



Neighborhood Planning Assembly Draft Minutes

NPA (choose one)	Wards 1 & 8	Wards 2 & 3	Wards 4 & 7	Ward 5	Ward 6
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Date of Assembly : _____ Start Time: (*Commence*): _____

Location: _____ Finish Time: (*Adjourn*): _____

Notetaker: _____ Please forward a print copy of these draft minutes to your convenor, _____, or email to **cedofd@burlingtonvt.gov**

Steering Committee Members in Attendance:

Discussion Topics <ul style="list-style-type: none"> • <i>These can be copied from agenda items</i> • <i>Content of discussion not required</i> 	Actions Taken / Decisions Made <i>Immediately following Agenda Item</i> <i>Generally includes: electing a new steering committee member, voting as a body to send a formal communication to the City, decisions to spend money.</i>
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Agenda Items and Actions: *Please Remember to Enter Adjournment Time!*

1	Proposal, or Topic.	Details:
Passed:	YES NO	
2	Proposal, or Topic.	Details:
Passed:	YES NO	
3	Proposal, or Topic.	Details:
Passed:	YES NO	
4	Proposal, or Topic.	Details:
Passed:	YES NO	
5	Proposal, or Topic.	Details:
Passed:	YES NO	
6	Proposal, or Topic.	Details:
Passed:	YES NO	
7	Proposal, or Topic.	Details:
Passed:	YES NO	
8	Proposal, or Topic.	Details:
Passed:	YES NO	

Please Remember to Enter Adjournment Time!

NPA Liaison Kesha Ram: 802-865-7172