



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

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**Chapin Spencer**  
DIRECTOR OF PUBLIC WORKS

## MEMORANDUM

To: Tenzin Chokden, Clerks Office  
From: Chapin Spencer, Director  
Date: September 10, 2020  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **September 16, 2020**

Time: 6:30 – 9:00 p.m.

**Due to current social distancing measures, this meeting will be held entirely virtually.**

**To view the meeting:**

1. CCTV YouTube Channel (*streamed live*) or on Burlington Telecom Channel 317 (*not aired live*).

<https://www.youtube.com/channel/UCJkWMLSqRNKLoyUZQiNoAcQ>

2. Join via Zoom: <https://us02web.zoom.us/j/83495330508>

3. Call in for audio only: Phone number: 301-715-8592 Webinar ID: 834 9533 0508

**To participate in public comment:**

1. You must either join the meeting via the Zoom link above (strongly encouraged) or by calling via the call-in information above.

2. If signed in via Zoom, please use the “Raise Your Hand” feature. This will alert DPW staff that you wish to speak and will automatically add you to the queue. When it’s your turn to speak, your name will be called and you will be unmuted.

3. If you are calling in, please press \*9 which will alert DPW staff that you wish to speak. When it’s your turn to speak, your phone # will be called out and you will be unmuted.

4. If you encounter any difficulties when attempting to speak during public forum, please email [DPWCommunications@burlingtonvt.gov](mailto:DPWCommunications@burlingtonvt.gov).

## AGENDA

### ITEM

1 Call to Order – Welcome – Chair Comments

- 2 5 Min Agenda
- 3 10 Min Public Forum (3 minute per person time limit)
- 4 5 Min Consent Agenda
  - A No Parking Zone at the Locust Terrace Crosswalk
  - B ADA Space Adjacent to 65 Main St
  - C Appendix C Ordinance Updates for 194 St. Paul St. Parking
  - D Franklin Square Ordinance Revisions
- 5 15 Min Winooski Ave Traffic Regulatory Changes
  - A Presentation, N. Losch
  - B Commissioner Discussion
  - C Public Comment
  - D Action Requested –Vote
- 6 30 Min North Ave & Cambrian Way Discussion
  - A Oral Communication, N. Baldwin
  - B Commissioner Discussion
  - C Public Comment
  - D Action Requested –None
- 7 20 Min Appeal – 31 N Prospect St – Failed Electrical Inspection
  - A Communication, W. Ward, T. Hennessey
  - B Communication, K. Ram
  - C Commissioner Discussion
  - D Public Comment
  - E Action Requested –Vote
- 8 20 Min Traffic Calming Program Revisions
  - A Communication, N. Losch
  - B Commissioner Discussion
  - C Public Comment
  - D Action Requested –None
- 9 5 Min Approval of Draft Minutes of 7-15-2020
- 10 10 Min Director’s Report
- 11 10 Min Commissioner Communications
- 12 **Adjournment & Next Meeting Date – October 21, 2020**

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.