



## MEMO

**Date:** September 14<sup>th</sup>, 2021  
**To:** BPRW Commission  
**From:** Meghan O'Daniel, Community Garden Outreach Coordinator & Customer Service Associate  
**RE:** REIB Special Use Permit for October 30<sup>th</sup>, 2021

Request for a Special Use Permit at City Hall Park to hold a Halloween event and for a waiver to allow amplified sound and alcohol.

The City of Burlington's Racial Equity, Inclusion & Belonging Office focuses on promoting racial equity and inclusion throughout the City of Burlington both internally and externally through engagement, facilitation, and education. They are producing a Halloween Dance Party in City Hall Park. They will be using BCA's sound system and special event lighting and will have a bar on the BCA patio. Chocolate Thunder Security will be on site during the event. The event will take place between 8pm and 12am. They have already booked City Hall Park.

Staff contact for the event is Tyeastia Green.

It is on a day with no conflicting events.

**Staff Recommendations:**

Allow for Special Use Permit including a waiver for amplified sound.