



Memorandum

Date: July 10, 2019
To: Public Works Commission
From: Phillip Peterson, Associate Public Works Engineer PMP 7/11/19
CC: Susan Molzon P.E., Senior Public Works Engineer
Subject: Mechanics Lane Rename to Thorsen Way

Recommendations to the DPW Commission:

DPW recommends Mechanics Lane be changed to Thorsen Way reflected in the following Ordinances:

5 One-way streets designated.

The following streets are hereby designated as one-way streets, and all traffic and travel thereon, except pedestrians, shall pass in the directions indicated and not otherwise:

- (12) ~~Mechanics Lane~~ Thorsen Way, easterly and ~~northerly~~ from Church Street to ~~College Street~~ Markham Lane.
- (13) Markham Lane northerly from Thorsen Way to College Street.

23 Designation of fire lanes.

The following locations are hereby designated as fire lanes in which vehicles are prohibited from parking or obstructing:

- (2) North side ~~Mechanics Lane~~ Thorsen Way.

All changes are reflected as ~~strikethrough~~ where removed and underline where added.

Purpose & Need:

The purpose of this recommendation is to reflect the change of Mechanics Lane to Thorsen Way, (see Attachment 1). Mechanics Lane was renamed to Thorsen Way by adoption of the Resolution by City Council on June 24, 2019. Additionally, DPW Staff recognized an error in the City's traffic regulations which requires Commission approval; Markham Lane is not appropriately defined as a one-way in traffic regulation. The need for these changes is to allow the pertinent ordinances to remain enforceable.

Summary and Conclusion:

Ultimately, this is an administrative ordinance change. DPW Staff asks that the Commission approve the amendments pertinent to Appendix C of the City of Burlington's Code of Ordinance. The name change of Mechanics Lane to Thorsen Way was approved by the City Council at the 6/24/19 City Council meeting.

Attachments:

1. Proposed Site Map
-

Burlington Department of Public Works Commission Meeting
Draft Minutes, 19 June 2019
645 Pine Street

(DVD of meeting may be on file at DPW)

Video file available within online within one-week of meeting <https://www.cctv.org/>

Commissioners Present: Robert Alberry; Tiki Archambeau (Chair) **via phone**; Jim Barr; Chris Gillman; Brendan Hogan(Vice Chair); Solveig Overby (**via phone**;) Peggy O’Neill-Vivanco.

Commissioners Absent: None.

Item 1 – Call to Order – Welcome – Chair Comments

Vice Chair Hogan calls meeting to order at **6:32pm** and makes opening comments.

Item 2 – Agenda

Commissioner Alberry requests moving Agenda Item 6 to Item 3.5. with request amendment and is seconded by Commissioner Gilman.

Action taken: Amended motion approved;

Roll call vote:

Commissioner Gillman: Aye

Commissioner Alberry: Aye

Commissioner Barr: Aye

Commissioner O’Neill-Vivanco: Aye

Commissioner Overby: Aye

Chair Archambeau: Phone silence

Vice Chair Hogan: Aye

“Ayes” are unanimous

Item 3 – Public Forum

Sophie Quest, Ward 1, speaks on Agenda Item 3.5.

J.F. Neubieser, Ward 2, speaks on Agenda Item 3.5.

City Councilor Jack Hanson, Ward 1, speaks on 3.5 & 5

Greg Tolman, Ward 1, speaks on Agenda Item 3.5

Anna Levine, Ward 2, speaks on Agenda Item 3.5

Marcy Kass, Resident of Williston, speaks on Agenda Item 3.5

Sandy Henneberger, Resident of Milton, speaks on Agenda Item 3.5

Griffin Shaw, Resident of Colchester, speaks on Agenda Item 3.5

Brynne Martin, Resident of South Burlington, speaks on Agenda Item 3.5

City Councilor Max Tracy, Ward 2, speaks on Agenda Item 3.5, 5, & 6

Bill Morris, Ward 5, speaks on Agenda Item 5

Mark Porter, Ward 1, speaks on Agenda Item 3.5

Colin McNeil, Ward 6, speaks about the need for a stop sign on South Union St at Adams

St.

Halina Dooley, Ward 1, speaks on Agenda Item 3.5

City Councilor Sharon Bushor, Ward 1, speaks on Agenda Item 3.5
Jason Stuffle, Ward 1, speaks on Agenda Item 3.5
Bill Mahoney, Owner of Kampus Kitchen, speaks on Agenda Item 3.5
Allegra Williams, speaks on Agenda Item 3.5, 5, & 6
Marcie Gallagher, Ward 5, Bike Lanes and the impact of cars on the environment & communities
Erhard Mahake, Ward 1, speaks on Agenda Item 3.5
Don Welch, Ward 1, speaks on Agenda Item 3.5

**Director Spencer arrived at 6:42pm*

Item 3.5 – Colchester Ave Safety Improvements & Parking Adjustments

A) Staff Presentation by Associate Planner Elizabeth Gohringer & Planning Intern Kim Furtado who speak on removing parking on the north side Colchester Avenue from East Avenue to Barrett Street and implement 15 minute parking from 6am to 9 pm except Sundays and Holidays in 3 designated spaces on the east side of Colchester Avenue in front of 273 Colchester Ave and 2 designated spaces on the east side of Colchester Avenue in front of 291 & 297 Colchester Ave.

B) Commission Questions (see video)

Chair Archambeau, Commissioner Hogan, Commissioner Gilman, Commissioner Overby, and Commissioner O’Neill-Vivanco ask questions with Associate Planner Gohringer, Planning Intern Furtado, Director Spencer, and Senior Planner Losch answering.

**Commissioner Alberry not present after 8:40 pm.*

C) Public Comment: S. Quest, H. Dooley, S. Bushor, J. Neubieser, E.Mahake, G. Tolman, J.Hanson, D. Welch, B. Mahoney, J. Stuffle

D) Commissioner Discussion (see video)

E) Motion made by Commissioner Archambeau to accept staff recommendation and amend motion so that scoping study includes shared use path assessment and report scoping study findings to Commission.

Seconded by Commissioner O’Neill-Vivanco. Friendly amendment made by Commissioner Barr to explore a residential parking program that would accommodate some of the displaced vehicles Friendly amendment supported by Commissioner Gilman and asked that it be prioritized. for staff to expedite residential parking permit request for Colchester Ave residents on hill to park on Chase St, Barrett St, and Mill St, if request submitted by neighborhood.

Discussion

Action taken: amendment approved. Roll call vote.

Chair Archambeau: Aye

Commissioner Overby: Aye

Commissioner Gillman: Aye

Commissioner O’Neill-Vivanco: Aye

Commissioner Barr: Aye

Vice Chair Hogan: Aye

Action taken: motion approved;

Chair Archambeau: Aye
Commissioner Overby: Aye
Commissioner Gillman: Aye
Commissioner O'Neill-Vivanco: Aye
Commissioner Barr: Aye
Vice Chair Hogan: Aye

“Ayes” are unanimous.

Item 4 – Consent Agenda

- A. Champlain Elementary Bus Stop
- B. “Sherman Street 15 Minute Parking
- C. George Street Removal of 1 Parking Meter
- D. Industrial Parkway to Queen City Park Rd Ordinance Revisions
- E. Semi Annual Traffic Request Status Report

Commissioner Barr makes motion to adopt Consent Agenda and is seconded by Commissioner O'Neill-Vivanco.

Action taken: motion approved;

Chair Archambeau: Aye
Commissioner Overby: Aye
Commissioner Gillman: Aye
Commissioner O'Neill-Vivanco: Aye
Commissioner Barr: Aye
Vice Chair Hogan: Aye
“Ayes” are unanimous

Item 5 – Flynn Ave Safer Biking Infrastructure & Parking Adjustments – Pine St. to Shelburne St.

A) Staff Presentation by Associate Planner Elizabeth Gohringer & Planning Intern Kim Furtado who speak on the recommendations of removing parking on the south side of Flynn Avenue from Pine Street to Shelburne Street to allow a bike lane.

B) Commission Questions (see video)

The commission asks questions with Associate Planner Gohringer, Planning Intern Furtado, Director Spencer, and Senior Planner Losch answering

C) Public Comment

Bill Morris, Ward 5, speaks on Item 5.

D) Commissioner Discussion (see video)

E) Motion made Chair Archambeau to approve staff's recommendation with a crosswalk. Seconded by Commissioner Barr.

Commissioner O'Neill-Vivanco makes a friendly amendment to add a quick build crosswalk on Flynn Avenue between Pine Street & Shelburne Street around Richardson Street and Wells Street.

Action taken: amended motion approved;

Action taken: motion approved;

Chair Archambeau: Aye

Commissioner Barr: Aye

Commissioner Gillman: Aye

Vice Chair Hogan: Aye

Commissioner O'Neill-Vivanco: Aye

“Ayes” are unanimous

Item 6 – Colchester Ave Safety Improvements & Parking Adjustments – moved to 3.5

Item 7 – 2019 VTrans Bicycle & Pedestrian Program Grant Candidates

A) Staff Presentation by Senior Transportation Planner Nicole Losch who speaks about the City's grant candidates which include :

- Scoping for intersection improvements at Main Street/ University Heights as recommended in the 2017 planBTV Walk Bike and the University of Vermont Active Transportation Plan.
- Small construction of a stairway trail connecting Sherman Street to Depot Street, including pedestrian amenities along Depot Street, as recommended in the 2009 Waterfront North Access Study. This will improve access to the northern waterfront from the Old North End and northern downtown.
- Design/Construction for a shared use path and trail along Intervale Road, as recommended in the 2018 Intervale Road Bicycle and Pedestrian Access Feasibility Study.

B) Commission Questions (see video)

Chair Archambeau, Vice Chair Hogan and Commissioners Barr, Gillman, and O'Neill-Vivanco ask questions with Director Spencer, Senior Transportation Planner Losch answering.

C) Public Comment

None

D) Commissioner Discussion (see video)

E) Motion that Commission is supportive of applications made by Vice Chair Hogan.

Seconded by Commissioner O'Neill- Vivanco.

Action taken: motion approved;

Chair Archambeau: Aye

Commissioner Barr: Aye

Commissioner Gillman: Aye

Vice Chair Hogan: Aye

Commissioner O'Neill-Vivanco: Aye
Commissioner Overby: Aye

“Ayes” are unanimous

**Commissioner Overby left meeting after vote.*

Item 8 – Draft Minutes of 5-15-19

Public Forum – 3rd Speaker – UVM Gillian Scanilli
6th Speaker – Helina Dooley
Correct spelling of Jason Van Driesche

Commissioner Barr makes motion to accept minutes of 5-15-19 and is seconded by Commissioner O'Neill-Vivanco.

Action taken: motion approved;
Chair Archambeau: Aye
Commissioner Barr: Aye
Commissioner Gillman: Aye
Vice Chair Hogan: Aye
Commissioner O'Neill-Vivanco: Aye

“Ayes” are unanimous

Item 9 – Director's Report

Director Spencer reports that Water Resources has hired for a number of positions. City Council approved a financial analysis to review our current rate structure and request it to be completed by Spring 2020. Electric Bike Share & Proposed Electric Scooter Pilot: proposal to transition from 105 traditional bikes to 200 electric bikes and explore a scooter pilot if state allows them on roads. GMT reorganized routes, App providing real time information will be launched and mobile ticketing will be offered for cell phone users. 3 year parking agreement with Burlington Business Association to improve parking Downtown expires 6-30-19.

Item 10 – Commissioner Communications

Chair Archambeau asked about status of posts with no signs on Ward St & Manhattan Drive.

Commissioner O'Neill-Vivanco – commented about her personal experience with See Click Fix- Is there a way to control verbal attacks?

Vice Chair Hogan – FY20 Goals. Performance tracking accountability. Would like to see more automated, more meaningful reporting.
Appreciates all of DPW's efforts.

Item 11 – Adjournment & Next Meeting Date – July 17, 2019

Motion to adjourn made by Commissioner Barr and seconded by Commissioner Gillman.

Action taken: motion approved;

Chair Archambeau: Aye

Commissioner Barr: Aye

Commissioner Gillman: Aye

Vice Chair Hogan: Aye

Commissioner O’Neill-Vivanco: Aye

“Ayes” are unanimous.

Meeting adjourned at 9:54 pm.

Burlington Department of Public Works Commission Meeting
Draft Minutes, 25 June 2019
645 Pine Street

Commissioners Present: Tiki Archambeau (Chair); Jim Barr; Brendan Hogan (Vice Chair); Solveig Overby; Peggy O'Neill-Vivanco.

Commissioners Absent: Robert Alberry; Chris Gillman

Item 1 – Call to Order – Welcome – Chair Comments

Chair Archambeau calls meeting to order at **6:31** pm and makes opening comments.

Item 2 – Agenda

Commissioner Barr made a motion to accept the agenda
Commissioner Hogan seconded

Unanimous approval

Item 3 – Public Forum

There was no public comment.

Item 4 – Response to Open Meeting Law Allegations

A) Staff Communication by Assistant City Attorney Nick Lopez & Director Spencer regarding a complaint received by Resident Dr. Martha Lang alleging that not all members of the public that were at the April 16, 2019 and May 15, 2019 meetings were not reflected in the minutes and that the minutes were not posted within the 5 days. Assistant City Attorney Lopez confirmed that the Open Meeting Act requires that members of the public who were active participants in the meetings be reflected in the minutes. Director Spencer confirmed that the minutes did not reflect all the members of the public who spoke and that for these particular months, the minutes were posted a few days after the 5 day limit due to challenges with the meetings being long and lack of staff to review. Director Spencer indicated that amended minutes that reflect all members of the public that spoke are before the Commission for adoption and that additional cross training would be put in place to improve timeliness moving forward.

B) Commissioner Discussion;

Commissioner Overby acknowledges that there have been many discussions regarding how the minutes should be taken.

Chair Archambeau asked about including the sign-up sheets in this packet. Attorney Lopez stated that it was for the packet material and is not specifically part of the minutes. Chair Archambeau indicated that by approving the revised minutes the Commission was acknowledging the issues and correcting them.

- C) Public Comment: None
- D) Action Requested;None

Item 5 – Approval of Amended Draft Minutes of 4-16-19 & 5-15-19

Approval of Amended Draft Minutes of 4-16-19

Commissioner Barr makes motion to accept the amended minutes of the April 16, 2019 Commission Meeting and is seconded by Commissioner O’Neill-Vivanco.

Action taken: motion approved; 4-0, 1 abstention

- Chair Archambeau: Aye
- Commissioner Barr: Aye
- Vice Chair Hogan: Aye
- Commissioner O’Neill-Vivanco: Aye
- Commissioner Overby: Abstains

“Ayes” are unanimous

Approval of Amended Draft Minutes of 5-15-19

Commissioner Overby has a correction to Item 5 comments: Change “Commissioner Overby stated that there should be parking on the street to act as a buffer between the lanes” to “Commissioner Overby suggested that perhaps the parking on the street could be used as a buffer between the vehicle and the bike lanes as is done in other cities”.

Commissioner Barr makes motion to accept the amended minutes of the May 15, 2019 Commission meeting with Commissioner Overby’s corrections and is seconded by Commissioner O’Neill-Vivanco.

Action taken: motion approved; 5-0.

- Chair Archambeau: Aye
- Commissioner Barr: Aye
- Vice Chair Hogan: Aye
- Commissioner O’Neill-Vivanco: Aye
- Commissioner Overby: Aye

“Ayes” are unanimous

Item 6 – Adjournment & Next Meeting Date – July 17, 2019

Motion to adjourn made by Commissioner O’Neill-Vivanco and seconded by Commissioner Barr.

Action taken: motion approved; 5-0.

- Chair Archambeau: Aye
- Commissioner Barr: Aye
- Vice Chair Hogan: Aye
- Commissioner O’Neill-Vivanco: Aye
- Commissioner Overby: Aye

“Ayes” are unanimous

Meeting adjourned at 6:47 pm.