

**Burlington Planning Commission  
Ordinance Committee**

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*Bruce Baker  
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Phil Hammerslough*



**Burlington Planning Commission**  
Ordinance Committee Meeting Minutes

**Tuesday, January 7, 2016 @ 5:15 PM**

Planning & Zoning Conference Room, Ground Floor, City Hall

Attendance

- **Committee Members:** Bruce Baker (BB), Phil Hammerslough (PH), Jonathan Stevens (JS), Andy Montroll (AM)
- **Absent:** Lee Buffinton (LB)
- **Public:** Megan Stearns
- **Staff:** Scott Gustin, Mary O'Neil (Planning & Zoning)

**1. Animal Boarding/Kennel/Shelter in Downtown zones**

A MOTION was made by PH and SECONDED by BB:

Forward the proposal to the full Planning Commission for consideration.

Vote: 3-0-0 (AM not present)

**2. Off-site parking. Continued discussion per 12/3/15 meeting**

A MOTION was made by AM and SECONDED by PH:

Forward the proposal to the full Planning Commission for consideration with the following revision:

- Establish two tiers: 1) Off-site parking for minimum required parking shall be secured by easement. 2) Off-site parking for parking other than the minimum requirement may be secured by lease or other measure.

Vote: 4-0-0

**3. Next Meeting**

February 4, 2016 at 5:15 PM.

**4. Adjournment**

The Committee adjourned at 6:30 PM.