Burlington Planning Commission
Ordinance Committee Meeting Minutes

Thursday, May 6, 2021 @ 5:15 PM
Remote Meeting

Attendance
- **Committee Members:** Matt Bushy (MB), Emily Lee (EL), Caitlin Halpert (CH)
- **Absent:** Yves Bradley (YB), Bruce Baker (BB)
- **Public:** None
- **Staff:** Scott Gustin, Mary O’Neil (Permitting & Inspections), David White (Planning Office)

1. **Article 14 corrections and adjustments amendment**

   The Committee discussed the recent request to redraw the FD5 boundary as well as the proposed draft amendment language.

   Motion by: MB  Second by: CH
   Defer action on the requested FD5 boundary change.
   Vote: 3-0-0

   Motion by: MB  Second by: CH
   Recommend amendment language with changes as discussed.
   Vote: 3-0-0

2. **Discussion of amendment package to:**

   - Enable administrative review of flood zone applications (that otherwise qualify for administrative review)
   - Eliminate the conforming lot trigger for COA review of otherwise basic permits
   - Eliminate the permit requirement for change in one permitted non-residential use to another permitted non-residential use in certain cases

   Motion by: CH  Second by: MB
   Recommend amendment language as proposed.
   Vote: 3-0-0

3. **Adjournment**

   The Committee adjourned at 6:25 PM.