

Burlington Planning Commission

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Andy Montroll, Chair
Bruce Baker, Vice-Chair
Yves Bradley
Alexander Friend
Emily Lee
Harris Roen
Jennifer Wallace-Brodeur

Burlington Planning Commission

Tuesday, November 10, 2020, 6:30 P.M.

Remote Meeting via Zoom

Minutes

Members Present	A Montroll, B Baker, Y Bradley, E Lee, A Friend, H Roen, J Wallace-Brodeur
Staff Present:	D White, M Tuttle, S Gustin, K Sturtevant
Attendance:	Sandy Thibault (CATMA), Kim Furtado (CATMA), Jonathan Dowd (UVM Transportation Research Center), Sharon Bushor, Barbara Headrick, Lani Ravin (UVM), Deb Ward Lyons, Karin Durfee

I. Agenda

Call to Order	Time: 6:31pm
Agenda	No changes.

II. Chair's Report

A Montroll	No report.
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III. Director's Report

D White	Staff continues to support the COVID-19 Analytics Team. Council unanimously approved five zoning amendments during its 11/9 meeting.
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IV. Public Forum

Name	Comment
B Headrick	Concerned UVM has a deficit during the day and in the evening during events. Should provide a parking analysis for different size events for post-construction at PFG. Don't want streets near UVM to be monetized for institutional parking. Don't think the 5-year plan is accurate to use for development review. How has COVID impacted timing of the Gutterson renovation; will there be events larger than 5,000 people; will there be more seating at Virtue Field; and what is location, timing, and capacity of potential UVM garage?
S Bushor	Like the idea of 5-year plan, but don't think it accurately estimates demand; hesitant about it as basis for parking decisions by the DRB. Concerned that UVM considers nearby street parking to meet their demand and city's systematic removal of street parking means this is not guaranteed. Concerned about how much of the 5-year development in the plan is certain, that UVM doesn't take full advantage of satellite parking, and that visitor parking is difficult to use. How are Redstone students and simultaneous on-campus events accounted for in the plan?

V. Joint Institutional Parking Management Plan 2020-2025

Action: Approve recommendation memo with changes, forward to DRB and DPW Commission		
Motion: Y Bradley	Second: A Friend	Vote: Approved Unanimously
Sandy Thibault, Kim Furtado, and Jonathan Dowd presented information in follow-up to Commission questions regarding the 2020-2025 JIPMP.		
Commission comments:		
<ul style="list-style-type: none">- Commissioners would like the JIPMP to include off-site parking supply to UVM's analysis, and Redstone demand and supply to be broken out as a user group.- In future reports, would like more data about where people report parking, especially if they are not using UVM's supply.- Commissioners would like City departments and boards/commissions to be more collaborative and to coordinate more closely with CATMA, UVM regarding institution's impact on street parking around campus. Should consider more street parking regulation to control demand for neighborhood parking, limit carbon emissions from transportation sector, etc.- Spring update should include any revised projections on student enrollment/growth due to COVID-19.- Plan should consider collecting event parking utilization data in the future.- Additions to memo to DRB:<ul style="list-style-type: none">- Emphasize that goal is not to see more parking, but rather to implement strategies to further reduce demand, increase utilization of alternative modes.- Encourage cooperation between institutions and city to manage street parking in neighborhoods. Copy memo to DPW Commission, invite DPW to discuss at a PC meeting.- Emphasize annual updates should not only report on new demand from changes to planned projects, but also from changes in travel behavior, number of people on campus.		

VI. Commissioner Items

Action: N/A		
Motion: NA	Second: NA	Vote: NA
<ul style="list-style-type: none">- Next meeting is Tuesday, December 1 at 6:45p		

VII. Minutes & Communications

Action: Approved the minutes and accepted communications		
Motion by: E Lee	Second: J Wallace Brodeur	Vote: Approved Unanimously
Minutes Approved: November 10, 2020		
Communications approved enclosed in the agenda packet.		

VIII. Adjourn

Adjournment	Time: 7:50 pm	
Motion: H Roen	Second: Y Bradley	Vote: Approved Unanimously



Andy Montroll, Chair

Signed: December 14, 2020

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Megan Tuttle". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Megan Tuttle, Comprehensive Planner