

# BCA

## MEMO

**Date:** August 9<sup>th</sup>, 2022  
**To:** BPRW Commission  
**From:** Abra Clawson, BCA Event Manager  
**RE:** Special Use Permit for September 22, 2022

Request for a Special Use Permit at City Hall Park to hold an informative/public awareness event on September 22<sup>nd</sup> from 3:30-5pm.

This public event by the Walk/Bike Council aims to celebrate the opportunities available to live car-free in Burlington by walking, biking, and using public transit. They want to provide college students, faculty, and staff - especially those who are new to the area - with resources and reasons to live car-free in Vermont. They will organize activities and incentives to transport people from the campuses (UVM and Champlain) sustainably through organized bike rides, GMT buses, etc., and have tabling from non-profits and local businesses at City Hall Park. By actively participating in the event, people can win prizes and get a free treat.

This event is expected to have around 100 participants and 5-10 volunteers/staff. Partnering organizations include CATMA, Green Mountain Transit, UVM Sustainability Office, CarShare VT, and more to come! The Walk/Bike Council will be working with BCA to ensure all vendors follow the required guidelines and go through the proper process including having a Certificate of Insurance. They and BCA staff will be responsible for site clean-up.

They have already booked City Hall Park.

Contact for the event is Johanna Hartman.

It is on a day with no conflicting events.

**Staff Recommendations:**

Allow for Special Use Permit.