

MINUTES

Park, Arts and Culture Committee Meeting

Wednesday, September 17, 2014

5:30-6:45 PM

Room 12, City Hall

Participants

Committee Members: Councilor Kurt Wright, Ward 4 (KW)
Councilor Vince Brennan, Ward 3 (VB)
Councilor Karen Paul, Ward 6 (KP) *via conference call*

Staff: Jen Francis, Parks Planner, DPR (JF)
Nate Wildfire, Assistant Director, CEDO (NW)
Kirsten Merriman Shapiro, Special Projects Manager, CEDO (KMS)
Rubi Simon, Library (BS)

Others: Kristin Tedeschi, UVM Student
Gabryella Procaccini, UVM Student
Hayley Sears, UVM Student
Kayla Keefner, UVM Student
Tim Yager, UVM Student

1) Approval of agenda & draft minutes from 6/18

- Meeting came to order at 5:32 pm
- Agenda changes: first item future meeting dates, **BCA update next month**
- Motion to accept amended agenda and approve June minutes (Brennan, Wright); approved
- Motion to accept August minutes (Paul, Wright); approved

2) Public Forum

- Students observing from UVM sustainability class; brief overview of function of PACC

3) Future Meeting Dates (Wright)

- Regular meeting date third Wednesday of the month
- Next meeting dates proposed October 15 & November 19

4) Festival of Fools/BCA Update (Francis on behalf of Kraft)

- *Doreen will email update to the PACC committee*

5) Fletcher Free Update (Simon)

- Update on strategic planning process; consultant has started work
- Library identifying partners for grant initiatives
- Just finished summer reading program; new development coordinator working on data collection to assess aggregate numbers & impacts
- Building having a lot of work done: fire alarm system upgrade, painting, carpeting
- Hosting Burlington Book Festival this weekend
- Investigating use of impact fees
- Signed on with Municipay to accept credit cards
- RFP out for new ILS vendor for data management; seven bids received; selection by January
 - VB – Is strategic plan focused on services or infrastructure or both? Looking at opportunities for the whole book? May be worth investigating opportunities... an addition, etc.
 - RS – Primarily services. Facilities assessment is happening through CIP process. Should involve other city departments involved in the larger-scale conversation.
 - VB – Can other Departments use Municipay?
 - RS – Other departments are using it. As part of use, there's a \$3 service fee per user and an option to make a donation to library.
 - NW – Touch base with Chief Schirling on this; there will come a moment when multiple departments will want a pay-by-credit-card feature, and if it's not a united effort it can be a frustrating user experience

6) WAN Update (Shapiro)

- WAN groundbreaking was six weeks ago, making good progress
- Renderings shared with the group: plan, Skatepark rendering, project sign
- Skatepark construction anticipated for later next year
- Stormwater work, grading underway
- Working on two site signs on each end of the project
- Temporary Skatepark located north of construction site on the south end of the Urban Reserve
- **Jesse Bridges/Parks to follow up on Bike Path & blue security lights**
 - VB – What about blue lights on Bike Path/in WAN? Regular lighting does not serve the same function as blue lights; extension of what exists at UVM & Champlain college promoting security;
 - KMS – not currently part of WAN scope
 - NW – where do calls go? BPD?
 - KP – C. Brennan has been advocating for this
 - VB – the flaggers, fencing & construction site is really top notch
 - KW – what was the recent issue with the flooding?
 - KMS – it was a short rain event, whether the fence was there or not, there would have been flooding; excavated a few areas to give water a place to go

7) PIAP Update (Wildfire)

- Brief overview of TIF & the PIAP process
- PIAP website being updated
- Sailing Center: MOU signed, in process with building pad construction
- New Moran: MOU signed, on track with findings report for November 15, packet update
- ECHO: MOU in process including revisiting lease terms with consideration of boat slips & parking
- Marina: MOU in process, determining lease terms
- Waterfront Park: advancing through Bike Path project this season; boardwalk & lighting next spring
 - KW – **Request for CEDO to set up Moran tour for PACC**
 - VB – Have there been any conversations about electric bills in context of ECHO MOU?

- NW – Has not come up yet, at this point, not much bearing on lease terms

8) Parks Project Update (Francis)

- Dewey Street Closure & Parklet
- Open Streets
- Bike Path Construction kick-off
- Parks Master Plan draft revision underway
 - KW – ***Request for agenda item to discuss Bike Path path rehabilitation financing plan***
 - VB – Bike Path Task Force work to asses condition and establishment of Parks Foundation

9) Other items

- KW – Jared Wood’s concerns; Kurt will touch base with Jesse Bridges regarding these items.
- KW – ***Request for BCA to set up Generator Space tour for PACC***

10) Confirmation of next meeting date

- Alignment to, as possible, regularly meet on Third Wednesday of the month
- Next meetings tentatively scheduled for October 15 & November 19, both at 5:30 PM

11) Adjournment

- Meeting adjourned at 6:42 PM