

BOARD OF POLICE COMMISSIONERS  
MINUTES OF MEETING

A meeting of the Board of Police Commissioners was held in the Community Room at the Burlington Police Department on **Tuesday, December 22, 2015**. Chair Kenney called the meeting to order at 6:03 p.m.

The following Commissioners were present: Chair Sarah Kenney, Vice Chair Jerry O'Neill, Commissioner Nyree Miles and Commissioner Christine Kemp Longmore. Also present were Chief Brandon del Pozo, Deputy Chief Jan Wright and Kimberly Caron, Police Commission Clerk.

CCTV/Channel 17 recorded this session of the Police Commission Meeting. You can watch the entire meeting at this link: <https://www.cctv.org/watch-tv/programs/meeting-board-police-commissioners-burlington-police-department>

**Additions or Modifications to Agenda:**

~There were no additions or modifications to the agenda.

**Public Forum:**

~Rachel Seigel addressed the Commission regarding items four and five on the agenda. Rachel voiced her question regarding the role of the Police Commission and how that will change as the duties of the Commission change. Rachel also relayed her concerns about the next steps taken on the Race Data Collection Analysis.

~City Councilor Selene Colburn addressed the Commission regarding the possible alternative structure of the Commission. Councilor Colburn relayed her hope that an Oversight Committee will be one of the additions to the Commission's role. Councilor Colburn voiced her concerns on what the next steps for the Race Data Collection Analysis were. She offered that there were resources available from the City Council if there was a need for funding to complete the Analysis.

~Alyssa Chen addressed the Commission regarding her concerns about the Race Data Collection Analysis and about bias in general in the City. Alyssa also asked what the role of the Commission was and hopes that with the new Charter Change there will be an addition of an Oversight Committee.

**Chief's Report:**

~The Department just hired three new officers. They will be attending the Academy in January, 2016. This brings the total to 100 Officers with the Department. Two of these new officers are local to Burlington, Vermont.

~Field training continues for the three officers who graduated from the Academy recently. The Department is adding a month of training to their regular training. This will include Foot Patrols, meet and greets and other active engagements with the Community.

~The Dispatch Supervisor position is still open and the Department is still collecting applications for it.

~There is a bias free Dispatch training taking place on January 7<sup>th</sup> for the Department's Dispatchers. This training is tailored specifically to dispatch related scenarios.

~The Chief has recently met with the two Imams in the area. The meetings were very positive and the Department is working on developing a relationship with the Muslim population to educate Officers and develop Community relations.

~In January there is a Consultant coming to the Department to look at the body cameras, and the

Department policy regarding them.

~On January 8<sup>th</sup> former NYPD Chief Phil Banks will be addressing the Chittenden County Law Enforcement Executives regarding Community Outreach and Engagement.

~There have been a lot of requests from private employers in Burlington for guidance on Active Shooter plans and training. In early January, the Department will be hosting a training for Private Employers and businesses on this topic.

~BPD Officers have recently received training on how to properly apply a tourniquet to themselves and to the public, and will begin carrying tourniquets.

~Training in administering Naloxone is almost complete, and starting in January, officers will be carrying Naloxone with them.

~The 2014 Race Data is almost ready to go. We have begun mapping the data on our own. Once Data is ready, the Department will be putting the file on our website for the general public to access. The update on the Analysis of the Data will be discussed further later on in the meeting.

~The Department is working on putting a downloadable version of the Officer Complaint form on our website.

~The Annual BPD Holiday party was a huge success.

~The City Council just approved the Department to purchase new Tasers to replace the older equipment. Tasers have a 5 year recommended life span and the Department's current equipment is 10-11 years old. The new Tasers will have more data points it can calculate, which will help with Use of Force investigations.

#### **Race Data Collection Analysis Discussion:**

~Robert Appell and Patrick Brown addressed the Commission regarding the Race Data Collection Analysis. In 2009 the first round of RDC Analysis took place. The second round took place in 2012. The Committee is working toward getting the 2014 data analyzed. Mr. Brown and Mr. Appell explained the status of the Committee's progress on getting the data analyzed.

~Stephanie Seguino also addressed her previous analysis and offered her services to analyze the 2014 data. Ms. Seguino suggested that the Committee find an institutional home at UVM to systematically analyze the data each year.

~Mr. Appell and Mr. Brown notified the Commission that the following police agencies are now a part of the Committee: Williston Police, Winooski Police, UVM Police, South Burlington Police, Burlington Police and Colchester Police. Mr. Brown and Mr. Appell will update the Commission as more progress is made toward analyzing the data. Mr. Brown also notified the Commission that on January 18<sup>th</sup> at 3PM they will be hosting a Community Forum on racial profiling and the community response. This forum will take place at the Echo center. Discussion followed.

#### **Discussion on Charter Change:**

~ City Attorney Eileen Blackwood addressed the Commission on the current role of the Commission and the potential changes that may take place with the alternative structure changes. Discussion followed. Ms. Blackwood suggested several different ideas regarding Citizen Oversight Committees and what potential options were for incorporating that into the Commission's role. Ms. Blackwood included the State Police Advisory Commission (SPAC) as a potential model for the Oversight Committee. Discussion followed. Mr. Appell addressed his concerns regarding the SPAC. Ms. Blackwood suggested there were several different ways and areas throughout the City that citizen complaints could be collected. Discussion followed. The Commission discussed reaching out to the community for their input on potential new roles for the

Commission. The Commissioners will attend the January 18<sup>th</sup> Community Forum at the Echo Center. The Commission will also reach out to community members and organizations to get feedback and insight.

**Updated Capital Plan Presentation:**

~Martha Keenan presented the updated 10 year City capital plan to the Commission. Discussion followed.

**Incoming Correspondence:**

~There was no incoming correspondence.

**Commissioners' Updates/Comments:**

~There were no updates or comments.

**Review Updated Directives:**

~The Commission reviewed the DD41 Naloxone Directive. Discussion followed. Vice Chair O'Neill moved to adopt the revised DD41 Directive. Commissioner Miles seconded; all in favor, so passed.

~The Commission reviewed the DD05.01 Response to Resistance/Use of Force – Conducted Electronic Weapons Directive. Discussion followed. Vice Chair O'Neill moved to adopt the revised DD05.01 Directive. Chair Kenney seconded; all in favor, so passed.

**Consent Agenda – Minutes of the 11/24/2015 Meeting:**

~Chair Kenney moved to approve the 11/24/2015 minutes. Vice Chair O'Neill seconded; all in favor, so passed.

**Next Meeting's Agenda Items and Date:**

~The next meeting date was set for Tuesday, January 26, 2015 at 6:00 p.m.

~Chair Kenney requested an update on the Race Data Collection Analysis be added to the agenda.

~Chair Kenney requested an updated on the Role of the Commission be added to the agenda.

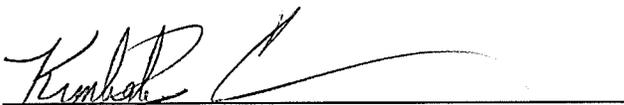
**Executive Session:**

~ Chair Kenney moved to enter Executive Session to discuss a disciplinary action against a public officer and employee. Vice Chair O'Neill seconded; all in favor, so passed. Executive Session entered at 8:23 p.m. Executive Session ended at 8:25 p.m.

**Adjournment:**

~Chair Kenney moved to adjourn the meeting at 8:26 p.m. Vice Chair O'Neill seconded; all in favor, so passed.

Respectfully Submitted,



Kimberly Caron,  
Clerk of Police Commission

1/27/2016  
Date