

**BURLINGTON FIRE COMMISSION**  
**Minutes of the Meeting**  
**June 21, 2016**

The Meeting of the Burlington Fire Commission convened at 0832 hours in the Chief's office with Commissioners Perkinson, McLaughlin, Sweeney, Bond and Sheehey present. Also present were Chief S. Locke, and Administrative Assistant M. Sweeney.

Introductions:

Commissioner Perkinson took a minute to introduce the new commissioner, Ashley Bond. Introductions made.

Meeting End Time

Meeting end time set for 0900 hours by motion of Commissioner Sheehey and seconded by Commissioner McLaughlin.

Minutes of the Last Meeting

Commissioner Perkinson asked if any changes needed to be made from the May minutes. No objections or changes. Minutes accepted by acclimation.

Chief's Oral Report

- Working with area police and fire chiefs as well as county managers to develop an RFP for a consolidated dispatch implementation plan.
- The City has been supporting the Chief/Department to spend down moneys in accounts and move any surplus from accounts to cover expenses for identified needs. The FY17 budget is on the agenda for the June 27th meeting for approval.
- Mutual aid for rescue calls has tripled since the same time frame last year. This is explained both by the work load going up, but also the requirements that members stay at the hospital until their paperwork is complete.
- The department is changing to it's new billing company as of July 1st.
- Commissioner Perkinson asked if any presence was needed for the demolition of the house on Plattsburg Ave. Stations 2 and 4 had created a Safety Plan, but they were not on scene.

Old or New Business

- Commissioner Perkinson asked to have a time set up for the Commissioners to get tours of the stations with Chief Locke.
- Commissioner Sheehey has been a part of communications at UVM MC that have commented that the Marathon went very well with work from both their employees and the department.
- Change of meeting dates: August 16th changed to August 23rd, and November 1st changed to October 25th. September 27th and December 13th will be kept as is.

Open Session

Nothing at this time.

Adjournment

Commissioner Perkinson made a motion to end the meeting 08:53 which was seconded by Commissioner Sheehey.