

Burlington Planning Commission

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www.burlingtonvt.gov/pz

Andy Montroll, Chair
Bruce Baker, Vice-Chair
Yves Bradley
Alexander Friend
Emily Lee
Harris Roen
Jennifer Wallace-Brodeur

Burlington Planning Commission

Tuesday, October 13, 2020, 6:30 P.M.

Remote Meeting via Zoom

Minutes

Members Present	A Montroll, A Friend, E Lee, J Wallace-Brodeur
Staff Present:	D White, M Tuttle, S Gustin
Attendance:	Sandy Thibault (CATMA), Kim Furtado (CATMA), Jonathan Dowd (UVM Transportation Research Center), Lani Ravi (UVM)

I. Agenda

Call to Order	Time: 6:34pm
Agenda	Add "Re-approval of Municipal Bylaw Amendment Report ZA-20-08" after Item VI.

II. Chair's Report

A Montroll	No report.
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III. Director's Report

D White	Working on an update to the Downtown & Waterfront Code
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IV. Public Forum

Name	Comment
No comments	

V. Public Hearing: CDO Amendment ZA-21-01 Daycare & Preschool in RCO Districts

Action: Approve the municipal bylaw amendment report and forward to Council with recommendation.		
Motion: E Lee	Second: J Wallace-Brodeur	Vote: Approved Unanimously
M Tuttle described that this amendment emerged from a request by the Winooski Valley Parks District to expand enrollment for preschool due to COVID-19 related, and future, increase in demand.		
The chair opened and closed the public hearing at 6:39pm with no public comments.		

VI. Public Hearing: CDO Amendment ZA-21-02 Temporary Tents

Action: Approve the municipal bylaw amendment report and forward to Council with recommendation.		
Motion: A Friend	Second: J Wallace-Brodeur	Vote: Approved Unanimously
M Tuttle described that this amendment has emerged in part due to COVID-19 measures implemented to enable civic organizations and businesses to operate in a safer format. It also aligns the zoning ordinance with the requirements for a permit for a non-sleeping tent from the Fire Marshal.		
The chair opened and closed the public hearing at 6:42pm with no public comments.		

VII. Reapprove Municipal Bylaw Amendment Report ZA-20-08

Action: Reapprove municipal bylaw amendment report and forward comments regarding on-street parking from Commission Chair to City Council.		
Motion: J Wallace-Brodeur	Second: E Lee	Vote: Approved Unanimously
M Tuttle described changes made to this amendment by the City Council Ordinance Committee, and that the report was coming back to the Commission for its statutory opportunity to comment and reapprove.		
The Commission requested staff and the Chair to share concerns to the Council about restricting nearby on-street parking from being used by the facility through the residential parking designation.		

VIII. Joint Institutional Parking Management Plan 2020-2025

Action: Approve recommendations to forward to Development Review Board.		
Motion:	Second:	Vote: Approved Unanimously
Sandy Thibault, Kim Furtado, and Jonathan Dowd presented the 2020-2025 JIPMP. Details are online at: https://www.burlingtonvt.gov/CityPlan/PC/Agendas .		
Commission comments:		
<ul style="list-style-type: none"> - Commission had questions about how to sort out how many students that live within ½ mile of campus report driving, and are calculated in future parking demand. Clarify how campus-affiliated housing is accounted (i.e. Redstone Lofts, 194 St. Paul St, etc) as on- or off-campus. - Commissioners discussed what a parking surplus means, and if that means there is too much parking. It was clarified that these spaces represent 5% of the total parking, which means that the lots are effectively full. It was suggested that the report could clarify which lots are pay-to-park vs. permit-only on the parking utilization map. - Commissioners discussed what is being done to discourage students from driving to or near campus, and what factors influence this. CATMA noted that UVM is reviewing the recommendations from its transportation plan, which include evaluating its permit system, and exploring more incentives for sustainable transportation. It was noted that free parking spaces on city streets could be an incentive to drive more. - Add satellite parking for UVMMC back into the tables, but indicate it separately from on-the-hill parking. 		

IX. Commissioner Items

Action: N/A		
Motion: NA	Second: NA	Vote: NA
- Next meeting is Wednesday, Oct 28 at 6:45pm, Joint Meeting with Council Ordinance Cmte		

X. Minutes & Communications

Action: Approved the minutes as amended		
Motion by: J Wallace-Brodeur	Second: E Lee	Vote: Approved Unanimously
Minutes Approved as amended by staff: September 23, 2020		
<ul style="list-style-type: none"> • Change first bullet under scenario 4 to read "generally agree that these should be permitted" rather than "to allow off-site host". 		

XI. Adjourn

Adjournment		Time: 8:01 pm
Motion: A Friend	Second: E Lee	Vote: Approved Unanimously



Andy Montroll, Chair

Signed: October 30, 2020

Respectfully submitted by:



Megan Tuttle, Comprehensive Planner