



## Burlington Planning Commission

Ordinance Committee Meeting Minutes

**Thursday, January 7, 2021 @ 5:15 PM**

Remote Meeting

### Attendance

- **Committee Members:** Bruce Baker (BB), Emily Lee (EL), Matt Bushy (MB), Yves Bradley (YB)
- **Absent:** Ravi Venkataraman (RV)
- **Public:** none
- **Staff:** Scott Gustin, Mary O'Neil (Permitting & Inspections), David White (Planning Office),

### 1. Meeting Schedule

Committee members said that continuing the regular meeting schedule of the first Thursday of each month at 5:15 PM works for them.

### 2. Lakeshore Amendment

A MOTION was made by EL and SECONDED by YB:

Refer the amendment as proposed to the Planning Commission.

Vote: 4-0-0

### 3. Roof forms and building height measurement

The Committee discussed roof dormers and their height implications. Committee members requested seeing draft ordinance language at an upcoming meeting. Additional discussion pertained to the requirement for height measurement intervals and how it relates to the requirement to measure building height on all sides from the average finished grade for buildings more than 10' from the sidewalk. Staff will follow up at a future meeting with several alternatives and what their implications on building height and volume would be.

### 4. Upcoming discussion items

Committee members requested historic preservation standards as a discussion topic – their interface with other ordinance standards, materials requirements, and the general standards of Sec. 5.4.8. Staff will prepare to start this discussion at the Committee’s March meeting.

## **5. Adjournment**

The Committee adjourned at 6:35 PM.