

Code Enforcement Office

Rental Registration Forms



City of Burlington, Vermont
 Code Enforcement
 645 Pine St
 Burlington, VT 05401
 PHONE: (802)863-0442
 FAX: (802)652-4221



201515251

Owner Reference Information
 RSN:180124
 Name:BOARDMAN, JILL

Summary of Charges

Amount Due

Rental Registration Fee 100.00

See below for detail of charges

Total Amount Due by April 1, 2015 \$100.00

Please verify the property, number of units, and number of residential rental units

Inv #	Fee Date	Parcel ID	Certificate of Compliance Expiration	Fee Description	Location (Residential Units, Rental Units)	Amount Due
166102	02/20/15	045-1-242-000	01/03/17	Rental Registration Fee	17 HENRY STREET(1,1)	100.00
Total Due						\$100.00

If we do not receive your payment by April 1, 2015, you will owe a \$13.00 per property late fee. No exceptions will be made to this fee if payment is not RECEIVED at our office by April 1, 2015.

Submit this form and completed owner registration information sheets with check for the amount stated above. Make checks payable to:

Burlington Code Enforcement
 645 Pine St
 Burlington, VT 05401

I HAVE READ AND UNDERSTAND THE ATTACHED REGISTRATION INFORMATION AND INSTRUCTION SHEETS. THE INFORMATION PROVIDED IS TRUE AS OF THE DATE OF FILING AND I UNDERSTAND THAT I MUST SUPPLEMENT THE INFORMATION IMMEDIATELY IF IT CHANGES.

Authorized Owner/Agent Signature: Jill M Boardman Date: 3/21/15

RECEIVED #341
 MAR 30 2015 \$100
 BURLINGTON
 CODE ENFORCEMENT



City of Burlington, Vermont
 Code Enforcement
 645 Pine St
 Burlington, VT 05401
 PHONE: (802)863-0442
 FAX: (802)652-4221



000075841

Owner Reference Information

RSN:180124
 Name:BOARDMAN, JILL

Summary of Charges

Amount Due

Rental Registration Fee 100.00

See below for detail of charges

Total Amount Due by April 1, 2014

\$100.00

Please verify the property, number of units, and number of residential rental units

Inv #	Fee Date	Parcel ID	Certificate of Compliance		Fee Description	Location (Residential Units, Rental Units)	Amount Due
			Expiration				
143941	01/24/14	045-1-242-000	01/03/17		Rental Registration Fee	17 HENRY STREET(1,1)	100.00
Total Due							\$100.00

If we do not receive your payment by April 1, 2014, you will owe a \$13.00 per property late fee. No exceptions will be made to this fee if payment is not RECEIVED at our office by April 1, 2014.

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 645 Pine St
 Burlington, VT 05401

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Authorized Owner/Agent Signature:

Jill M Boardman

Date:

3/1/14

RECEIVED
 MAR 21 2014
 BURLINGTON
 CODE ENFORCEMENT



City of Burlington, Vermont
 Code Enforcement
 645 Pine St
 Burlington, VT 05401
 PHONE: (802)863-0442
 FAX: (802)652-4221



Owner Reference Information
 RSN:180124
 Name:BOARDMAN, JILL

Debra Dalton

Summary of Charges	Amount Due
Rental Registration Fee	150.00
<i>See below for detail of charges</i>	
Total Amount Due by April 1, 2013	\$150.00

Please verify the property, number of units, and number of residential rental units

Inv #	Fee Date	Parcel ID	Certificate of Compliance Expiration	Fee Description	Location (Residential Units, Rental Units)	Amount Due
125369	11/06/12	045-1-242-000	07/07/13	Rental Registration Fee	17 HENRY STREET(1,1)	75.00
125398	11/06/12	045-1-242-000	07/07/13	Rental Registration Fee	17 HENRY STREET(1,1)	75.00
Total Due						\$150.00 75.00

If we do not receive your payment by April 1, 2013, you will owe a \$13.00 per property late fee. No exceptions will be made to this fee if payment is not RECEIVED at our office by April 1, 2013.

Submit this form and completed owner registration information sheets with check for the amount stated above. Make checks payable to:

Burlington Code Enforcement
 645 Pine St
 Burlington, VT 05401

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Authorized Owner/Agent Signature: *Jill M. Boardman* Date: 3/26/13

RECEIVED
 MAR 29 2013
 BURLINGTON
 CODE ENFORCEMENT



City of Burlington, Vermont
 Code Enforcement
 645 Pine St
 Burlington, VT 05401
 PHONE: (802)863-0442
 FAX: (802)652-4221



000035161

Owner Reference Information
 RSN:180124
 Name:BOARDMAN, JILL

Summary of Charges

Rental Registration Fee	75.00
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Amount Due

See below for detail of charges

Total Amount Due by April 1, 2012

\$75.00

Please verify the property, number of units, and number of residential rental units

Inv #	Fee Date	Parcel ID	Certificate of Compliance Expiration	Fee Description	Location (Residential Units, Rental Units)	Amount Due
111378	02/04/12	045-1-242-000	07/07/13	Rental Registration Fee	17 HENRY STREET(1,1)	75.00
Total Due						\$75.00

If we do not receive your payment by April 1, 2012, you will owe a \$13.00 per property late fee. No exceptions will be made to this fee if payment is not RECEIVED at our office by April 1, 2012.

Submit this form and completed owner registration information sheets with check for the amount stated above. Make checks payable to:

Burlington Code Enforcement
 645 Pine St
 Burlington, VT 05401

I HAVE READ AND UNDERSTAND THE ATTACHED REGISTRATION INFORMATION AND INSTRUCTION SHEETS. THE INFORMATION PROVIDED IS TRUE AS OF THE DATE OF FILING AND I UNDERSTAND THAT I MUST SUPPLEMENT THE INFORMATION IMMEDIATELY IF IT CHANGES.

Authorized Owner/Agent Signature: Jill M Boardman Date: 3/26/12

RECEIVED

MAR 28 2012

BURLINGTON
 CODE ENFORCEMENT



City of Burlington, Vermont
 Code Enforcement
 645 Pine St
 Burlington, VT 05401
 PHONE: (802)863-0442
 FAX: (802)652-4221



000053111

Owner Reference Information

RSN:180124
 Name:BOARDMAN, JILL

Summary of Charges

Rental Registration Fee	75.00
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See below for detail of charges

Total Amount Due by April 1, 2011 **\$75.00**

Please verify the property, number of units, and number of residential rental units

Inv #	Fee Date	Parcel ID	Certificate of Compliance Expiration	Fee Description	Location (Residential Units, Rental Units)	Amount Due
99082	02/21/11	045-1-242-000	07/07/13	Rental Registration Fee	17 HENRY STREET(1,1)	75.00
Total Due						\$75.00

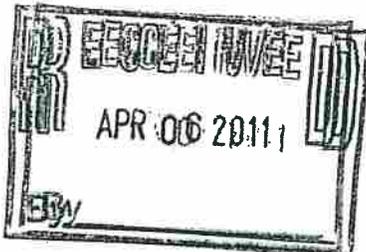
If we do not receive your payment by April 1, 2011, you will owe a \$13.00 per property late fee. No exceptions will be made to this fee if payment is not RECEIVED at our office by April 1, 2011.

Submit this form and completed owner registration information sheets with check for the amount stated above. Make checks payable to:

Burlington Code Enforcement
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 Burlington, VT 05401

HAVE READ AND UNDERSTAND THE ATTACHED REGISTRATION INFORMATION AND INSTRUCTION SHEETS. THE INFORMATION PROVIDED IS TRUE AS OF THE DATE OF FILING AND I UNDERSTAND THAT I MUST SUPPLEMENT THE INFORMATION IMMEDIATELY IF IT CHANGES.

Authorized Owner/Agent Signature: *Jim Boardman* Date: 03/30/11





2010

CODE ENFORCEMENT OFFICE
645A Pine St, PO Box 849
Burlington, VT 05402-0849
VOICE (802) 863-0442
FAX: (802) 652-4221

RENTAL UNIT REGISTRATION APPLICATION

- **Required Information:** If any of the required registration is missing from the print-out for your property, you may provide the information on this form. Please see accompanying notification packet for important information.
- **Note:** If you have sold your residential rental property, return form with name and address of new owner.

REQUIRED OWNER INFORMATION (if corporation attached information for president and registered agent; if partnership attached for registered agent & general partners):

Name: Jill Boardman
Street Address: 563 West Shaw Hill Road POB 1224
City, State, Zip: Stowe, VT, 05672
Date of Birth: 9/13/1958 (required unless corporation/ partnership)
Daytime Phone: (802) 793-0223 Email: jboardman@morrisswitzer.com

* Is the owner/principal party on active military duty or expect to be active in the next 12 months?
(required) Circle: YES or **(NO)**

Local Manager: (must be located in Chittenden County Vermont and be either the owner, or an agent authorized to represent owner for compliance matters):

Name: Alana Izzo
Street Address: 17 Henry Street
City, State, Zip: Burlington, VT, 05401
Daytime Phone: (802) 793-5845 Email: amizzo@bsad.uvm.edu

Service of Process Contact: (owners who do not live in Chittenden County must designate an agent for receipt of legal documents; can be the same as local property manager):

Name: Alana Izzo
Street Address: 17 Henry Street
City, State, Zip: Burlington, VT, 05401
Daytime Phone: (802) 793-5845 Email: amizzo@bsad.uvm.edu

Emergency Contact: (all properties must have designated emergency contact person within Chittenden County Vermont; may be local property manager or service of process contact):

Name: Alana Izzo

Street Address: 17 Henry Street

City, State, Zip: Burlington, VT, 05401

Daytime Phone: (802) 793-5845 Email: amizzo@bsad.uvm.edu

List residential rental properties and also fill out an attached property information sheet for each rental property (attached added sheets if necessary):

1. 17 Henry Street
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

- List the total number of residential rental UNITS for above properties: 1
- Total Units x \$75.00/ per unit = \$75.00 TOTAL AMOUNT DUE.
- Duplex (*one unit is owner occupied*) x 50.00/ per rental unit = _____ TOTAL AMOUNT DUE.
- **If you are a new property owner a transfer of ownership fee of \$50.00 is required.** This is one time fee and is for transferring records from the previous property owner to the current property owner. *Please include this fee when registering your property.*

PROPERTY INFORMATION SHEET

PLEASE USE SEPARATE SHEET FOR EACH PROPERTY

2010

The following information is required by law. Please list your residential rental property with unit information below. If you own multiple properties, make separate copy of information sheet for each rental property.

I. ENTER PROPERTY ADDRESS: 17 Henry Street

II. LIST EACH UNIT NUMBER OR LETTER ON THE LINES BELOW. ↓	III. Fill in information for each unit as follows:								
	<u>Rental Unit?</u> Indicate if it's a rental unit. If not, insert "N"	<u>Fee Exempt?</u> Indicate if fee exemption claimed (per information page) If yes insert "Y"	<u>Maximum number of Bedrooms</u>	<u>Maximum number of Residents</u>	<u>Maximum number of unrelated adults if more than four</u>	<u>Functional Family?</u> If number of unrelated adults is more than 4, is functional family claimed? If YES, insert "Y"	<u>Maximum number of on site parking spaces</u>	<u>Number of Vehicles used by residents</u>	<u>Accessibility</u> Is the unit accessible to persons with disabilities? (Optional to assist disabled citizens). If YES insert "Y"
	Yes	N/A	5	5	5	N/A	6	5	No.