



MEMORANDUM

To: Burlington Development Review Board and
Department of Permitting and Inspections

From: David G. White

Date: March 14, 2021

Re: Champlain College – 8 Browns Court

On behalf of Champlain College enclosed you will find a COA Level II application. This application requests approval to demolish the fire-damaged building located at 8 Browns Court and replace it with a pocket park. Enclosed materials include:

- 1) This cover memo, dated 03-14-21
- 2) Completed application form
- 3) Application fee check in the amount of \$419.00
- 4) COA Level II checklist
- 5) Demolition Criteria Narrative, by White + Burke, dated 02-28-21
- 6) Structural Review, by Engineering Ventures, dated May 6, 2019
- 7) Economic Feasibility Assessment by White + Burke, dated March 10, 2020, revised February 28, 2021
- 8) Site Plan Review Criteria narrative by White + Burke, dated February 28, 2021
- 9) Cost estimate memo, by White + Burke, dated March 13, 2021 with attachment by Wagner Hodgson Landscape Architecture, dated 11-25-20
- 10) Photographs of the subject property and neighboring properties
- 11) Existing Conditions plan by Lamoureux & Dickinson, dated 03-04-20
- 12) Included are two sizes (11 x 17 and 24 x 36) of the Proposed “Layout & Material Plan” by Wagner Hodgson Landscape Architecture. The only differences between

- the two sizes are the scale and dates. The 11 x 17 is dated 11-25-20, while the 24 x 36 is dated 03-15-21.
- 13) Proposed coverage calculation table is included on the “Existing Conditions, Site and EPSC Plan”, listed below. Existing impervious on site is 886 sq. ft., as indicated on page 6 of the EPSC application form.
 - 14) Building elevations, architectural wall sections, and a perspective drawing are not provided because no building is proposed.
 - 15) Lighting cut sheets are provided for Primus lights and Gardco poles. Selected models are outlined in red on the cut sheets.
 - 16) Included are two sizes (11 x 17 and 24 x 36) of the Proposed “Planting Plan” by Wagner Hodgson Landscape Architecture. The only differences between the two sizes are the scale and dates. The 11 x 17 is dated 11-25-20, while the 24 x 36 is dated 03-15-21.
 - 17) Project Narrative discussing the landscape concepts and objectives, by Wagner Hodgson Landscape Architecture
 - 18) EPSC application form
 - 19) Existing Conditions, Site and EPSC Plan, by Lamoureux & Dickinson, dated 11-20-20, last revised 03-10-21
 - 20) EPSC Notes and Details, by Lamoureux & Dickinson, dated 11-20-20
 - 21) Thumb drive with digital copies of all documents.

Kindly let me know if you have any questions or need any additional documentation.