BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, January 28, 2014**. Chair O'Neill called the meeting to order at 6:03 p.m.

The following Commissioners were present: Jerry O'Neill, Chair, Bill Bryant, Vice-Chair, Sarah Kenney, Paul Hochanadel and Phil LaVigne. Also present were Chief Michael Schirling and Kimberly Caron, Police Commission Clerk.

Public Forum: No one was present to address the Police Commission.

Chief's Report:
~A Draft of the budget for FY15 has been submitted to the City Council. It has been tentatively approved, but will be discussed further due to the increase in funding for the new Crime Analysis Officer position and the new body cameras.
~Staffing – 3 officers departed. 2 officers are finishing Field Training. We have 7 new hires who came on in January. Dispatch is at 11.
~Valcour currently has over 1000 users and 29 agencies online. A 2nd stand up site is in the works.
~Crime Statistics – Generally down from 2012, but still higher than 2011's numbers.

Lethality Assessment:
~Mary McAllister, BPD's Victim Advocate briefly explained the Lethality Assessment form that officers use in the field during responses. BPD has been tracking the progress of this assessment for six months with successful results. Discussion followed.

Review of Any Incoming Correspondence:
~Mr. Totten's letter of concern was discussed in conjunction with the City Council's Mental Health Review Resolution. Commissioner Kenney stated she would respond to Mr. Totten's letter on behalf of the Commission.

City Council – Request for Review of Mental Health Resolution:
~Chief Schirling briefly explained the processes which have already begun to take place concerning updates to the policy regarding Mental Health response calls. Discussion followed. The Resolution will be placed on the agenda for the next Police Commission meeting, where Chief Schirling will present an updated draft of the policy for discussion.

Commissioners' Updates/Comments:
~Commissioner LaVigne commented on the excellent display of compassionate interplay while dealing with an incident.

Review Updated Directives: Directive DD22 – Canine Operations was reviewed. Discussion followed. Vice Chair Bryant moved to approve the update to the Directive, Commissioner Hochanadel seconded, all in favor so passed.

Consent Agenda – Minutes of the 12/10/2013, 12/17/2013 and 1/16/2014 Meetings: Commissioner LaVigne moved to approve the 12/10/2013, 12/17/2013 and 1/16/2014 minutes, Chair O'Neill seconded, all in favor so passed.

Next Meeting's Agenda Items and Date: The next regular meeting is set for Tuesday, February 25, 2014 at 6:00 p.m., however Commissioner Hochanadel moved that it be rescheduled due to scheduling conflicts. A meeting date of February 18, 2014 at 6:00 p.m. was suggested and approved by all Police Commission members.

Executive Session: There was nothing to discuss in an Executive Session.

Adjournment: Commissioner LaVigne moved to adjourn the meeting, Commissioner Hochanadel seconded, all in favor so passed at 7:35 p.m.

Respectfully Submitted,

Kimberly Caron, Clerk of Police Commission

2/19/2014
Date