

**Burlington Planning Commission  
Ordinance Committee**

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*Bruce Baker  
Lee Buffinton  
Andy Montroll  
Missa Aiolsi  
Phil Hammerslough*



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Meeting Notes**

**Thursday, December 4, 2014 - 12:00 pm**

**Present:** B. Baker, M. Aiolsi,  
**Absent:** A. Montroll, Phil Hammerslough, Lee Buffinton  
**Staff:** K. Lerner, K. Sturtevant, W. Ward  
**Others:** Joel Rippa

Work Plan. Bruce Baker asked all members to consider the Work Plan rankings, but since there has not been 100% attendance an recent meetings, requested that each member do their own rankings, email it to him and he would evaluate the responses and develop a priority list.

Include changes to Section 8.1.12 and 8.1.2 F to allow off-site parking as an accessory use. Also to add a definition for accessory use that addresses the off-site parking.

K. Sturtevant reviewed the 15-year statute of limitations for non-approved uses, including case law and how Planning & Zoning & Code have been addressing these violations.

B. Baker: Need to codify and develop clear policy to make sense of these.

W. Ward: Any policy drafted must be workable.

K. Sturtevant to follow up with draft for next meeting (January 8, 2015).

J. Rippa commented on the difference when there have not been city inspections versus someone who did what they were supposed to have done.

Next meeting January 8, 2015

Meeting adjourned 1:05 PM