements. Just a report with how funds were used. We can specify the intent is to support businesses over time so businesses should think about how they can make this help long term.

GB – Shares concerns with grants for personal property though shopping trollies going to individuals is fine. Junkteaks and Pho Hung have some overlap with requests. Would be helpful to know what CHCB is doing with CATMA. Sees collaboration opportunity with Old Spokes and bike repair grant requests.

MB – Wants a better understanding how these funds are being used for TDM once parking is removed.

GB – Moves to approve with two contingencies – there be further conversation with Junkteaks, May Day, and ONE Community School regarding the concerns that the committee expressed with employee funds and there be further clarity that come back to the committee for further conversation. Need to allocate these funds for something that is supportive of employee's transportation needs in the areas indicated.

Seconded by Councilor Paul.

CS – Clarifies - Approve allocations as listed on screen with further conversations with Junkteaks about collaboration with Old Spokes Home and with employers about how they will spend these funds. Do you want something in writing, further conversations at TEUC with employers present, etc.?

GB – Staff will work with entities and will report back at soonest possible meeting of the TEUC regarding the details of that and depending on what comes back the level of follow up is to be determined.

MB – A conditional approval if met then before funding is dispersed, we will have another opportunity to discuss the outcome of the staff interactions.

CS – Planned to cut checks in October so we can still be reasonably close. We are looking to remove parking sometime in summer fall of 2023.

All in favor.

5. Citywide Transportation Demand Management Study

- Charles Dillard
- Information

Charles Dillard, Planning – Overview of TDM

<https://www.burlingtonvt.gov/sites/default/files/Agendas/SupportingDocuments/TEUC%20Memo%20092122.pdf> and attached RFP -

https://www.burlingtonvt.gov/sites/default/files/Agendas/SupportingDocuments/TDM%20RFP_DPW%20Review.pdf. Hope to get RFP posted in next month or two. Meets intent of Council 2022 amendment.

Councilor Gene Bergman – RFP does not mention funding for certain things. Why is there no relation between impact fees and funding to integrate plans? Money needs to be part of this and a consultant needs to look at how we can fund these including what sources of money we can give to developers. Pleased with impact study but funding needs to be integrated to see how this fits in with TDM. TDM needs to look at ways to fund work including providing assistance like in N Winooski Ave.

Meagan Tuttle, Planning – Impact fee we are working on in parallel with this does explicitly mention these related initiatives here. Cannot guarantee that the impact study will produce funding for TDM given how these funds are regulated under state law. As part of our update to our impact fee study, we are looking to see how our current impact fee can evolve into more of a multimodal impact fee. We have had extensive conversations with RSG to see how this can happen. Happy to add more clarity regarding this in the RFP. We do ask for a matrix for potential cost and funding options. Will look at other ways that TDM programs have been funded and how we prioritize funds.

Councilor Karen Paul – Nonprofits say they are constrained with TDM. Seconds Councilor Bergman.

MT – Aware ordinances don't offer enough flexibility. We hope to achieve engagement with occupants as well as developers to see what they would use to allow flexible plans to be developed.

Chair Mark Barlow – When would we expect proposals and when would work be done?

CD – Early in the new year to have consultant. 12-month scope for project.

MB – Fully funded by City?

MT – Funding is in Planning Dept FY 23 Budget, originally received 75k in FY22 budget which rolled over. Hopeful this will cover most of cost but may need to look for additional funding to supplement.

Item closed at 6:04PM.

6. CSWD Proposed Materials Recovery Facility

- Jen Holiday, Sarah Reeves
- Information

Sarah Reeves, CSWD – See presentation

<https://www.burlingtonvt.gov/sites/default/files/Agendas/SupportingDocuments/CSWD%20September%20TEUC%20Presentation.pdf>

And fact sheet -

<https://www.burlingtonvt.gov/sites/default/files/Agendas/SupportingDocuments/20220819-New-MRF-Fact-sheet-FINAL.docx.pdf>

Chair Mark Barlow – Cost clarification.

SR - Bond would be at most 16 million.

MB – How can we help get the word out?

SR – May be helpful to make sure that DPW has a copy of the CSWD postcard handy to be able to offer info. Make sure special election is added to DPW page. We have some templates for Front Porch Forum type posts. We will be sending posting templates and news item to all Clerks this week. Any general

mailings/newsletters about this. Clarify it is beneficial and not paid for by the City. We have a web page for this project - CSWD.net/mrf-bond. Open to any other ideas for outreach.

MB – Supportive.

Councilor Karen Paul – We can share post template with whole council so councilors can post to FPF.

Item closes at 6:28PM.

7. Director's Report

Director Chapin Spencer - Working hard to take advantage of federal grant funding. Nicole Losch and Elizabeth Ross were hired by CT office to apply for grants for entire city. We submitted a \$7mill grant for Safe Streets for All. This is looking to leverage funds from the bond. Reconnecting Communities is a new federal grant seeking to undo inequities from past transportation investments. Our community suffered with the elimination of a neighborhood downtown so we will be looking to reknit these streets and have new housing development in our downtown. Will help us complete full rehabilitation of streets around Burlington City Place project.

Item closes 6:31PM

8. Councilors' Update

Councilor Gene Bergman – Champlain Parkway - do we have enough room to create separate bike lanes if we need to?

Director Chapin Spencer - Depends on what part of the corridor and ROW/utility needs.

GB – Dead ending of Pine St in Phase 2 - possibility of a roundabout?

CS – Future Flexibility Letter in 2016 says once we complete the project, we are allowed to address current needs. There is significant interest in looking at bike ped transit connection across or an intersection/roundabout. Happy to share the letter.

Chair Mark Barlow – Getting calls about North Ave regarding large potholes almost like sinkholes. DPW continue to monitor road until paved to get potholes temporarily filled. Will share that DPW is aware at NPA tomorrow.

CS – have slowed the project to address utility and storm water issue. Will follow up with staff to make sure we are monitoring pot holes.

9. Next Meeting 10/25/22 5:00PM

10. Adjourn

Passes unanimously. Meeting ends 6:40PM