



## MEMO

**Date:** March 14<sup>th</sup>, 2023  
**To:** BPRW Commission  
**From:** Meghan O'Daniel, Community Garden & Parks Outreach Coordinator  
**RE:** CFF Special Use Permit for September 17<sup>th</sup>, 2023

Request for a Special Use Permit at Oakledge Park to hold a fundraising event and for a waiver to allow amplified sound.

The Cystic Fibrosis Foundation (CFF) will be hosting their annual walk at Oakledge Park on Sunday, September 17<sup>th</sup>. Fundraising efforts for this event help support their mission to cure cystic fibrosis and to provide all people with CF the opportunity to lead long, fulfilling lives by funding research and drug development, partnering with the CF community, and advancing high-quality, specialized care.

This event is expected to have around 300 participants and 20 volunteers. They are requesting use of the Bike Path from Oakledge Park to Perkins Pier and back. CFF is anticipating that they will be providing complimentary snacks for participants but if that changes are prepared to work with the Department to ensure all vendors follow the required guidelines and go through the proper process. They are prepared to provide extra portalets if needed and their staff and volunteers will be responsible for site clean-up. They have the necessary Certificate of Insurance.

The amplified sound will take place between 9am and 12pm, and will consist of a DJ and announcements. They have already booked the Upper Shelter at Oakledge Park.

Contact for the event is Jim Gilbert.

It is on a day with no conflicting events.

**Staff Recommendations:**

Allow for Special Use Permit including a waiver for amplified sound.